STATUTORY INSTRUMENT

THE following document is published with and forms part of this Gazette;

No. 143 of 2024 — Fiscal Incentives (The Ice Factory Ltd.) Order.

PUBLIC SERVICE COMMISSION

THE Public Service Commission has approved the following in the Public Service

ACTING APPOINTMENTS:

Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training

3. Ms Merlinda Dimille, Accounts Clerk II, Ministry of Agriculture, Fisheries, Food Security and Rural Development (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), as Bursar, (Department of Education, Innovation and Vocational Training – Secondary Education), for the period August 7, 2024, to September 6, 2024, vice Ms Wineka Edward who has been appointed to act in a higher post.

4. Ms Jerline Moncherie, Library Assistant II, as Librarian I, (Department of Education, Innovation and Vocational Training - Library Services), for the period August 08, 2024 to September 16, 2024, vice Ms Grace Emmanuel who is scheduled to proceed on vacation leave.

5. Ms Toyla Edwin, Clerk/Typist, Ministry of Home Affairs, Crime Prevention and Persons with Disabilities (Saint Lucia Fire Service – Executive Direction and Administration – General Administrative Support Services), as Secretary I, (Department of Education, Innovation and Vocational Training), for the period August 19, 2024 to September 2, 2024, vice Ms Candia K James who has been appointed to act in a higher post.

6. Mr Miguel Brouet, Clerk III, as Assistant Accountant I, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 19, 2024 to October 23, 2024, vice Ms Nasha Errance who has been appointed to act in a higher post.

7. Ms Sherian Ashby, Clerk/Typist, (Department of Education, Innovation and Vocational Training – Secondary Education), as Secretary I, (Department of Education, Innovation and Vocational Training), for the period August 05, 2024 to October 31, 2024, vice Ms Olinka Juan Jean who has been appointed to act in a higher post.

8. Mr Brian King, Accountant I, as Accountant II, (Department of Education, Innovation and Vocational Training – Policy, Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 19, 2024 to September 13, 2024, vice Mrs Mealisha Polius who has been appointed to act in a higher post.

9. Ms Ketra Bonaparte, Assistant Accountant II, Ministry of Agriculture, Fisheries, Food Security and Rural Development (Policy Planning and Administrative Services – Executive Direction and Administration, Budget and Finance), as Accountant I, (Department of Education, Innovation and Vocational Training – Policy, Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 19, 2024 to September 13, 2024, vice Mr Brian King who has been appointed to act in a higher post.

10. Mrs Vernette Auguste-James, Statistical Assistant II, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Policy and Planning), as Inventory Control Officer, (Department of Education, Innovation and Vocational Training - Policy Planning and Administrative Services – Executive Direction and Administration – Agency Administration/Corporate Office), for the period August 26, 2024 to October 03, 2024, vice Ms Glendora Baptiste who has proceeded on vacation leave.

11. Ms Shernel Wendy Dumas, Accounts Clerk III, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), as Statistical Assistant II, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Policy and Planning), for the period August 26, 2024 to October 03, 2024, vice Mrs Vernette Auguste-James who has been appointed to act in a higher post.

12. Mrs Valencia Sanchez-Mora, Bursar, (Department of Education, Innovation and Vocational Training – Education Services - Secondary Education), as Accounts Clerk III, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 26, 2024 to October 03, 2024, vice Ms Shernel Wendy Dumas who has been appointed to act in a higher post.

13. Mr Clement Andree Gill, Clerk I, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Registry and Correspondence), as Bursar, (Department of Education, Innovation and Vocational Training – Education Services - Secondary Education), for the period August 26, 2024 to October 03, 2024, vice Mrs Valencia Sanchez-Mora who has been appointed to act in a higher post.

14. Mr Miguel Alexander, Office Assistant II, Ministry of Commerce, Manufacturing, Business Development, Co-operatives and Consumer Affairs (Policy Planning and Administrative Services – Executive Direction and Administration – General Administrative Support Services – Agency Administration/Corporate Head Office), as Office Assistant/Driver, (Department of Sustainable Development – Executive Direction and Administration – General Administrative Support Services), for the period August 21, 2024 to September 03, 2024, vice Mr Jelanie Emmanuel who has proceeded on vacation leave.

15. Ms Candia K James, Secretary II, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Policy Planning), as Human Resource Assistant II, (Department of Education, Innovation and Vocational Training – Policy, Planning and Administrative Services – Executive Direction and Administration – Human Resource Management), for the period September 03, 2024 to September 30, 2024, vice Ms Vernette Francis who is scheduled to proceed on vacation leave.

16. Ms Mella Francis, Secretary I, as Secretary II, (Department of Education, Innovation and Vocational Training – Policy and Planning), for the period September 03, 2024 to September 30, 2024, vice Ms Candia K James who has been appointed to act in a higher post.

17. Mr Spud Nathaniel Montoute, ICT Technician I, Ministry of Finance, Economic Development and Youth Economy (Department of Finance – Executive Direction and Administration – General Administrative Support Services), as Information Technician II, (Department of Education, Innovation and Vocational Training – Innovation – Technical and Vocational Training – ICT Center), for the period August 21, 2024 to September 6, 2024, vice Mr Bevin Stephen Charles who has been appointed to act in a higher post.

18. Ms Sandy Danira Collymore, Accounts Clerk I, Ministry of Health, Wellness and Elderly Affairs (Primary Health Care Services – Gros Islet Polyclinic – General Health Services), as Bursar, (Department of Education, Innovation and Vocational Training - Secondary Education), for the period August 12, 2024 to January 17, 2025, vice Mr Canis Kevin Moise who has been appointed to act in a higher post.

19. Mr Miguel Brouet, Clerk III, as Assistant Accountant I, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 19, 2024 to October 23, 2024, vice Ms Nasha Errance who has been appointed to act in a higher post.

20. Ms Valencia Hilaire, Accounts Clerk III, as Procurement Assistant I, (Department of Education, Innovation and Vocational Training – Executive Direction and Administration – Policy and Planning), for the period August 23, 2024 to December 31, 2024, vice Ms Clercina Charles who has been granted leave of absence.

21. Ms Jessanie Jerisa Edward, Clerk/Typist, as Accounts Clerk III, (Department of Education, Innovation and Vocational Training – Executive Direction and Administration – Policy and Planning), for the period August 23, 2024 to December 31, 2024, vice Ms Valencia Hilaire who has been appointed to act in a higher post.

22. Ms Sandy Danira Collymore, Accounts Clerk I, Ministry of Health, Wellness and Elderly Affairs (Primary Health Care Services – Gros Islet Polyclinic – General Health Services), as Bursar, (Department of Education, Innovation and Vocational Training - Secondary Education), for the period August 12, 2024 to January 17, 2025, vice Mr Canis Kevin Moise who has been appointed to act in a higher post.

23. Ms Cletha Elina Daniel, Cadet IV, Ministry of the Public Service, Labour and Gender Affairs (Department of the Public Service – Human Resource Management Division – Public Service Management – Cadetship – Recruitment Services), as Human Resource Officer II, (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Human Resource Management), for the period August 28, 2024 to September 12, 2024, vice Ms Beverly Andrea Felix who has been appointed to act in a higher post.

24. Mrs Alissia Asson, Secretary II, (Department of Education, Innovation and Vocational Training - Secondary Education), as Secretary III, (Department of Education, Innovation and Vocational Training – Education Services – Executive Direction and Administration – General Administrative Support Services), for the period September 02, 2024 to September 30, 2024, vice Ms Sabina Braville who has proceeded on vacation leave.

25. Ms Rehsan Ferdinand, Clerk/Typist, as Secretary I, (Department of Education, Innovation and Vocational

Training - Secondary Education), for the period September 02, 2024 to September 30, 2024, as a replacement for Mrs Alissia Asson who has been appointed to act in a higher post.

26. Ms Pamela Antonia Leonty, Clerk II, (Department of Education, Innovation and Vocational Training – Policy and Planning), as Human Resource Assistant I, (Department of Education, Innovation and Vocational Training – Human Resource Management), for the following periods: - August 02, 2024 to August 30, 2024, vice Ms Coletta Vitalis who has proceeded on vacation leave; and August 31, 2024 to July 31, 2025, vice Ms Coletta Vitalis who has been appointed to act in a higher post.

Ministry of the Public Service, Labour and Gender Affairs

1. Mrs Tammie Anthony, Human Resource Assistant II, as Human Resource Assistant III, (Department of the Public Service – Human Resource Management Division – Public Service Management – Human Resource Management), for the period August 02, 2024 to September 10, 2024, vice Ms Rebecca Christo who has proceeded on vacation leave.

2. Mr Nigel Joseph, Clerk III, as Human Resource Assistant II, (Department of the Public Service – Human Resource Management Division – Public Service Management – Human Resource Management), for the period August 02, 2024 to September 10, 2024, vice Mrs Tammie Anthony who has been appointed to act in a higher post.

3. Mrs Sabrina Nicholas-Perpie, Labour Officer II, as Labour Officer III, (Department of Labour and Gender Affairs – Labour Relations – Labour and Industrial Relations Services – Labour and Industrial Relations), for the period July 22, 2024 to October 08, 2024, vice Mr Danny Dariah who proceeded on vacation.

4. Ms Latoya Felix, Labour Officer I, as Labour Officer II, (Department of Labour and Gender Affairs – Labour Relations – Labour and Industrial Relations Services – Labour and Industrial Relations), for the period July 22, 2024 to October 08, 2024, vice Mrs Sabrina Nicholas-Perpie who has been appointed to act in a higher post.

5. Ms Gernan Ledger Duncan, Clerk/Typist, Department of Justice (Registry of the Supreme Court), as Labour Officer I, (Department of Labour and Gender Affairs – Labour Relations – Labour and Industrial Relations Services – Labour and Industrial Relations), for the period July 22, 2024 to October 08, 2024, vice Ms Latoya Felix who has been appointed to act in a higher post.

6. Mr Ky-Mani Darwin Ismael, Cadet I, (Department of the Public Service – Human Resource Management Division, Public Service Management, Cadetship, Recruitment Services), as Human Resource Assistant II, (Department of the Public Service – Human Resource Management Division, Public Service Management, Human Resource Management), for the period July 29, 2024 to September 13, 2024, as a replacement for Ms Josette St Rose who has been appointed to act in a higher post.

7. Mrs Viola Deterville-James, Human Resource Officer III, Ministry of Youth Development and Sports (Executive Direction and Administration – General Support Services – Agency Administration - Corporate), as Assistant Permanent Secretary, (Department of the Public Service – Policy Planning and Administrative Services – Executive Direction and Administration – Policy and Planning), for the period August 05, 2024 to August 29, 2024, vice Mrs Augusta Duval-Toussaint who has proceeded on vacation leave.

8. Mr Quintin Mondesir, Senior Executive Officer, Ministry of Agriculture, Fisheries, Food Security and Rural Development (Executive Direction and Administration – General Administrative Support Services), as Organizational Development Officer I, (Department of the Public Service – Organizational Development Division – Public Service Development – Organizational Development), for the period August 12, 2024 to September 02, 2024, vice Ms Kadidra Charles who has proceeded on vacation leave.

9. Ms Elisha Lucina Nesika Victor, Cadet IV, (Department of the Public Service – Human Resource Management Division – Public Service Management – Cadetship – Recruitment Services), as Accountant II, (Department of the Public Service - Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 02, 2024 to September 20, 2024, vice Ms Cynthia James who has proceeded on vacation leave.

10. Mr Bevin Stephen Charles, Information Technician II, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training – Innovation – Technical and Vocational Training – ICT Center), as ICT Officer I, (Department of the Public Service – Public Service Modernization – ICT and E-Government – ICT Modernization), for the period August 21, 2024 to September 6, 2024, vice Mrs Gresella Irmina Simeon who has been appointed to act in a higher post.

11. Ms Melissa Paul, Secretary I, (Department of Labour – Labour Relations – Labour and Industrial Relations Services), as Executive Officer, (Department of

Labour – Policy Planning and Administrative Services – Executive Direction and Administration – Agency Admin/Corporate Office – Policy and Planning), for the period August 12, 2024 to September 13, 2024, vice Mrs Verne Prospere who has proceeded on vacation leave.

12. Ms Kurdisha Bernard, Human Resource Assistant II, as Administrative Secretary, (Department of the Public Service – Human Resource Management Division, Public Service Management, Human Resource Management), for the period August 23, 2024 to September 24, 2024, vice Ms Ida Descartes who has proceeded on vacation leave.

13. Mr Nigel Joseph, Clerk III, as Human Resource Assistant II, (Department of the Public Service – Human Resource Management Division, Public Service Management, Human Resource Management), for the period September 11, 2024 to September 24, 2024, vice Ms Kurdisha Bernard who has been appointed to act in a higher post.

14. Mr Kemuel D Auguste, Accounts Clerk III, as Assistant Accountant I, (Department of the Public Service – Executive Direction and Administration – Budget and Finance), for the period August 28, 2024 to September 20, 2024, vice Ms Kezian Charlery who has proceeded on vacation leave.

Ministry of Commerce, Manufacturing, Business Development, Co-operatives and Consumer Affairs

1. Ms Tarisha Elsa O'Neil, Administrative Secretary, Ministry of National Security (Police – General Support Services), as Commerce and Industry Officer I, (Enterprise Development – Commerce and Industry Development Services – Commerce and Industry), for the period August 19, 2024 to February 17, 2025, vice Mrs Joyce Daniel-Aneville who has proceeded on maternity leave, followed by vacation leave.

2. Mr Hemish Aldonza, Executive Officer, Ministry of Health, Wellness and Elderly Affairs, as Assistant Complaints and Investigation Officer, (Consumer Affairs – Consumer Protection and Education – Complaints and Investigation Bureau – Consumer Protection Services), for the period August 05, 2024 to September 09, 2024, vice Mr Stephen Edmund who has proceeded on vacation leave.

