

STATUTORY INSTRUMENTS

THE following documents are published with and form part of this Gazette;

No. 140 of 2024 — Tourist (Duty-Free Shopping System)(G.M.C. Holdings Inc.) Order.

No. 141 of 2024 — Price Control (Amendment) (No. 15) Order.

No. 142 of 2024 — Excise Tax (Amendment of Schedule I) (No. 15) Order.

PUBLIC SERVICE COMMISSION

THE Public Service Commission has approved the following in the Public Service

PROMOTIONS:

Office of the Director of Audit

1. Ms Zackia Leon, Audit Clerk II, (Audit Operations – Public Accountability and Oversight Services – Financial Compliance Audits), to the post of Audit Clerk III, (Audit Operations – Public Accountability and Oversight Services – Planning and Professional Development), effective August 05, 2024.

Ministry of Youth Development and Sports

1. Ms Jhanel Mark, Secretary II, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training), to the post of Secretary IV, effective August 05, 2024.

Ministry of Home Affairs, Crime Prevention and Persons with Disabilities

1. Mr Kerwin Linsey Albert, Operations Manager III, to the post of Assistant Director of Corrections – Custodial, (Corrections), effective July 01, 2024.
2. Ms Amy Esnard, Clerk/Typist, to the post of Clerk II, (Corrections), effective August 5, 2024.

Ministry of Finance, Economic Development and Youth Economy

1. Mr Edmund Cozier Charlery, Customs Officer III, to the post of Customs Inspector I, (Department of Finance – Customs and Excise), effective August 26, 2024.
2. Mr Melford Edroy Serieux, Customs Officer II, to the post of Customs Officer III, (Department of Finance – Customs and Excise), effective August 26, 2024.
3. Mr Mickey Miguel Henry, Customs Officer I, to the post of Customs Officer II, (Department of Finance – Customs and Excise), effective August 26, 2024.
4. Mrs Shania Anne Laurencin, Debt and Investment Officer I, to the post of Debt and Investment Officer II, (Department of Finance – Debt and Investment Management – Debt and Investment Management Unit – Debt Management), effective September 02, 2024, in a stream.