3. Mrs Nubea Kathaleen Stanislaus, Senior Executive Officer, Department of Justice (Civil Status Registry – Management of Vital Records – Civil Status – Vital Records Services), as Business Development Officer I, (Enterprise Development – Commerce and Industry Development Services – Small Enterprise Advisory Service), for the period September 02, 2024 to January 27, 2025, vice Mr Alvinaus Simon who is scheduled to proceed on vacation leave.

4. Ms Virginia Adonis, Secretary IV, Ministry of Health, Wellness and Elderly Affairs (Respiratory Hospital – Secondary and Tertiary Health Care Services – Respiratory Hospital), as Secretary IV, for the period August 26, 2024 to September 30, 2024, vice Ms Veronica Esnard-William who has proceeded on vacation leave.

5. Mrs Nasha Martin–Moonie, Secretary IV, Electoral (Executive Direction and Administration – Policy and Planning – Elections Management), as Administrative Secretary, (Policy Planning and Administrative Services – Executive Direction and Administration – Policy and Planning), for the period August 20, 2024 to January 03, 2025, vice Mrs Verna Lionel-Phillip who has been appointed to act in a higher post.

6. Ms Beverly Andrea Felix, Human Resource Officer II, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training – Policy Planning and Administrative Services – Executive Direction and Administration – Human Resource Management), as Human Resource Officer III, (Policy Planning and Administrative Services – Executive Direction and Administration – General Administrative Support Services), for the period August 28, 2024 to September 12, 2024, vice Mrs Norma George Fontaine who will be proceeding on casual leave.

Ministry of Tourism, Creative Industries, Culture and Information

1. Ms Ermide Mathurin, Tourism Officer I, (Policy Planning and Administrative Services – Executive Direction and Administration – Policy Planning), as Administrative Assistant, (Policy Planning and Administrative Services – Executive Direction and Administration - Services), for the period August 05, 2024 to August 29, 2024, vice Mrs Antoinette Stephen who has been appointed to act in a higher post.

2. Ms Abigail Chern Lewis, Secretary IV, as Senior Administrative Secretary, (Policy Planning and Administrative Services – Executive Direction and Admin/Corporate Office Tourism – Policy Planning), for the period August 02, 2024 to August 30, 2024, vice Ms Ketra Joseph who proceeded on vacation leave.

3. Mrs Derrina Jn Charles, Secretary III, as Secretary IV, (Policy Planning and Administrative Services – Executive Direction and Administration Admin/ Corporate Office Tourism – Policy Planning), for the period August 02, 2024 to August 30, 2024, vice Ms Abigail Lewis who has been appointed to act in a higher post.

VACANCY NOTICES

Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training

POST OF CURRICULUM OFFICER – MODERN FOREIGN LANGUAGE – CURRICULUM AND MATERIAL DEVELOPMENT UNIT (CAMDU).

OFFICE IDENTIFICATION

JOB TITLE: Curriculum Officer – Modern Foreign Language

DEPARTMENT: Curriculum and Material Development Unit (CAMDU)

CLASSIFICATION: Grade 13 - 15

REPORTS TO: Education Officer - CAMDU

SUPERVISES: The processes of delivery of the subject curriculum.

RELATIONSHIPS AND RESPONSIBILITIES

1. To develop, implement, monitor and evaluate curriculum for Modern Foreign Language at the Primary and Secondary Schools;
2. To supervise and monitor instruction at the primary and secondary levels;
3. To assist Modern Foreign Language teachers at Primary and secondary Schools in the implementation of instruction and curriculum;
4. To identify relevant resources and materials and make recommendations.

MAIN DUTIES

1. Designs curriculum by consulting relevant stakeholders, conducts research and questionnaires and co-ordinates the implementation at different levels within the school system via school visits, assessments evaluations and participation of students in activities to ensure relevance of the Curriculum;
2. Acquaints teachers and principals with the objectives, methodology and scope of the Curriculum by conducting meetings and workshops to share up-to-date information so as to enhance instruction and student teacher performance;
3. Visits schools to provide assistance to teachers with planning by providing assistance through clinical and on the job support to enhance curriculum delivery and manage instructional time;
4. Assist with identifying and selecting textbooks to support the effective delivery of the curriculum;
5. Reviews and updates curriculum by conducting sensitizing workshops through on-going assessment and monitoring of the current challenges to provide relevant feedback from teachers to guide the process of Curriculum review;
6. Monitors, assesses and provides feedback on the implementation of the Curriculum in schools by working with principals and education officers in resolving problems related to Curriculum and Instruction so as to make the necessary recommendations for improvement;
7. Organizes orientation and in-service workshops for Heads of Departments, teachers, principals and education officers on Curriculum, pedagogical issues and assessment by collaborating with the Chief Education Officer, District Education Officers, Principals and resource persons to ensure effective delivery of the Curriculum;
8. Assists with planning, vetting and implementing of internal assessments at primary and secondary schools by collaborating with the Educational Evaluation and Assessment Unit to ensure reliability and validity of examination;
9. Organizes activities and programmes by conducting needs analyses to organize training that would help to enhance instruction;
10. Provides leadership in the formation and operation of subject associations and groups by providing the relevant guidance and support to motivate those groups;
11. Prepares and submits weekly schedules, work plans and termly reports to Education Officer – Curriculum and Material Development Unit (CAMDU) and a yearly work plan to the Deputy Chief Education Officer – Instruction for approval so as to ensure accountability;
12. Collaborates with external agencies in matters related to subject areas by submitting proposals and requests and conducts follow-up meetings to acquire needed support;
13. Represents the Ministry on committees relevant to the subject area both locally and overseas by attending meetings, workshops, symposiums whenever the opportunity arises;
14. Assists in the preparation of the annual estimates of expenditure and quarterly allocations for the Unit to ensure that spending is kept within the constraints of approved budget;
15. Liaises with the Sir Arthur Lewis Community College on matters pertaining to Curriculum delivery by conducting guest lectures in different subject areas for effective delivery of Curriculum;

16. Performs any other related duties as may be assigned from time to time.

CONDITIONS

1. Accommodation provided in the general administrative office;
2. The processes of the Unit will be done on the basis of team work. The officer will be expected to be an active team member who understands all the processes of the Unit;
3. The officer will be required to maintain a motor vehicle to function in a scheduled travelling post and is required to be in the field;
4. The officer will receive a travelling allowance in accordance with the approved rates established by the Government of St Lucia;
5. The officer will be required to attend regular meetings and Heads of Department meetings;
6. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Ordinance;
7. Institutional support will be provided through the appropriate Civil Service and Teaching Service Regulations, Statutory Instrument and Departmental Guidelines;
8. Vacation leave will be provided in accordance with existing rules and regulations governing the Public Service;
9. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
10. Housing, free medical attention and medicine will not be provided.

STANDARDS

Work performance will be evaluated on the basis of:

1. commitment and drive to reach successful outcomes both at an individual and team level (taking action, showing initiative, consistently delivering against targets);
2. demonstration of intention to work co-operatively with others and to be part of a team; building trust, inspiring enthusiasm, resolving conflict and developing consensus;
3. proven knowledge and understanding of current job related policies, procedures, instructions and the use of relevant technology;
4. provision of timely feedback to teachers, principals, education officers and supervisors and quality of advice provided and effectiveness of solutions implemented;
5. quality and efficiency and measured by the accuracy and effectiveness of work;
6. arrival at work as prescribed by existing rules and regulations;
7. timely completion and accuracy of work generated;
8. compliance with Departmental, Ministry's Guidelines and Standard Operating Procedures;
9. effective implementation of duties, responsibilities and assignment as defined in the Job Description.

SKILLS, KNOWLEDGE AND ABILITIES

1. A progressive attitude and professional demeanour;
2. Excellent oral and written communication skills;
3. Capacity to provide instructional leadership;
4. Sound clinical supervisory skills;
5. Sound skills in monitoring and evaluating instruction and curriculum;
6. Working knowledge of education theory and practice, including modalities of instruction;
7. Ability to maintain a high standard of ethics, honesty and integrity and exercise good judgment in carrying out the goals and objectives of the Unit;
8. Ability to check and/or monitor work quality and process, by insisting on standards and accountability for meeting performance measures;
9. Ability to effectively relate to internal and external customers;
10. Ability to exercise sound analytical skills, judgment and to adopt appropriate solutions;
11. Ability to establish and maintain effective working relationships with peers and other stakeholders.

QUALIFICATIONS AND EXPERIENCE

The candidates should possess **at least** the following:

Master's degree in a relevant Modern Language area, for example, Creole, Literature, Linguistics, Education, Curriculum, Translation, Interpreting, Philology plus Bachelor of Education in Modern Languages (French, Spanish and/or Creole, Mandarin or Portuguese **plus** five (5) years teaching experience as a trained teacher.

OR

A Postgraduate Diploma in Education, Teaching Certificate or Diploma in Modern Languages **plus** a Bachelor of Arts in Modern Languages (French, Spanish and/or Creole, Mandarin or Portuguese) plus a minimum of ten (10) years teaching experience.

Curriculum Development experience and Modern Foreign Language Instruction will be an asset

QUALIFICATION AND EXPERIENCE

The candidates should possess **at least one** of the following:

SALARY

Salary is at a rate of EC$61,868.37 per annum (Grade 13, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications MUST be accompanied by verified copies of **ALL** certificates and transcripts from the relevant institutions. **Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.**

Please note that:

1. **performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;**
2. **the successful applicant may be given an acting appointment for up to twelve (12) months; and**
3. **applicants are required to indicate administrative positions held and experience gained.**

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by Friday, November 15, 2024.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or **http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf**

Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training

POST OF SCHOOL GUIDANCE COUNSELLOR II – SECONDARY EDUCATION

OFFICE IDENTIFICATION

JOB TITLE: School Guidance Counsellor II

DEPARTMENT: Secondary Education – Saint Lucia Sport Academy

CLASSIFICATION: Grade 13

REPORTS TO: Guidance Counsellor (District 1)

SUPERVISES: N/A

RELATIONSHIPS AND RESPONSIBILITIES

1. Provides a comprehensive developmental preventative counselling programme to address the academic, career and personal/social development of students in order to enhance the learning process.
2. Facilitates the support system for students by working in collaboration with all stakeholders including: school personnel, parents/guardians, other professionals, social and other agencies.
3. Reports to the School Principal as necessary.

DUTIES AND TASKS

1. Develops and manages the school guidance and counselling plan that is based on student needs and assess the efficacy of the programmes implemented to foster student development.
2. Provides individual and group counselling services for primary school students through direct interaction with the students within the Education District so as to meet the needs of students (e.g. social, behavioural, emotional, educational and career).
3. Conducts classroom guidance sessions at primary schools within the Education district to meet student developmental needs.
4. Consults with school personnel and other professionals, parents/guardians, social and other agencies through one-on-one or group sessions, to effectively address student issues.
5. Organizes and executes career guidance education and supporting activities to enhance students' school-to-work transition.
6. Demonstrates appropriate case management and treatment planning to reflect assessment reports, treatment goals, interventions used and progress notes.
7. Maintains records and ensures that student information and documents are kept confidential so as

to ensure accuracy, confidentiality and reliability of the information.

8. Initiates referral of students by preparing the appropriate forms, documents or letters to the appropriate services or agencies as necessary, to address the needs of these students.
9. Ensures that all cases of abuse including abandonment and neglect are reported to the relevant authorities for appropriate action.
10. Advocates on behalf of students when appropriate to highlight issues that affect those students in an effort to make their lives easier.
11. Participates in crisis intervention/response activities in schools through collaboration with the District Guidance Counsellor, to ensure that appropriate measures are put in place.
12. Provides support to Health and Family Life Education (HFLE) Teachers through classroom sessions to more effectively deliver the HFLE programme.
13. Conducts staff development and parent education workshops to enable teachers and parents to work more effectively with the students.
14. Attends all scheduled meetings of counsellors to enhance both their personal and professional development.
15. Participates in professional development activities and maintains a professional development plan to guide self-improvement.
16. Any other related duties that may be assigned from time to time.

CONDITIONS

1. Accommodation provided in school (private office equipped with computer/printer, filing cabinet, telephone, executive chair and desk).
2. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Act Chapter 15.02;
3. Institutional support will be provided through the appropriate Public Service and Teaching Service Regulations, Statutory Instruments and Ministry Guidelines;
4. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
5. Housing, free medical attention and medicine will not be provided.

KNOWLEDGE SKILLS AND ABILITIES

1. A working knowledge of and the ability to interpret and adhere to the Education Act 2005, Cap 18.01 of the Revised Laws of Saint Lucia and Teaching Service Rules and Regulations; Ministry's Procedures, Staff Orders, Financial and Store Rules, Standard Operating Procedures contained in the Ministry's Operations Manual, Collective Agreements and other Operation Procedures;
2. Knowledge of and the ability to interpret the Children and Young Persons Act 1972 and the Convention of the Rights of the Child 1993;
3. Knowledge of a range of counselling Theories and practices;
4. Capacity to work well with a range of individuals and to establish good rapport with stakeholders;
5. Knowledge of and sensitivity to multicultural issues;
6. Knowledge of legal and ethical issues pertaining to counselling.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. Effectiveness of the Guidance and Counselling Programme at the school;
2. Proven knowledge of legal and ethical issues pertaining to counselling and ability to establish the limits of confidentiality;
3. Timely completion, accuracy and quality of work plans and reports;
4. Knowledge and understanding of and the effective application of Teaching Service Rules, Regulations and the Education Act;
5. Compliance with the Guidelines, Policies and Professional Code of Conduct of the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training;
6. Effective implementation of duties, responsibilities and assignments as defined in the job description.

QUALIFICATION AND EXPERIENCE

The candidates should possess **one** of the following:

Master's Degree in Guidance/School Counselling, Psychology, Clinical Psychology or Social Work from an accredited institution:

OR

Professional Degree in Guidance/School Counselling, Social Work or Psychology with at least 250 hours of supervised practicum:

1. Training and experience in individual and group counselling.
2. Experience in implementing didactic programmes in school counselling

SALARY

Salary is at a rate of EC$61, 868.37 per annum (Grade 13, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications MUST be accompanied by verified copies of **ALL** certificates and transcripts from the relevant institutions. **Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.**

Please note that:

1. **performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;**
2. **the successful applicant may be given an acting appointment for up to twelve (12) months; and**
3. **applicants are required to indicate administrative positions held and experience gained.**

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by Friday, November 15, 2024.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or **http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf**

Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training

POST OF PRINCIPAL I – PRIMARY EDUCATION

OFFICE IDENTIFICATION

JOB TITLE: Principal I

DEPARTMENT: Primary Education – Aux Lyon Combined School

CLASSIFICATION: Grade 14

REPORTS TO: Education Officer with responsibility for the District

RELATIONSHIPS AND RESPONSIBILITIES

1. Liaises with the Education Officer, Chief Education Officer, Permanent Secretary, Deputy Permanent Secretary, Deputy Chief Education Officer – Instruction, Chief Planning Officer, teachers, students, Sir Arthur Lewis Community College, community groups and organizations, other Government Ministries and Donor Agencies.
2. Works in collaboration with the Education Officer to ensure that school is administered in a proper and efficient manner.
3. Supervises and supports teachers, students, administrative and ancillary staff and serves as liaison between the District Education Office and school.

DUTIES AND TASKS

1. Executes responsibilities in accordance with the provisions of the Education Act of 1999 and Regulations governing the Teaching Service;
2. Establishes and promotes high standards and expectations for all students and staff for academic performance and responsibility for behavior.
3. Supervises the instructional programmes of the school, evaluates lesson plans and observes classes (teaching, as duties allow) on a regular basis to encourage the use of a variety of instructional strategies and materials consistent with research on learning and child growth and development;
4. Fosters the integration of technology and innovation into programmes administered by the school;
5. Ensures a safe and orderly environment that encourages students to take responsibility for behavior and creates high morale among staff and students;
6. Files all required reports regarding attendance and discipline matters;
7. Supervises the physical safety of the students while on the school's compound;
8. Applies the syllabus in conformity with the needs of the students of the school to ensure effective learning;

9. Supervises and appraises the performance of staff;
10. Develops, implements and promotes effective plans for the continuing professional development and academic growth of teachers to improve the quality of instruction through staff meetings, in-service training and personal contact;
11. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines;
12. Assumes responsibility along with staff for the school's performance;
13. Establishes and supervises in a fair and consistent manner effective discipline and attendance systems, consistent with the values and mission of the Ministry of Education;
14. Keeps the staff informed, and implements along with staff ideas for the improvement of the school. Conducts meetings, as necessary, for the proper functioning of the school;
15. Ensures the proper care and use of school furniture, equipment and supplies;
16. Develops and maintains an active relationship with parents, example, through Parent/Teacher Association;
17. Furnishes all returns as prescribed, to the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training;
18. Ensures that student records are complete and current;
19. Furnishes progress reports on the performance of the school at the end of every term to the Education Officer with responsibility for the district;
20. Keeps accurate records of information technology initiatives and resources;
21. Initiates relevant training as per new information technology developments;
22. Performs other duties as may be assigned from time to time by the Chief Education Officer and the Permanent Secretary.

CONDITIONS

1. Accommodation provided in the School (Office);
2. Institutional support is provided through the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training;
3. Opportunities exist for personal development and career advancement through orientation, general and specialized in-service training.
4. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Act Chapter 15.02;
5. Institutional support will be provided through the appropriate Civil Service and Teaching Service Regulations, Statutory Instruments and Departmental Guidelines;
6. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
7. Housing, free medical attention and medicine will not be provided.

KNOWLEDGE SKILLS AND ABILITIES

1. Knowledge of education theory and practice including modalities of instruction;
2. Clinical supervisory skills;
3. A working knowledge of and ability to interpret Education Act and Teaching Service Rules and Regulations; Ministry's Procedures, Staff Orders, Financial and Store Rules, Standard Operating Procedures contained in the Ministry's Operations Manual, Collective Agreements and other operation procedures;
4. Capacity to provide effective management and instructional leadership;
5. Ability to creatively deploy participating and team building approaches to school management;
6. Capacity to work well with persons of a range of dispositions and to establish good rapport with stakeholders;
7. Ability to lead and manage innovation for school improvement;
8. Ability to plan for and manage the integration of Technology in instruction and in school administration;
9. Capacity to model and demonstrate a high level of emotional intelligence in resolving problems and conflict;
10. Decisiveness, soundness of judgment and success in issuing directives.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. Level of performance and accomplishment of the school;
2. Quality of instruction as evidenced by student performance;

3. Effectiveness of staff management and extent to which team spirit and parental involvement are exhibited;
4. Extent to which student participation in school activities and student discipline are maintained;
5. Timeliness, accuracy and quality of information provided in returns and reports;
6. Knowledge and understanding of and the effective application of Teaching Service Rules, Regulations and the Education Act;
7. Compliance with the Guidelines and Policies of the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training; and
8. Effective implementation of duties, responsibilities and assignments as defined in the job description.

QUALIFICATION AND EXPERIENCE

The candidates should possess a Bachelor's Degree in Educational Administration or a related field, **plus** Certificate/Diploma in Education, **plus** five (5) years as a **Qualified** Teacher.

Proficient in the use of Information Communication Technologies (ICT) integration for instructional learning.

SALARY

Salary is at a rate of EC$65,678.75 per annum (Grade 14, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications MUST be accompanied by verified copies of **ALL** certificates and transcripts from the relevant institutions. **Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.**

Please note that:

1. **performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;**
2. **the successful applicant may be given an acting appointment for up to twelve (12) months; and**
3. **applicants are required to indicate administrative positions held and experience gained.**

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by Friday, November 15, 2024.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or **http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf**

NOTICES

THE following documents are published with and form part of this Gazette;

1. PRUDENTIAL STANDARD ON INTERNAL CAPITAL ADEQUACY ASSESSMENT PROCESS (ICAAP) FOR INSTITUTIONS LICENSED TO CONDUCT BANKING BUSINESS UNDER THE BANKING ACT, 2015
2. PRUDENTIAL STANDARD FOR THE MANAGEMENT OF INTEREST RATE RISK IN THE BANKING BOOK FOR FINANCIAL INSTITUTIONS LICENSED UNDER THE BANKING ACT, 2015.

To access the Eastern Caribbean Central Bank (ECCB) Notices, please scan the QR Code to the right.

Office of the Prime Minister

BOARD OF DIRECTORS OF THE SAINT LUCIA DEVELOPMENT BANK

TAKE NOTICE that pursuant to Section 8 (2) of the Saint Lucia Development Bank Act, Cap. 12.02, the Minister with responsibility for Finance has appointed the following persons to serve on the Board of the Saint Lucia Development Bank from **October 1st, 2024 to September 30, 2027.**

1. Mr. Daryl Raymond ***(Chairperson)***;
2. Mr. Francis Fontenelle ***(Deputy Chairperson)***;
3. Mr. Peter Alexander, Representing the Private Sector;
4. Mr. Mathew Mathurin, Managing Director of National Insurance;
5. Ms. Mtonya Deterville.

Minister with responsibility for Finance

Office of the Prime Minister

BOARD OF DIRECTORS OF THE SAINT LUCIA DEVELOPMENT BANK

TAKE NOTICE that pursuant to Section 8 (2) of the Saint Lucia Development Bank Act, Cap. 12.02, the Minister with responsibility for Finance has appointed the following persons to serve on the Board of the Saint Lucia Development Bank from **November 1st, 2024 to October 31, 2026.**

6. Mr. Anthony Etienne;
7. Mr. Joseph Maxwell.

Minister with responsibility for Finance

Office of the Prime Minister

BOARD OF DIRECTORS OF THE SAINT LUCIA DEVELOPMENT BANK

TAKE NOTICE that pursuant to Section 8 (2)(e) of the Saint Lucia Development Bank Act, Cap. 12.02, the Minister with responsibility for Finance has appointed the following persons to serve on the Board of the Saint Lucia Development Bank from **October 1st, 2024 to January 31, 2025.**

8. Mr. Cornelius Sidonie, Managing Director of Saint Lucia Development Bank;

Minister with responsibility for Finance

Department of Physical Development and Urban Renewal

APPOINTMENT OF THE LAND ADVISORY DISPOSAL COMMITTEE

PURSUANT to Section 3(1) of the Crown Lands Disposal Regulations, the following persons have been appointed to serve on the Land Advisory Disposal Committee, for a period of two (2) years, commencing **September 1st, 2024:**

1. Mr. Paul Popo - Land Administration Consultant;
2. Mr. Peter Felix - Licensed Land Surveyor;
3. Mr. David Desir - Commissioner of CRown Land;
4. Ms.Nichola George Benjamin - Attorney General's Chambers

Minister for Physical Development and Urban Renewal

Office of the Prime Minister

APPOINTMENTS TO THE BOARD OF YOUTH ECONOMY AGENCY

TAKE NOTICE that pursuant to Section 9 (4) of the Youth Economy Act, the Minister with responsibility for the Youth Economy has appointed the following persons to serve on the Board of the Youth Economy Agency for a period of **two (2) years** effective **October 14, 2024**:

1. Mr. Thomas Leonce as Chairman;
2. Mr. Anselm Mathurin as a Director;
3. Mr. George Kamali Charlemagne as a Director;
4. Mr. Nicholi Lansiquot as a Director.

Minister with responsibility for Youth Economy

REMEMBRANCE DAY 2024

HIS Majesty the KING has approved the observation of REMEMBRANCE DAY on **Sunday, November 10, 2024** as a National Day of Remembrance for those who lost their lives in the World Wars of 1914 - 1918 and 1939 - 1945.

Remembrance Day will be observed in Saint Lucia in the following manner:

- At 8:57 a.m. His Excellency the Acting Governor General will arrive at Derek Walcott Square.
- At 8:59 a.m. the Last Post will be sounded.
- Two (2) minutes of silence will be observed at the War Memorial on Derek Walcott Square at 9:00 a.m.
- His Excellency the Acting Governor General will give a brief address followed by a short National Service during which prayers will be said by representatives from

the Roman Catholic Church, the Anglican Church, the Methodist Church and the Salvation Army.

- The Act of Remembrance will be recited by the Ex-Servicemen League.
- His Excellency the Acting Governor General will lay a wreath at the foot of the memorial on behalf of the State.

Other wreaths will be laid in the following order:

✓ The Honourable Prime Minister

✓ Representatives of the Ex-Service League

✓ Chief Justice

✓ President of the Senate

✓ Leader of the Opposition and the Commissioner of Police

✓ Ambassador of the Kingdom of Morocco, Ambassador of the Bolivarian Republic of Venezuela, Ambassador of the Republic of Cuba, Ambassador of the Republic of France, Ambassador of the Republic of China (Taiwan), Ambassador of Mexico, Chargé d'Affaires of the Embassy of Libya, Ambassador of the Embassy of the Federative Republic of Brazil, Resident British Commissioner, Director General of the O.E.C.S., Representative of the Inter-American Institute for Cooperation on Agriculture, Representative of the Organization of American States

✓ Honorary Consuls for Chile, Denmark, Sweden, Jamaica, Kingdom of the Netherlands, Federal Republic of Germany, Kingdom of Spain, Cooperative Republic of Guyana, Barbados, Austria, Turkey, Finland, South Korea, Vice Consuls for Italy and Israel.

✓ Military Representatives for the British, French, and any others.

✓ Superintendent of Prisons and Representative of the Cadet Corps.

✓ Mayor of Castries and the Chief Fire Officer.

✓ Saint Lucia Red Cross and St. John's Ambulance Brigade.

✓ Representatives of the Boys' Scouts and Girls Guides.

✓ Other members of the public.

The Hymn, "O God Our Help In Ages Past" will then be sung, after which the Reveille will be sounded.

The Service will end with a Royal Salute during which the National Anthem will be played.

DEVELOPMENT CONTROL AUTHORITY

THE Development Control Authority is considering an application for Approval in Principle for concept for a touristic (resort) development on Block 0024B Parcels 323, 322 and 162 located at Industry, Choiseul.

The total area comprises 6.05 acres (2.44 hec) and is bounded as follows:

North - by Block 0024B Parcels 50 and 49

South - by Block 0024B Parcels 237, 239, 240 and 242

East - by Block 0024B Parcel 242

West - by Industry main road

Any individual or landowner wishing to make comments and/or recommendations on this proposed development is required to make a submission in writing by **November 11, 2024** to the Executive Secretary, Development Control Authority, P. O. Box 709, Greaham Louisy Administrative Building, Waterfront, Castries or email physicalplanningstlucia@gosl.gov.lc. or physicalplanningdcastlucia@gmail.com.

Further details of the application can be obtained from the Office of the Authority, 1st Floor, Greaham Louisy Administrative Building, Waterfront, Castries for the duration of the advertisement period.

EXECUTIVE SECRETARY
Development Control Authority

PUBLIC SERVICE BOARD OF APPEAL

TAKE NOTICE:

that **ALL** correspondence to the Public Service Board of Appeal should be addressed to:

The Secretary
Public Service Board of Appeal
1st Floor, Hewanorra House
Trou Garnier
CASTRIES

VERNA MONDESIR (MS)
Secretary

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on September 22, 2023 as:

NFX Capital VU Ltd.
No. 2023-00470

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

NordFX Ltd.

Dated this 18th day of October, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

NOTICE OF COMPANY IN DISSOLUTION

(International Business Companies Act, Cap 12.14:Section 94 (4))

RATEFX LTD.
No. 2023-00183

TAKE NOTICE that the International Business Company RATEFX LTD. No. 2023-00183, which was incorporated on May 15, 2023 has registered its articles of dissolution.

TAKE NOTICE that the commencement date of the dissolution of the above-named company is October 16, 2024 and that the name and address of the liquidator is as follows:

THERESA P. HINKSON
P. O. Box 838, Marisule
Gros Islet, Saint Lucia

Dated this 16th day of October, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on September 24, 2024 as:

Floxy FX Limited
No. 2024-00566

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

Volnex Capital Ltd.

Dated this 21st day of October, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company Island Grill (Holdings) St. Lucia Limited No. 2006-00194 incorporated on May 3, 2006 has registered a further amendment to its Articles of Association and Memorandum of Association and has changed its name to:

BGI CONCESSIONS HOLDINGS LIMITED

Dated this 19th day of September, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on August 27, 2024 as:

Quantum Financial Exchanges (QFX) Ltd.
No. 2024-00507

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

Quantum FX Ltd.

Dated this 8th day of October 2024.

LESTER D. MARTYR
Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on May 2, 2024 as:

Cabana Markets Limited
No. 2024-00298

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

AURUM MARKETS LIMITED

Dated this 8th day of October 2024.

LESTER D. MARTYR
Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on May 15, 2024 as:

Gypsy Inc.
No. 2024-00318

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

Macaire Inc.

Dated this 3rd day of October, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on May 24, 2023 as:

Solvertrade LTD.
No. 2023-00199

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

MEGA FUSION GROUP LTD.

Dated this 3rd day of October, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

REQUEST FOR EXPRESSIONS OF INTEREST

Government of Saint Lucia/
OECS Skills and Innovation Project

INNOVATION AND ENTREPRENEURSHIP SPECIALIST

THE World Bank's Board has approved US$36 million to Grenada, Saint Lucia and the Organization of Eastern Caribbean States (OECS) Commission from the International Development Association (IDA) of the World Bank Group to finance the OECS Skills and Innovation Project. Each participating country will receive funding in the amount of US$15 million credit while the OECS Commission will receive an IDA grant in the amount of US$6 million. The project consists of four components as described in the background section.

In Saint Lucia, the Project will be implemented by a Project Implementation Unit (PIU) that will carry out the activities in pursuit of accomplishing the objectives. The PIU will be headed by a Project Manager (PM) who reports to the Permanent Secretary (PS), Department of Education, Innovation and Vocational Training and will be located at the Department of Education, Innovation and Vocational Training (DOE).

The Department of Education, Innovation and Vocational Training, the Project Executing Agency, now invites interested eligible individuals to submit Expressions of Interest for the position of **Innovation and Entrepreneurship Specialist.** The **Innovation and Entrepreneurship Specialist** will work closely with the other members of the PIU and the Innovation Division of the Department of Education, Innovation and Vocational Training.

The **Innovation and Entrepreneurship Specialist** shall be responsible for providing technical inputs and guidance to the PIU and Innovation Division, particularly related to the implementation of the activities related to innovation and entrepreneurship of the OECS Skills and Innovation Project.

The duration of this assignment is expected to be from August 2024 until January 2030. Contracts will be offered for twelve (12) months at a time, and will be subject to renewal based on job performance.

Expressions of Interest will be evaluated based on the following: expertise, qualifications and experience in undertaking similar assignments. The Expressions of Interest should include the Consultant's updated curriculum vitae including: (i) personal and technical skills, (ii) experience in working with similar projects in developing countries, and (iii) the names of at least three (3) references with contact information (e-mail address and telephone).

In the evaluation of submissions, consideration will be given to technical competence, qualifications and experience - as delineated in the attached Terms of

Reference for this position,- local and regional experience on similar assignments, and existing commitments.

Following the assessment of submissions, the most technically capable and appropriately experienced applicants will be invited to an interview. The Department of Education, Innovation and Vocational Training reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. The Department of Education, Innovation and Vocational Training will not be bound to assign any reason for not shortlisting any applicant, and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

Applications must be submitted in English to the address below and reach the Office of the Permanent Secretary, Department of Education, Innovation and Vocational Training no later than **4:00** pm local time on **Friday, November 08, 2024.**

Permanent Secretary
Policy & Administration Unit
Department of Education, Innovation and
Vocational Training
4th Floor, Francis Compton Building
Waterfront, Castries
SAINT LUCIA

Please note that the sealed envelope containing each submission should include the name and address of the applicant, and shall be clearly marked **"OECS Skills and Innovation Project- Title of Position".**

Further information including details of the project may be obtained by contacting 468 3219/5285/5258/5259 between 9:00 am and 4:00 pm local time, Monday to Friday, or by emailing **cpusecretary@education.gov.lc**

OECS Skills and Innovation Project –P179210

PROJECT MANAGEMENT DUTIES/ RESPONSIBILITIES, SKILLS AND QUALIFICATIONS

Terms of Reference for Innovation and Entrepreneurship Specialist

Background

The OECS Skills and Innovation Project will provide for investments in post-secondary education to promote transversal and advanced technical skills among youth while strengthening regional cooperation in post-secondary education. Over the next six years, the project will benefit 40,000 youth (18 to 34 years of age) who are currently enrolled or will enroll in post-secondary institutions in the OECS region, and who will benefit from regional interventions to foster collaboration in the post-secondary education space. In addition, youth will benefit from the project's provision of new tools to assess priority skills and support teachers, as well as 120 entrepreneurs and firms that would participate in collaborative innovation projects. The project will also foster collaborative innovation within OECS Member states.

The project consists of four components as follows:

1. **Fostering regional collaboration for skills and innovation in the post-secondary space.** Develop an overarching regional strategic framework for post-secondary education and design mechanisms to enhance collaboration among OECS Member States on post-secondary education, improve post-secondary data at the regional level, and develop a regional innovation ecosystem with strong participation of post-secondary institutions.
2. **Strengthening post-secondary institutions and collaborative innovation.** Provide direct support to National Colleges and other selected post-secondary institutions in participating countries to implement Regional Enhancement Plans (REPs), support collaborative innovation projects, and develop new or enhance existing programs to foster priority skills, with the objective of promoting improved learning environments, enhanced skills development, and innovation in the OECS to respond to increasing private sector demand for skills.
3. **Project Management and Technical Assistance.** Provide technical assistance to support the implementation of Project activities and finance the establishment and functioning of three Project Implementation Units (PIUs), notably, (i) a PIU in the OECS Commission to procure regional activities for Component 1; and (ii) PIUs in Saint Lucia and Grenada to carry out activities under Component 2. Strengthen selected aspects of the OECS post-secondary education system's performance, strengthen institutional capacity, and support project management.
4. **Contingent Emergency Response Component (CERC).** Facilitate the use of critical resources in the event of an eligible national emergency. It will have an initial zero budget allocation but would allow for rapid reallocation of project funds in the event of an eligible natural disaster or crisis that has caused or is likely to imminently cause major adverse economic and/or social impacts.

The Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (MoE) will work closely with the Saint Lucia Project Implementation Unit (PIU) for the implementation of Project activities. The services of an Innovation and Entrepreneurship Specialist are hereby being sought.

Objective:

The **Innovation and Entrepreneurship Specialist** is expected to provide technical assistance to foster

collaborative innovation between faculty and students of post-secondary institutions, entrepreneurs, private sector and other stakeholders participating in the OECS Skills and Innovation Project. The **Innovation and Entrepreneurship Specialist** will also carry out specific research, partnering and other technical activities for supporting the implementation of project activities focused on innovation and entrepreneurship to ensure adequate project implementation and sustainability in his/her full dedication to the implementation of the OECS Skills and Innovation Project.

Terms of Assignment

The **Innovation and Entrepreneurship Specialist** will report to the Project Manager. The salary assigned to this post will be consistent with the level of responsibility envisaged and within the scope of the Government of Saint Lucia's salary scale. It must be noted that this post does not include relocation allowance.

Duties and Responsibilities:

The **Innovation and Entrepreneurship Specialist** is expected to provide technical assistance, guidance and expertise in the areas of innovation and innovation-led entrepreneurship to the PIU and to the Innovation Division to support the successful implementation of the innovation and entrepreneurship-focused activities of the Project, inter alia, the evaluation and awarding of competitive matching grants for innovation-led entrepreneurial initiatives. The duties and responsibilities of the **Innovation and Entrepreneurship Specialist** will include, but are not limited to:

1. Provide technical support to the PIU and the Innovation Division in the implementation of the Project activities related to innovation and entrepreneurship.
2. Support innovation ecosystem development and entrepreneurship development for boosting student employability and entrepreneurship opportunities through collaborative innovation initiatives with industry partners in accordance with Subcomponents 1.2 and 2.3 of the Project.
3. Support the drafting of the Regional Grants Manual, in collaboration with OECS and Grenada counterparts, as per Subcomponent 2.3 of the Project, in collaboration with the Innovation Division.
4. Support implementation of competitive matching innovation grants in accordance with the Regional Grants Manual as per Subcomponent 2.3 of the Project, in collaboration with the Innovation Division.
5. Collaborate with the OECSC in activities related to the Knowledge, Technology, and Innovation Platform (KTIP), in accordance with Subcomponents 1.2 and 2.3 of the Project.
6. Support the development of the entrepreneurial and innovation national agenda in Saint Lucia, with special focus on post-secondary education institutions in Grenada and Saint Lucia, based on institutional and regulatory assessments that will inform action plans at institutional and national levels, as per Subcomponent 2.3 of the Project.
7. Identify opportunities and recommend solutions that will enhance or improve current processes to promote and support innovation and entrepreneurship in Saint Lucia, within the objectives of the Project.
8. Review and prepare analysis, research and recommendations on trends and innovation-related issues in the Project prioritized sectors, including innovative technologies and approaches and their relevant sustainable application, particularly in the context of small island developing states, within the objectives of the Project.
9. Identify and promote emerging technologies, research, insights, recommendations and innovative solutions to make production processes and services more sustainable, resilient and productive, within the objectives of the Project.
10. Advise on impacts, risks and recommendations regarding the adoption of technologies and innovation for sustainable entrepreneurship and productivity growth, within the objectives of the Project.
11. Collaborate with Innovation Division to draft Regional Grants Manual, which will detail how the competitive matching grants for innovation will be implemented.
12. Develop and lead collaborative efforts, events (virtual and in-person), and establish strategic relationships with key stakeholders in the post-secondary education institutions, public sector, private sector, diaspora, and civil society in Saint Lucia, the OECS and beyond, for successful implementation of the Project, including developing strategies for stakeholder engagement.
13. Encourage divergent thinking, greater curiosity, and multidisciplinary teamwork for incorporating changes to processes to improve production and/or increase resilience.
14. Maintain integrity, confidentiality and professionalism in the conduct of duties.
15. Coordinate in conjunction with the Innovation Division, Entrepreneurship and Innovation activities or research projects.
16. Monitor the implementation/progress of innovation and entrepreneurship activities and/or research projects, ensuring that end-of-activity reports are submitted in a timely manner.

17. Provide monthly and quarterly reports to the Project Manager regarding progression with innovation activities executed in accordance with Component 2 of the Project.
18. Attend all meetings relevant to the OECS Skills and Innovation Project.
19. Any other duties as assigned by the DOE and/or Project Manager.

Skills and Qualifications (Minimum Requirements):

Master's Degree in Innovation, Entrepreneurship, International Trade, Business Management or Administration, Engineering or related field, along with a minimum of five (5) years' relevant professional experience in innovation and entrepreneurship development;

OR

Bachelor's Degree in Innovation, Entrepreneurship, International Trade, Business Management or Administration, Engineering or related field, along with a minimum of ten (10) years' relevant professional experience in innovation and entrepreneurship development.

Additional Competencies:

1. Demonstrated experience in the Saint Lucian and broader Caribbean innovation and entrepreneurship ecosystems.
2. Prior exposure and ability to identify and connect a network of key industry players and stakeholders.
3. Knowledge and experience with collaborative innovation would be an asset.
4. Relevant experience on innovation and entrepreneurship in the private sector would be an asset.
5. Solid understanding of policy and regulatory issues related to innovation and entrepreneurship development and in-depth knowledge in at least one thematic area.
6. Knowledge and experience with Intellectual Property Rights (copyright, trademarks, patents, etc.) would be an asset.
7. Experience in managing innovation or applied research projects on matching grants for entrepreneurs or applied research projects would be an asset.
8. Experience in business development and innovation hubs would be an asset.
9. Proven project management skills. Certification in Project Management would be an asset.
10. Excellent communication, writing, presentation and analytical skills.
11. Highly organized and capable of working independently.
12. High integrity, strong result orientation, and a drive for excellence and taking initiative.
13. Ability to work well with a range of stakeholders and strong interpersonal and team skills.
14. Demonstrated resourcefulness and initiative.

Selection Criteria:

a. Strong background knowledge of industry-related legal and regulatory policies, frameworks, methodologies and standards in the Caribbean region related to innovation and entrepreneurship.

b. Knowledge of innovation opportunities and challenges in the context of developing countries, particularly small states.

c. Project management, problem-solving, negotiation and decision-making skills, with the ability to manage time, prioritize and meet deadlines in a fast-paced environment.

d. Ability to exercise initiative, judgement, tact and diplomacy in the execution of duties.

e. Advanced research, analytical and social science skills with ability to effectively assist with functions of designing a sustainable Innovation Ecosystem.

f. Should be eligible to work on site in Saint Lucia.

Duration

The initial contract for the Innovation and Entrepreneurship Specialist will be for a period of twelve (12) months. The renewal of the Consultant's contract will be based on satisfactory performance determined on the basis of, inter alia, the evaluation of his/her performance of services using agreed targets and milestones. Performance appraisals will be undertaken every six (6) months, during which performance will be assessed against agreed-upon Key Performance Indicators (KPIs).

REQUEST FOR EXPRESSIONS OF INTEREST

Government of Saint Lucia/
OECS Skills and Innovation Project

PROJECT OFFICER

THE World Bank's Board has approved US$36 million to Grenada, Saint Lucia and the Organization of Eastern Caribbean States (OECS) Commission from the International Development Association (IDA) of the World Bank Group to finance the OECS Skills and Innovation Project. Each participating country will receive funding in the amount of US$15 million IDA credit while the OECS Commission will receive an IDA grant in the amount of US$6 million. The project consists of four components as described in the background section.

In Saint Lucia, the Project will be implemented by a Project Implementation Unit (PIU) that will carry out the activities in pursuit of accomplishing the objectives. The PIU will be headed by a Project Manager (PM) who reports to the Permanent Secretary (PS), Department of Education, Innovation and Vocational Training and will be located at the Department of Education, Innovation and Vocational Training (DOE).

The Department of Education, Innovation and Vocational Training, the Project Executing Agency, now invites interested eligible individuals to submit Expressions of Interest for the position of **Project Officer.** The **Project Officer** will work closely with the other members of the PIU and the Innovation Division of the Department of Education, Innovation and Vocational Training.

The **Project Officer** shall be responsible for providing support to the Project Manager in the execution of day-to-day operations, planning, implementation, monitoring and reporting on the activities of the OECS Skills and Innovation Project.

The duration of this assignment will be for twelve (12) months at a time, and will be subject to renewal based on job performance. The Project comes to a close on 08 January 2030.

Expressions of Interest will be evaluated based on the following: expertise, qualifications and experience in undertaking similar assignments. The Expressions of Interest should include the Consultant's updated curriculum vitae including: (i) personal and technical skills, (ii) experience in working with similar projects in developing countries, and (iii) the names of at least three (3) references with contact information (e-mail address and telephone).

In the evaluation of submissions, consideration will be given to technical competence, qualifications and experience - as delineated in the attached Terms of Reference for this position,- local and regional experience on similar assignments, and existing commitments.

Following the assessment of submissions, the most technically capable and appropriately experienced applicants will be invited to an interview. The Department of Education, Innovation and Vocational Training reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. The Department of Education, Innovation and Vocational Training will not be bound to assign any reason for not shortlisting any applicant, and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

Applications must be submitted in English to the address below and reach the Office of the Permanent Secretary, Department of Education, Innovation and Vocational Training no later than **4:00 pm** local time on **Friday, November 08, 2024.**

Permanent Secretary
Policy & Administration Unit
Department of Education, Innovation and
Vocational Training
4th Floor, Francis Compton Building
Waterfront, Castries
SAINT LUCIA

Please note that the sealed envelope containing each submission should include the name and address of the applicant, and shall be clearly marked **"OECS Skills and Innovation Project- Title of Position".**

Further information including details of the project may be obtained by contacting 468 3219/5285/5258/5259 between 9:00 am and 4:00 pm local time, Monday to Friday, or by emailing **cpusecretary@education.gov.lc**

OECS Skills and Innovation Project –P179210

PROJECT MANAGEMENT DUTIES/ RESPONSIBILITIES, SKILLS AND QUALIFICATIONS

Terms of Reference for Project Officer

Project Background

The World Bank Group Board, through the International Development Association (IDA) approved US$36 million to Grenada, Saint Lucia and the Organization of Eastern Caribbean States (OECS) Commission from the International Development Association (IDA) of the World Bank Group to finance the OECS Skills and Innovation Project. Each participating country has an allocation of US$15 million credit while the OECS Commission has an IDA grant allocation of US$6 million.

The OECS Skills and Innovation Project supports investments in post-secondary education to promote transversal and advanced technical skills among youth while strengthening regional cooperation in post-secondary education. Over the next six years (2024-2030), the project will benefit 40,000 youth (18 to 34 years of age) who are currently enrolled or will enroll in post-secondary institutions in the OECS region. An estimated 1,200 post-secondary graduates are expected to acquire enhanced skills, four innovations are expected to be adopted by entrepreneurs, and at least 120 entrepreneurs and firms are expected to engage in collaborative innovation projects with post-secondary institutions. Overall, the Project is expected to promote higher quality teaching and learning, generate more relevant education programs, contribute to the development of the regional innovation ecosystem, and better prepare current and future students to thrive in the ever-changing world of work. The project will also foster collaborative innovation within OECS Member States.

The project consists of four components as follows:

1. **Fostering regional collaboration for skills and innovation in the post-secondary space.** This supports the development of an overarching regional strategic framework for post-secondary education and the design of mechanisms to enhance collaboration among OECS Member States on post-secondary education. It also supports improvements in post-secondary data collection at the regional level, and development of a regional innovation ecosystem with strong participation of post-secondary institutions.
2. **Strengthening post-secondary institutions and collaborative innovation.** This provides direct support to National Colleges and other selected post-secondary institutions in participating countries to implement Regional Enhancement Plans (REPs). In addition, it supports collaborative innovation projects, and the development of new or enhancement of existing programs to foster priority skills. These activities have the objective of promoting improved learning environments, enhancing skills development, and innovation in the OECS to respond to increasing private sector demand for priority transversal skills and advanced technical skills.
3. **Project Management and Technical Assistance.** This component provides technical assistance to support the implementation of Project activities and finances the establishment and functioning of three Project Implementation Units (PIUs), notably, (i) a PIU in the OECS Commission to procure regional activities for Component 1; and (ii) PIUs in Saint Lucia and Grenada to carry out activities under Component 2. Strengthen selected aspects of the OECS post-secondary education system's performance, strengthen institutional capacity, and support project management.
4. **Contingent Emergency Response Component (CERC).** Facilitate the use of critical resources in the event of an eligible national emergency. It will have an initial zero budget allocation but would allow for rapid reallocation of project funds in the event of an eligible natural disaster or crisis that has caused or is likely to imminently cause major adverse economic and/or social impacts.

The Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (MoE) is establishing the Saint Lucia Project Implementation Unit (PIU) for the implementation of Project activities. The services of a Project Officer are hereby being sought.

Objective:

The Project Officer is expected to provide support to the Project Manager in the execution of day-to-day operations, planning, implementation, monitoring and reporting on the activities of the OECS Skills and Innovation Project. The Project Officer will work closely with and directly support the PIU in establishing close collaboration with implementing agencies, partners and other relevant stakeholders to ensure effective project implementation, compliance and accountability.

Terms of Assignment

The Project Officer will report to the Project Manager. The salary assigned to this post will be consistent with the level of responsibility envisaged and within the scope of the Government of Saint Lucia's salary scale. It must be noted that this post does not include relocation allowance.

Duties and Responsibilities:

The Project Officer will provide technical, operational and administrative support and guidance to the PIU to ensure proper coordination, implementation and monitoring of project activities, with a particular focus on the activities financed under Component 2.1. The duties and responsibilities of the Project Officer will include, but are not limited to:

- Provide input on the development and revision of the Project annual action plan and budget for activities implemented by Saint Lucia.
- Assist with the coordination of all components and activities of the Project including the planning, implementation, monitoring, evaluation and reporting, as stipulated by the Project's Financing Agreement, Project Appraisal Document (PAD), and Project Operational Manual (POM) in a timely manner.
- Provide guidance and support to the post-secondary institutions for the effective execution of Component 2.1 and 2.2. of the Project.
- Provide guidance and support on the development and implementation of technical assistance activities within Component 3 of the Project.
- Provide technical support to the Project Manager, in the event the Government of Saint Lucia triggers the Contingent Emergency Response Component (CERC).
- Provide support to Project Manager in the overall supervision and implementation of project activities.
- Assist in the design and implementation of project surveys and studies when required and secure participation of community stakeholders in project relevant surveys or studies.
- Organize and participate in project related meetings and perform associated tasks of reporting, monitoring, and implementing of project activities as directed by Project Manager.

- Monitor issues and trends in related fields, topics and issues relevant to related project.
- Develop strategic relationships with project partners, agencies and key stakeholders.
- Assist with preparation of monthly and quarterly reports on the status of project execution for the Bank and Government of Saint Lucia by the dates stipulated (in the Financing Agreement with the World Bank) in each year.
- Ensure that all necessary reports are prepared in a timely manner, with inputs from all relevant officers and stakeholders.
- Review and provide feedback on reports compiled by consultants if required.
- Assist with the organization of workshops, training activities, dissemination and outreach events, and other stakeholder consultations, as needed.

Skills and Qualifications (Minimum Requirements):

A Bachelor's degree in Education Policy and Planning, Technical Vocational Education and Training (TVET) or a relevant field from an accredited institution along with a minimum of two (2) years' experience.

Excellent communication, writing and presentation skills.

Highly organized and capable of working independently.

High integrity, strong result orientation and a drive for excellence and taking initiative.

Ability to work well with a range of stakeholders and strong interpersonal and team skills.

Good IT skills, with strong proficiency in Microsoft office.

Demonstrated resourcefulness and initiative.

Eligibility to work in the Caribbean region.

Selection Criteria:

a. Knowledge of Government's project implementation in the Caribbean region.
b. Experience in the implementation or coordination of projects financed by Multilateral Development Banks (MDBs) or International Financial Institutions (IFIs) in the Eastern Caribbean.
c. Training and experience in Education and Project Management.
d. Familiarity with issues relevant to Post-Secondary Education and Collaborative Innovation.
e. Suitable academic qualifications.
f. Certification in Project Management would be an asset.
g. Knowledge and experience in the Education sector, particularly in Post-Secondary Education would be an asset.

Duration

The initial contract for the Project Officer will be for a period of twelve (12) months. The renewal of the Consultant's contract will be based on satisfactory performance determined on the basis of, inter alia, the evaluation of his/her performance of services using agreed targets and milestones. Performance appraisals will be undertaken every six (6) months, during which performance will be assessed against agreed-upon Key Performance Indicators (KPIs).

REQUEST FOR EXPRESSIONS OF INTEREST

Government of Saint Lucia/
OECS Skills and Innovation Project

FINANCIAL MANAGEMENT SPECIALIST

THE World Bank's Board has approved US$36 million to Grenada, Saint Lucia and the Organization of Eastern Caribbean States (OECS) Commission from the International Development Association (IDA) of the World Bank Group to finance the OECS Skills and Innovation Project. Each participating country will receive funding in the amount of US$15 million IDA credit while the OECS Commission will receive an IDA grant in the amount of US$6 million. The project consists of four components as described in the background section.

In Saint Lucia, the Project will be implemented by a Project Implementation Unit (PIU) that will carry out the activities in pursuit of accomplishing the objectives. The PIU will be headed by a Project Manager (PM) who reports to the Permanent Secretary (PS), Department of Education, Innovation and Vocational Training and will be located at the Department of Education, Innovation and Vocational Training (DOE).

The Department of Education, Innovation and Vocational Training, the Project Executing Agency, now invites interested eligible individuals to submit Expressions of Interest for the position of **Financial Management Specialist.**

The **Financial Management Specialist** will fulfil project financial management responsibilities to ensure (a) project funds will be used for intended purposes, efficiently and economically; (b) project financial reports will be prepared accurately, reliably, and on time; (c) project assets will be safeguarded; and, (d) the project will be subjected to a satisfactory auditing process.

The duration of the assignment will be for twelve (12) months and subject to renewal based on job performance. The Project comes to a close on 08 January 2030.

Expressions of Interest will be evaluated based on the following: expertise, qualifications and experience in undertaking similar assignments. The Expressions of Interest should include the Consultant's updated curriculum vitae including: (i) personal and technical skills, (ii) experience in working with similar projects in developing countries, and (iii) the names of at least three (3) references with contact information (e-mail address and telephone).

In the evaluation of submissions, consideration will be given to technical competence, qualifications and experience - as delineated in the attached Terms of Reference for this position,- local and regional experience on similar assignments, and existing commitments.

Following the assessment of submissions, the most technically capable and appropriately experienced applicants will be invited to an interview. The Department of Education, Innovation and Vocational Training reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. The Department of Education, Innovation and Vocational Training will not be bound to assign any reason for not shortlisting any applicant, and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

Applications must be submitted in English to the address below and reach the Office of the Permanent Secretary, Department of Education, Innovation and Vocational Training no later than **4:00** pm local time on **Friday, November 08, 2024.**

Permanent Secretary
Policy & Administration Unit
Department of Education, Innovation and
Vocational Training
4th Floor, Francis Compton Building
Waterfront, Castries
SAINT LUCIA

Please note that the sealed envelope containing each submission should include the name and address of the applicant, and shall be clearly marked **"OECS Skills and Innovation Project- Title of Position".**

Further information including details of the project may be obtained by contacting 468 3219/5285/5258/5259 between 9:00 am and 4:00 pm local time, Monday to Friday, or by emailing **cpusecretary@education.gov.lc**

OECS Skills and Innovation Project –P179210

FINANCIAL MANAGEMENT SPECIALIST DUTIES/RESPONSIBILITIES, SKILLS AND QUALIFICATIONS

Terms of Reference for Financial Management Specialist

PROJECT BACKGROUND

The World Bank's Board has approved US$36 million to Grenada, Saint Lucia and the OECS Commission from the International Development Association (IDA) of the World Bank Group to finance the OECS Skills and Innovation Project. Each participating country will receive funding in the amount of US$15 million credit while the OECS Commission will receive an IDA grant in the amount of US$6 million.

The OECS Skills and Innovation Project will provide for investments in post-secondary education to promote transversal and advanced technical skills among youth while strengthening regional cooperation in post-secondary education. Over the next six years, the project will benefit 40,000 youth (18 to 34 years of age) who are currently enrolled or will enroll in post-secondary institutions in the OECS region, and who will benefit from regional interventions to foster collaboration in the post-secondary education space. In addition, youth will benefit from the project's provision of new tools to assess priority skills and support teachers, as well as 120 entrepreneurs and firms that would participate in collaborative innovation projects. The project will also foster collaborative innovation within Organization of Eastern Caribbean States (OECS) Member states.

The project consists of four components as follows:

1. **Fostering regional collaboration for skills and innovation in the post-secondary space.** Develop an overarching regional strategic framework for post-secondary education and design mechanisms to enhance collaboration among OECS Member States on post-secondary education, improve post-secondary data at the regional level, and develop a regional innovation ecosystem with strong participation of post-secondary institutions.
2. **Strengthening post-secondary institutions and collaborative innovation.** Provide direct support to National Colleges and other selected post-secondary institutions in participating countries to implement Regional Enhancement Plans (REPs), support collaborative innovation projects, and develop new or enhance existing programs to foster priority skills, with the objective of promoting improved learning environments, enhanced skills development, and innovation in the OECS to respond to increasing private sector demand for skills.

3. **Project Management and Technical Assistance.** Provide technical assistance to support the implementation of Project activities and finance the establishment and functioning of three PIUs, notably, (i)a PIU in the OECSC to procure regional activities for Component 1; and (ii) PIUs in Saint Lucia and Grenada to carry out activities under Component 2. Strengthen selected aspects of the OECS post-secondary education system's performance, strengthen institutional capacity, and support project management.
4. **Contingent Emergency Response Component (CERC).** Facilitate the use of critical resources in the event of an eligible national emergency. It will have an initial zero budget allocation but would allow for rapid reallocation of project funds in the event of an eligible natural disaster or crisis that has caused or is likely to imminently cause major adverse economic and/or social impacts.

The Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (MoE) will work closely with the Project Implementation Unit (PIU) for the implementation of Project activities. The services of a Financial Management Specialist are hereby being sought.

Objective:

The Financial Management Specialist is responsible for the development, maintenance and management of the financial management systems to enable the Government of Saint Lucia to meet its financial management obligations and ensure that the Implementing Agencies meet the obligations under the Public Finance Management Act (2020, revised 2022). The Financial Management Specialist will ensure that a transparent and integrated accounting system is maintained for all financial management processes of the Project. The Financial Management Specialist is expected to handle and provide support for all the financial and accounting components of the Project including the timely processing of payments, submitting disbursement requests and documentation of expenditures, monitoring expenditures re-imbursement from the Bank, and timely submission of financial reports and audits (external/internal) and audit follow-ups. This Financial Management Specialist will ensure adherence of all relevant agencies and individuals to the Project's Financing Agreement.

Terms of Assignment

The Financial Management Specialist will report to the Project Manager. The salary assigned to this post will be consistent with the level of responsibility envisaged and within the scope of the Government of Saint Lucia's salary scale. It must be noted that this post does not include relocation allowance.

Duties and Responsibilities:

The Financial Management Specialist will be responsible for overseeing the Project's Financial Management System and ensuring that day-to-day financial management functions are carried out appropriately to facilitate effective Project Management. The Financial Management Specialist will prepare and obtain approval of financial management arrangements, submit disbursement requests and document expenditures to the World Bank, prepare and submit project Interim Financial Reports (IFRs) to the Bank, as well as prepare and provide all financial documentation and project reports requested by external auditors, Ministry of Finance and the World Bank. The Financial Management Specialist will prepare the Interim Financial Reports and Financial Statements for all Project activities, ensure that Project expenditures are incurred for the intended purpose, and build financial management capacities in the PIU. The duties/tasks of the Financial Management Specialist include, but are not limited to:

- Ensure that the fiduciary responsibilities of the Government of Saint Lucia (GOSL) are met as detailed in the Financing Agreement and Disbursement and Financial Information Letter;
- Ensure that all transactions are properly classified and accounted for as per the Project's Chart of Accounts;
- Ensure that the agreed procedures are adhered to in the receipt, disbursement and management of project funds;
- Ensure that the timely, efficient and effective preparation and submission of reports conforms to the Standard Conditions of Financing Agreement, and Budget Circulars. This may also include other interim reports requested as needed by the Bank and the GOSL;
- Support in monitoring the achievement of Project deliverables and consolidation of required documentation;
- Ensure the integrity of the Project's eligible expenditures as per approved Chart of Accounts, Project budget, and Project Operational Manual;
- Prepare and submit withdrawal applications for reimbursement and advances made to the Government's Consolidated Fund and Project Designated Account accordingly;
- Ensure that the Project's eligible expenditures requested for reimbursement are per the assigned values corresponding to the deliverables achieved;
- Meet/follow up periodically with the Accountants of the Implementing Agencies to ensure timely submission of relevant documentation;

- Lead PIU budget formulation, execution, monitoring, analysis and reporting activities;
- Maintain an effective accounting system, utilize standard accounting procedures that will ensure full accountability, and record the sources and uses of funds;
- Advise on resource allocation;
- Ensure that financial transactions are authorized, recorded, supported with documentation that can be easily extracted for the purpose of preparing financial statements and financial audits;
- Manage Project expenditures and ensure full compliance with project rules and procedures agreed between the Bank and Government of Saint Lucia as per the Project Operational Manual, and the World Bank Project Guidelines;
- Establish and maintain suitable systems of internal control and update the Financial Management Manual;
- Maintain archives of financial documents that are produced during all phases of the Project;
- Prepare and provide all financial documentation and project reports requested by external auditors, Ministry of Finance and the Bank;
- Perform regular analysis of financial reports, identify problem transactions/irregularities, and resolve problems in a timely and effective manner;
- Maintain reconciled accounts at any given point in the PIU;
- Advise/liaise with PIU staff and Implementing Agencies in order to improve knowledge and awareness of budget methodologies, internal control, policies and procedures;
- Assist and provide business intelligence and, if required, supporting documents and reconciliations during preparation for internal and external audits;
- Ensure timely payments and resolution of accounting issues of the Project;
- Coordinate and lead preparation of monthly financial reports;
- Assist in the planning and preparation of the annual budget and ensure monitoring of budget and expenses;
- Monitoring the procurement plan, including large contracts;
- Monitoring financial disbursements in line with the Government of Saint Lucia and the World Bank requirements;
- Reviewing and monitoring project performance and make recommendations to improve performance in relation to Financial Management;
- Prepare annual financial statements in accordance with World Bank Project Guidelines and Government of Saint Lucia's accounting policies;
- Assess all audit reports and follow up on any audit queries/management letters;
- Ensure compliance with World Bank regulations and procedures; and
- Compilation and consolidation of accounts and preparing Unaudited Interim Reports and Financial Statements for Audited Project Accounts by the stipulated date for each Fiscal Year as agreed in the loan/credit agreement.

Competencies

Specific knowledge, skills and overall competencies are required to successfully carry out functions of the position. The following information will be used together with the specific duties and responsibilities in order to assess the incumbent's performance:

- Possesses knowledge regarding GOSL Finance Administration Act 1997 and Finance Regulations. Able to provide accurate, practical advice on the application and risk mitigation measures related to GOSL Finance Regulations.
- Demonstrates understanding of Financial Reporting guidelines for the World Bank.
- Understands Financial Management and Accounting principles.
- Demonstrates understanding of Accounting and Auditing Standards issued by IFAC.
- Demonstrates basic knowledge in GOSL labour laws, National Insurance Contribution (NIC) and Income Tax regulations.
- Possesses ability to perform assessments, provide advice and contribute to capacity building on internal control and internal audit arrangements at the project level.
- Demonstrates basic planning and forecasting skills, able to perform assessments, provide advice and contribute to capacity building on budget formulation and execution processes at the government and project level.
- Ability to apply technical expertise to resolve issues/problems.
- Takes ownership of all responsibilities and honors commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality

standards; operate in compliance with organizational regulations and rules; supports subordinates, provides oversight and takes responsibility for delegated assignments; takes personal responsibility for his/her own shortcomings and those of the unit, where applicable.

- Able to analyze overall information, including facts and data to support sound, logical decisions regarding own work. Able to assess linkages between policies and potential issues, proactively identifying potential problems that may need attention and raising them as necessary to the supervisor in order to prevent challenges at a later time.
- Able to communicate orally and in writing in a collaborative and professional manner. Possesses ability to write clear, and accurate reports.
- Able to handle highly sensitive matters in a highly confidential manner.
- Works collaboratively with colleagues to achieve organizational goal.
- Actively seeks information needed to complete assignments and shares knowledge with others.
- Able to seek solutions that support peaceful resolution to disagreements, respecting different points of view.
- Knowledge of public sector accounting procedures and exposure to lender/donor agency procedures.
- Knowledge of computerized accounting/financial systems and the development of accounting reporting tools with ability to perform assessments, provide advice and contribute to capacity building on matters at the project level.
- Knowledge of the SmartStream accounting system and QuickBooks, fixed assets management, payroll, cash flow management and projections.

Skills and Qualifications (Minimum Requirements):

A Bachelor's Degree in Accounting, Financial Management and/or an equivalent, or a professional accounting qualification (ACCA, CPA or Chartered Accountant) plus three years relevant work experience

OR

At least five (5) years relevant work experience in a finance and administrative function;

Proficiency in QuickBooks or relevant Accounting software;

Demonstrated experience in procurement and preparation of financial reports and budget variance analysis;

High integrity, strong result orientation, and possess a drive for excellence and taking initiative;

Knowledge of project prioritization processes to maximize benefits with limited resource allocation;

Excellent communication and analytical skills;

Ability to understand, present and translate diverse complex information in a language that is suited to different types of audience; and

Experience working on World Bank or other donor-funded projects would be an added advantage.

Selection Criteria:

a. Strong background knowledge in financial management procedures and operations of Multilateral Development Banks (MDBs) or International Financial Institutions (IFIs);

b. Knowledge of Government's project implementation and financial management processes in Saint Lucia;

c. Experience in working on World Bank and/or large scale projects in the Caribbean;

d. Suitable academic qualifications; and

e. Should be eligible to work in Saint Lucia.

Duration

The Financial Management Specialist's contract will be for a period of twelve (12) months. The renewal of the Consultant's contract will be based on satisfactory performance determined on the basis of inter alia, the evaluation of his/her performance of services using agreed targets and milestones. Performance appraisals will be undertaken every six (6) months.

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 99

Take notice that the international business companies listed below and with registered address at **Hewanorra Corporate Services Ltd., Hewanorra House, Trou Garnier Financial Centre, Pointe Seraphine, Castries,** have each failed to pay annual registration fees and penalties amounting to **US$450.00** for the year ending **31st December 2024,** as required pursuant to provisions of the International Business Companies Act, Cap. 12.14.

Take notice that the companies listed will be struck from the register of International Business Companies effective **1st January 2025,** if the annual registration fees and accruing penalties are not paid by **31st December 2024**.

IBC Name	IBC Number
Acuitas Caribbean (St. Lucia) Limited	2007-00349
Cool Corp Global Limited	2023-00251
Cool Vacations Limited	2022-00144
DOMINICA POWER HOLDINGS LIMITED	2013-00063
GRIN LIMITED	2023-00100
IPD Outdoor Inc.	2011-00307
Midas International Inc.	2020-00195
NOVA TRITON INVESTMENTS LIMITED	2015-00298
QUANTITAS CARIBBEAN (ST.LUCIA) LIMITED	2007-00350
SSL Number 4 Limited	2007-00361
The Stationery Centre Ltd.	2016-00301
Thorpe Investment Holding Ltd.	2021-00112
Trade Associates Ltd.	2018-00001

REGISTRAR
International Business Companies

October 18, 2024

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 99

Take notice that the international business companies listed below and with registered address at **Foster Capital Inc., Robin Kelton Building, Choc, P.O. Box GM763, Castries** have each failed to pay annual registration fees and penalties amounting to **US$450.00** for the year ending **31st December 2024,** as required pursuant to provisions of the International Business Companies Act, Cap. 12.14.

Take notice that the companies listed will be struck from the register of International Business Companies effective **1st January 2025,** if the annual registration fees and accruing penalties are not paid by **31st December 2024**.

IBC Name	IBC Number
BELIZE CRUISE MANAGEMENT LIMITED	2018-00450
Canto Limited	2017-00042
Dublin Trade Limited	2020-00182
FSC Inc.	2010-00105
Global Holdings Ltd.	2012-00164
Gud Morne Ing Inc.	2018-00128
Jackson Corp.	2017-00261
Market Road Investments Inc.	2018-00404
Platinum Luxury Holdings Inc.	2016-00305
Point Pleasant Ltd.	2017-00132
ROKAM Development Inc.	2018-00101
Rollings Investments Ltd.	2015-00086
WATERLOO HOTEL MANAGEMENT (ST. LUCIA) LTD.	2017-00333

REGISTRAR
International Business Companies

October 18, 2024

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 99

Take notice that the international business companies listed below and with registered address at **PKF Corporate Services Ltd., Meridian Place, Choc Estate, P.O. Box 201, Castries,** have each failed to pay annual registration fees and penalties amounting to **US$450.00** for the year ending **31st December 2024,** as required pursuant to provisions of the International Business Companies Act, Cap. 12.14.

Take notice that the companies listed will be struck from the register of International Business Companies effective **1st January 2025,** if the annual registration fees and accruing penalties are not paid by **31st December 2024**.

IBC Name	IBC Number
A.R.M Holdings Limited	2022-00192
Avatar Capital Ltd.	2014-00406
Brownstone Limited	2017-00417
Intrinsek Distribution S.A.	2022-00193
JMD INVESTMENT & COMMODITIES INC.	2022-00042
LCP Holdings Ltd.	2020-00196
MAX ELITE LIMITED	2023-00482
Minima Design Inc.	2010-00327
Newman Ltd.	2014-00421
Okka Corporation	2023-00584
Royal Triangle Energy Solutions (St. Lucia) Limited	2014-00129

REGISTRAR
International Business Companies

October 18, 2024

NOTICE OF STRIKING OFF

International Business Companies Act, Cap. 12.14, Section 99

Take notice that the international business companies listed below and with registered address at **PROVEN Corporate Services Limited, PROVEN House, Rodney Bay Marina, Gros Islet Highway, Gros Islet,** have each failed to pay annual registration fees and penalties amounting to **US$450.00** for the year ending **31st December 2024,** as required pursuant to provisions of the International Business Companies Act, Cap. 12.14.

Take notice that the companies listed will be struck from the register of International Business Companies effective **1st January 2025,** if the annual registration fees and accruing penalties are not paid by **31st December 2024**.

IBC Name	IBC Number
Agona Holdings Corp.	2021-00183
Alcorp Investments International Inc.	2011-00098
B&D Fishing Limited	2022-00185
BP Global Investment Inc.	2017-00392
Elite Group & Investments Corporation	2023-00475
ITW Corporation	2021-00144
PARIVAAR ISLAND INVESTMENT LTD.	2023-00438
Paynes Bay Finance Inc.	2020-00086
PV Holdings Inc.	2020-00172
Sandalwood International Corp.	2023-00061
Sprat Limited	2018-00392
ZAJ Technologies Inc.	2023-00476

REGISTRAR
International Business Companies

October 18, 2024

Small Subdivision Applications

Decisions taken by the Development Control Authority (DCA) for the week ending September 26th, 2024

Application Registration No.	Type of Development	Location	Decision
804/24	**Residential**	**1458B 100** Cap Estate, **Gros Islet**	**Approved with conditions**
831/24	**Residential**	**1452B 520** Riviere Mitan, **Dauphin**	**Approved with conditions**
826/24	**Residential**	**0820B 647** Mount Le Blanc, **Laborie**	**Approved with conditions**
757/24	**Residential**	**1623B 29** Canelles, **Micoud**	**Approved with conditions**
809/24	**Agricultural**	**1446B 323** En Pois Doux, **Castries**	**Approved with conditions**
847/24	**Residential**	**1248B 931** Cabiche, **Castries**	**Approved with conditions**
854/24	**Residential**	**1050B 909** Bisee, **Castries**	**Approved with conditions**

Karen Augustin
Executive Secretary
Development Control Authority

Small Development Applications

Decisions taken by the Development Control Authority (DCA) for the week ending 4th October, 2024

Small Development Applications: Residential structures, pools, garages, fences, retaining walls, re-approvals, amendments, repairs and renovations and tents.

1045/23	94.7 sq. m.	Morne La Croix, Beau Estate, **Soufriere**	**Approved** with conditions
820/24	368.0 sq. m.	Grande Riviere, **Gros Islet**	**Approved** with conditions
191/24	247.54 sq. m.	Cemetery Road, **Micoud**	**Approved** with conditions
794/24	N/A	Vide Bouteille, **Castries**	**Approved** with conditions

Karen Augustin
Executive Secretary
Development Control Authority

Small Subdivision Applications

Decisions taken by the Development Control Authority (DCA)
for the week ending October 3rd, 2024

Application Registration Number	Type of Development	Location	Decision
237/24	Residential Rationalization	1249B 390 Balata, Gros Islet	Approved with conditions
862/24	Residential	1253B 660 Vieux Sucriere, Gros Islet	Approved with conditions
840/24	Residential	0641B 596 Jacmel, Anse La Raye	Approved with conditions
842/24	Residential Rationalization	1840B 213 La Caye, Dennery	Approved with conditions
779/24	Infrastructural (Road and Road Reserve)	0622B 162 Londonderry, Laborie	Approved with conditions
679/24	Residential Rationalization	1047B 52 and 133 Ti Rocher, Castries	Approved with conditions
706/24	Residential Rationalization	0838B 26 Venus, Anse La Raye	Approved with conditions
169/24	Residential	0421B 320 Piaye, Laborie	Approved with conditions
867/24	Residential Rationalization	1315B 13 Moule A Chique, Vieux Fort	Approved with conditions
857/24	Residential	1630B 83 Mon Repos, Praslin	Approved with conditions
138/24	Residential and Infrastructural (Footpath)	1631B 272 Lombard, Praslin	Approved with conditions
859/24	Touristic	1255B 844 Mount Pimard, Gros Islet	Approved with conditions
860/24	Touristic	1255B 843 Mount Pimard, Gros Islet	Approved with conditions
812/24	Residential	1648B 186 Garrand, Dauphin	Approved with conditions

Karen Augustin
Executive Secretary
Development Control Authority

Small Development Applications

Decisions taken by the Development Control Authority (DCA) for the week ending 4th October, 2024

Small Development Applications: Residential structures, pools, garages, fences, retaining walls, re-approvals, amendments, repairs and renovations and tents.

Application Registration No.	Floor Area	Location	Decision
855/24 Ref. 1072/21	123.61 sq. m.	Garrand, **Dauphin**	**Approved** with conditions
877/24	210.67 sq. m.	Balata, **Castries**	**Approved** with conditions
906/24	106.10 sq. m.	Garrand, **Dauphin**	**Approved** with conditions
864/24	104.09 sq. m.	Bella Rosa, **Gros Islet**	**Approved** with conditions
874/24 Ref. 860/13	53.70 sq. m.	Ti Voli Estate, **Gros Islet**	**Approved** with conditions
888/24	402.0 sq. m.	Beausejour, **Gros Islet**	**Approved** with conditions
879/24	114.08 sq. m.	Karibelle, **Castries**	**Approved** with conditions
471/24	153.0 sq. m.	Carielle, **Castries**	**Approved** with conditions
896/24	41.4 sq. m.	French Row, **Micoud**	**Approved** with conditions
900/24 Ref. 349/23	164.50 sq. m.	La Caye, **Dennery**	**Approved** with conditions
861/24 Ref. 389/23	150.13 sq. m.	Postlewaithe, **Gros Islet**	**Approved** with conditions
887/24	63.44 sq. m	Riviere Mitan, **Gros Islet**	**Approved** with conditions
858/24 Ref. 501/14	51.75 sq. m	Grande Riviere, **Gros Islet**	**Approved** with conditions
838/24	118.58 sq. m.	Grande Ravine, **Dennery**	**Approved** with conditions
748/24	212.47 sq. m.	Trou Sallee, **Gros Islet**	**Approved** with conditions
563/24	65 sq. m.	La Tourney, **Vieux Fort**	**Approved** with conditions
1231/23	438.64 sq. m.	Anse Chastanet, **Soufriere**	**Approved** with conditions

Karen Augustin
Executive Secretary
Development Control Authority

SAINT LUCIA
IN THE LAND REGISTRY

IN THE MATTER OF an application to the Registrar of Lands to be registered as owner of Block 1626B Parcel 398 by reason of Long Possession.

IN THE MATTER OF an application under Section 94(1) or the Land Registration Act 1984 Cap 5.01 of the Revised Laws of Saint Lucia 2001 for a Declaration of Title to immovable property.

SUMMONS

TAKE NOTICE that an application has been filed in the Land Registry by Cynthia Combie-Martyr, Attorney-at-Law for FRANCILLIA MONTOUTE-VERIN on the 30th day of July, 2024, for a Declaration of Title pursuant to 30-year prescription to a parcel of land situated in the Registration Quarter of MICOUD.

All persons claiming an interest in the said property are hereby required to enter an appearance to that effect in the Land Registry, Ground Floor Graeham Louisy Building, Waterfront, Castries, Saint Lucia, in person or by solicitor; or should file notice to that effect to the Registrar of Lands within 28 working days from the date of the last publication of this summons which is to be published twice in the Gazette and twice in a local newspaper or if served upon you personally or by registered post.

SCHEDULE

All that parcel of land shown as a dismemberment of Block 1626B Parcel 398 located in the Quarter of MICOUD in the State of Saint Lucia, consisting of approximately 1.62 hectares more or less, and bounded as follows:

- On the NORTH partly by the remainder of the parcel of land registered as Block and Parcel No. 1626B 398 and Block and Parcel No. 1626B 397
- On the SOUTH by Ravine Victorin
- On the EAST partly by Block and Parcel No. 1626B 54 and partly by Block and Parcel No. 1626B 291
- On the WEST by the remainder of Block and Parcel 1626B 398

or howsoever otherwise the same may be bounded or contained, with all appurtenances and dependencies thereof. The whole shown on a plan of survey by Licensed Land Surveyor Johnson Volney dated February 29th ,2024 and lodged at the Survey Office on the 12th day of March, 2024, as Plan No. **M 2457R** Record No. SM 81/2024.

REGISTRAR OF LANDS
SAINT LUCIA

[First Publication]

Application No.: R5/2024

SAINT LUCIA

IN THE MATTER of an application for the Removal of Restriction on Land Register 0623B 161 and 162.

AND

IN THE MATTER of Section 93 of The Land Registration Act 1984 Cap 5.01 of the 2001 Revised Laws, Volume 4.

Dated: 4th July, 2024.

TO: RIVER DOREE HOLDINGS LTD.

NOTICE

TAKE NOTICE that the Registrar of Lands is in receipt of an application from Mr. David Desir, THE COMMISSIONER OF CROWN LANDS, on behalf of THE CROWN for the removal of a restriction registered in your favour in the Land Registry in accordance with the Adjudication Record dated 20th day of January, 1987, on the land registered as parcel numbers **0623B 161 and 162.**

YOU are hereby given twenty-one (21) days from the date of service of this notice to object in writing to the removal of the said restriction. Failure to respond within the given time, the restriction will be removed.

REGISTRAR OF LANDS
SAINT LUCIA

[Second Publication]

Application No.: R6/2024

SAINT LUCIA

IN THE MATTER of an application for the Removal of Restriction on Land Register 0421B 35.

AND

IN THE MATTER of Section 93 of The Land Registration Act 1984 Cap 5.01 of the 2001 Revised Laws, Volume 4.

Dated: 4th July, 2024.

TO: RIVER DOREE HOLDINGS LTD.

NOTICE

TAKE NOTICE that the Registrar of Lands is in receipt of an application from Mr. David Desir, THE COMMISSIONER OF CROWN LANDS, on behalf of THE CROWN for the removal of a restriction registered in your favour in the Land Registry in accordance with the Adjudication Record dated 20th day of January, 1987, on the land registered as parcel numbers **0421B 35.**

YOU are hereby given twenty-one (21) days from the date of service of this notice to object in writing to the removal of the said restriction. Failure to respond within the given time, the restriction will be removed.

REGISTRAR OF LANDS
SAINT LUCIA

[Second Publication]

JUDICIAL SALES

NOTICE is hereby given that the immovable property hereinafter described will be put up for Sale and Adjudication by the Sheriff, or his Officer, at the Court House or at the Registrar's Office in the City of Castries, on the day of Sale hereinafter stated for each property between the hours of ten and eleven o'clock in the forenoon by the Court House clock.

The purchase money shall be payable as follows:

1. The Officer conducting the Sale shall require from the Bidder a deposit or a certified banker's cheque in the sum of $218,058.81 equal to one tenth of the debt (in principal, interest and cost) due to the seizing party.
2. The Purchaser shall pay the Sheriff the Purchase price less the deposit within six months of the date of Sale with interest thereon at the rate of six percent per annum. In default of such payment the deposit paid by the Purchaser shall be forfeited and shall be applied towards the Judgment Debt.

SAINT LUCIA

IN THE HIGH COURT OF JUSTICE
(CIVIL)

Claim No. SLUHCM2023/0064

Between:

1st NATIONAL BANK ST. LUCIA LIMITED
(Qua Successor to Royal Bank of Canada)

Claimant

v.

ELSER HENRY
TRADING AS ELSER BED AND BREAKFAST

Defendant

NOTICE IS HEREBY given that by virtue of Judgment of the High Court dated the 27th September 2023 against the Defendant herein and Writ of Execution returnable on the 19th day of December 2024 there will be put up for Sale and Adjudication by the Sheriff or his Officer to the Highest Bidder in the Derek Walcott square, on Laborie Street in the City of Castries on the 18th day of November, 2024 at ten o'clock in the forenoon, the following immovable property of the Defendant to wit:-

SCHEDULE

BLOCK 1255B PARCEL 330

All that piece or parcel of land registered in the Land Registry (Saint Lucia) as Block 1255B Parcel 330 measuring approximately 0.10 Hectares in extent more or less and situate at Bonne Terre in the registration quarter of Gros-Islet in Saint Lucia and bounded as follows:

NORTH by Block 1255B Parcel 322,

SOUTH by Block 1255B Parcel 331,

EAST by a road

WEST partly by Block 1255B Parcel 324 and partly by Block 1255B Parcel 329 or howsoever the same may be bounded together with all the appurtenances and dependencies thereof including the building erected thereon.

The whole containing an area of approximately 0.10 Hectares or 11,210.23 square feet is shown as Lot No. 322 on a Plan of Survey by Ornan Monplaisir, Licensed Land Surveyor dated 18th September 1979 and lodged at the Survey Office on 24th September 1979 as Drawing No. GI 1306, Record Number 364/79.

TITLE: Deed of Sale by First Century Property Ltd to Elser Henry executed Before Michael Allan Du Boulay, Notary Royal on the 25th day of March 2020 and registered at the Land Registry (Saint Lucia) on the 4th day of June 2020 as Instrument Number 1660/2020.

Upset Price: N/A

Sheriff's Office
Peynier Street
Castries

[First Publication]

NOTICE is hereby given that the immovable property hereinafter described will be put up for Sale and Adjudication by the Sheriff, or his Officer, at the Court House or at the Registrar's Office in the City of Castries, on the day of Sale hereinafter stated for each property between the hours of ten and eleven o'clock in the forenoon by the Court House clock.

The purchase money shall be payable as follows:

1. The Officer conducting the Sale shall require from the Bidder a deposit or a certified banker's cheque in the sum of $40,089.48 equal to one tenth of the debt (in principal, interest and cost) due to the seizing party.
2. The Purchaser shall pay the Sheriff the Purchase price less the deposit within six months of the date of Sale with interest thereon at the rate of six percent per annum. In default of such payment the deposit paid by the Purchaser shall be forfeited and shall be applied towards the Judgment Debt.

SAINT LUCIA

IN THE HIGH COURT OF JUSTICE
(CIVIL)

Claim No. SLUHCOM2021/0034

Between:

REPUBLIC BANK (EC) LIMITED

Claimant

v.

JUNE ANTOINE

Defendant

NOTICE IS HEREBY given that by virtue of Judgment of the High Court dated the 8th July, 2021 against the Defendant herein and Writ of Execution returnable on the 6th day of December, 2024 there will be put up for Sale and Adjudication by the Sheriff or his Officer to the Highest Bidder in the Derek Walcott Square, on Laborie Street in the City of Castries on the 21st day of November, 2024 at ten o'clock in the forenoon, the following immovable property of the Defendant to wit:-

SCHEDULE

BLOCK 1251B PARCEL 821

All that piece or parcel of land registered in the Land Registry (Saint Lucia) as Block 1251B Parcel 821 measuring approximately 0.08 Hectares in extent more or less and situate in the quarter of Gros Islet in Saint Lucia and bounded as follows:

NORTH partly by Block 1251B Parcel 791,

SOUTH partly by a main road to Grande Riviere and Monier,

EAST by Block 1251B Parcel 1482 and

WEST by Block 1251B Parcel 820.

Or howsoever the same may be bounded and all the appurtenances and dependencies thereof. (A. Record)

TITLE: Deed of Sale by Kieth Errol Millar to June Antoine executed before Nicholas John, Notary Royal on the 14th day of February 1997 and registered at the Land Registry (Saint Lucia) on the 24th day February 1997 as Instrument Number 691/97.

Upset Price: N/A

Sheriff's Office
Peynier Street
Castries

[First Publication]

THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE
(DIVORCE)

SAINT LUCIA

IN THE MATTER of a Petition for Dissolution of Marriage

and

IN THE MATTER of Order 11 Rule 8 of the Divorce Rules No. 2 of 1976 and the Divorce Act Cap 4.03 of the Revised Laws of Saint Lucia.

CLAIM NO. SLUHMT2023/0218

BETWEEN:

CLIVINA NICOLE ISAAC nee MARCELLIN
Of Etangs in the Quarter of Soufriere in the State of Saint Lucia

Petitioner

and

EVANIUS CHARLES ISAAC

Respondent

REQUEST FOR DIRECTIONS FOR TRIAL

THE PETITIONER hereby applies to the Registrar for Directions for trial of this cause.

1. It is desired that the cause shall be heard by the High Court of Justice, La Place Carenage, Jeremie Street, in the City of Castries in the State of Saint Lucia.
2. The probable length of the hearing is 20 minutes.
3. That the Legal Secretary attached to Huggins Nicholas Chambers served a copy of the Petition with accompanying documents on the Respondent via the Voice Newspaper on the 13th day of July & 20th July 2024 and the Official Gazette of Saint Lucia on the 22nd & 29th July 2024.
4. The time allowed in the notice of Proceedings for filing an Acknowledgment of Service is twenty-eight (28) days from the last publication date and for giving Notice of Intention to Defend is eight (8) days.
5. There are no subsequent pleadings to be filed in the proceedings.
6. That the Respondent has not filed an Acknowledgment of Service.

Dated this 18th day of September, 2024.

HUGGINS NICHOLAS CHAMBERS
Per: Huggins Nicholas
Legal Practitioner for the Petitioner

DIRECTIONS FOR TRIAL

I am satisfied that the requirements for Rule 27 of the Divorce Rules 1976 have been complied with and I direct that this cause shall be heard at the High Court of Justice, La Place Carenage, Jeremie Street, in the City of Castries in the State of Saint Lucia on Friday the 6th day of December, 2024 at 9:00 o'clock in the forenoon.

Dated this 22nd day of October, 2024.

REGISTRAR OF THE HIGH COURT

THESE DIRECTIONS ARE BEING SENT TO:

NAME OF PARTY — NAME OF PARTY'S LEGAL PRACTITIONER SERVICE ADDRESS

EVANIUS CHARLES ISAAC

The Court Office is at La Place Carenage Street, Castries, Tel. No. 468-7500, Fax No. 468-7543. The Office is open between 9:00 a.m. and 2:00 p.m. Monday to Thursday and between 9:00 a.m. and 3:00 p.m. on Friday except public holidays. The office can also be contacted via email at: stluhco@eccourts.org. This Request for Directions for Trial was filed by Huggins Nicholas Chambers, whose address for service is c/o George Charlemagne Chambers, #29-31 Micoud Street, Castries, Saint Lucia Tel. No. 459-7311, Fax No. 459-7311, Email: hugginsnicholas@outlook.com

[First Publication]

THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE
(CIVIL)

CLAIM NO. SLUHCV2024/0256

BETWEEN:

CLAUDETTE CHARLEMAGNE
Mac Diamed, Laborie

Claimant

and

(1) NATHANIEL EMILIEN
(2) HERIUS HENRY
(3) GEORGE EMILIEN

Defendants

TO: (I) NATHANIEL EMILIEN (2) HERIUS HENRY, whose last known address is La Toc Road, Castries, Saint Lucia

NOTICE

TAKE NOTICE that on 25th day of June, 2024 CLAUDETTE CHARLEMAGNE filed a Claim Form, Statement of Claim, Prescribed Forms and other supporting documents on in Claim No. SLUHCV2024/0256 against you in the High Court of Justice via the Eastern Caribbean Supreme Court Electronic Litigation Portal (the "Portal"). To access the Portal you will be required to obtain the Authorisation Code.

PURSUANT TO CPR Rule 5.13, service of the Claim Form, Statement of Claim and Notice of Authorisation Code and all other documents in these proceedings will be effected on you through advertisements in two publications in a newspaper circulating in Saint Lucia.

IF YOU DESIRE to defend this action or be heard you must, within twenty-eight (28) days of the last publication of this Notice, file an Acknowledgement of Service and within forty-two (42) days file a Defence. These proceedings can only be accessed through the Portal. If you do not have an attorney-at -law and require assistance with accessing the Portal. please contact the Service Bureau at the Registry of the High Court of Justice situated at La Place Carenage, Jeremie Street in the city of Castries in Saint Lucia.

IN DEFAULT of filing an Acknowledgement of Service and or a Defence within the times stipulated, the Court may hear the case in your absence without further notice and Judgment may be granted against you in favour of the Claimants.

COPIES OF the Claim Form, Statement of Claim. Supporting Documents and Notice of Authorization Code can be obtained at the Law Offices of GREENE, NELSON & ASSOCIATES situate at the Ground Floor, Emerald House, Waterfront, Sans Souci, Castries, St. Lucia between the opening hours of 8:00 a.m. to 4:00 p.m. Mondays to Fridays. Greene Nelson & Associates Contact information is Tel. No. 451-6640, email: info@greenenelsonlaw.com

Dated this 16th day of October, 2024.

GREENE NELSON & ASSOCIATES
Per: Edith Petra Jeffrey-Nelson
Legal Practitioners for the Claimant

The Claimant's Address for service is: GREENE, NELSON & ASSOCIATES, Chambers, Ground Floor, Emerald House, Waterfront, Sans Souci, Castries, St. Lucia. Tel. No.451-6640, e:rnal1:- info@greenenelsonlaw.com

[First Publication]

THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE
(CIVIL)

CLAIM NO. SLUHCV2022/0124
APPEAL NO. SLUCVAP2024/0019

BETWEEN:

CAMILLUS ROBERTS

Appellant

and

(I) MEDWIN HUNTE-BAPTISTE
(2) ANGELA WILLIAM

Respondents

TO: MEDWIN HUNTE-BAPTISTE

NOTICE

TAKE NOTICE that on 19th and 20th day of August, 2024 CAMILLUS ROBERTS filed a Notice of Appeal and Amended Notice of Appeal documents in Civil Claim No. SLUHCV2022/0124 and Appeal Claim No. SLUCVAP2024/0019 against you as the 1st Respondent among others in the High Court of Justice via the Eastern Caribbean Supreme Court Electronic Litigation Portal (the "Portal"). To access the Portal you will be required to obtain the Authorization Code.

PURSUANT TO CPR Rule 5.13, service of the Notice of Appeal, Amended Notice of Appeal and Notice of Authorization Code and all other documents in these proceedings will be effected on you through advertisements in two publications in a newspaper circulating in Saint Lucia.

IF YOU DESIRE to respond to this Appeal or be heard you must, within Fourteen (14) days of Service of the Notice of Appeal on you. These proceedings can only be accessed through the Portal. If you do not have an attorney-at-law and require assistance with accessing the Portal, please contact the Service Bureau at the Registry of the High Court of Justice situated at La Place Carenage, Jeremie Street in the city of Castries in Saint Lucia.

COPIES OF the Notice of Appeal, Amended Notice of Appeal and Notice of Authorization Code can be obtained at the Law Offices of GREENE, NELSON & ASSOCIATES situate at the Ground Floor, Emerald House, Waterfront, Sans Souci, Castries, St. Lucia between the opening hours of 8:00 a.m. to 4:00 p.m. Mondays to Fridays. Greene Nelson & Associates Contact information is Tel. No. 451-6640, email:- info@greenenelsonlaw.com

Dated this 27th day of August, 2024.

GREENE NELSON & ASSOCIATES
Per: Edith Petra Jeffrey-Nelson
Legal Practitioners for the Appellant

The Court Office is at La Place Carenage Street, Castries, Tel. No. 468-7500, Fax No. 468-7543. The Office is open between 9:00 a.m. and 2:00 p.m. Monday to Thursday and between 9:00 a.m. and 3:00 p.m. on Friday except public holidays Email: stluh@ecourts.org

The Claimant's Address for service is: GREENE, NELSON & ASSOCIATES, Chambers, Ground Floor, Emerald House, Waterfront, Sans Souci, Castries, St. Lucia. Tel. No. 451-6640, email: info@greenenelsonlaw.com

[First Publication]

THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE
(SAINT LUCIA)

COMMERCIAL DIVISION

CLAIM NO. SLUHCM2024/0060

BETWEEN:

1st NATIONAL BANK ST. LUCIA LIMITED

Claimant

and

(1) SANCHA MARISSA DARIA REYNOLDS
(2) CLAUDINE DALSAN
(3) DARIA DALSON
(4) LEONARD REYNOLDS

Defendants

NOTICE

TO: Leonard Reynolds
(whose last known address was Piat Grand Riviere, in the registration quarter Gros-Islet in Saint Lucia).

TAKE NOTICE that an action has been commenced against you in the High Court of Justice, Saint Lucia, 1st National Bank St. Lucia Limited in which the Claimant claims a specified sum.

AND pursuant to the CPR Rule 5.13 (Revised Edition), service of Notice of the Claim Form in this action is being effected on you by this advertisement in two issues of a local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

IF YOU DESIRE to defend the said claim you must within 14 days of the last publication of this advertisement enter an acknowledgment of service, within 28 days file a Defence at the Registry of the High Court of Justice in the City of Castries and serve the Defence on the Claimant.

IN DEFAULT of such acknowledgment and/or Defence, the Claimant will be entitled to apply to have Judgment entered against you. If the Claimant does so, you will have no right to be heard by the Court except as to costs or the method of paying any judgment, unless you apply to set judgment aside.

THE Claim Form and Statement of Claim, Prescribed Forms-Notes for the Defendant, Acknowledgement of Service, Defence and Counterclaim, and Application to Pay by Instalments, and E-Litigation Form 2 with the Authorization Code for the Fourth Defendant can be obtained at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Chambers of Floissac, Du Boulay & Thomas, Quadrant Row 9-11, Brazil Street, Castries, Saint Lucia.

Dated this 16th day of October, 2024.

FLOISSAC, DU BOULAY & THOMAS
Per: Laurène Abboud
Legal Practitioners for the Claimant

Presented for filing on behalf of the Claimant by Floissac, Du Boulay & Thomas, Chambers, Quadrant Row 9-11, Brazil Street, Castries, Saint Lucia, Tel: (758) 452-2887; Fax: (758) 453 1496, Email: litigation@fdt.law. The court office is situated at La Place Carenage, Jeremie Street, Castries, Saint Lucia, and can be contacted at telephone (758) 468 7500, Fax (758) 468 7543, or at e-mail address stluhco@eccourts.org. The court office is open between 9.00 a.m. and 2.00 p.m. Mondays to Thursdays and 9.00 am to 3.00 p.m. on Fridays except public holidays.

[Second Publication]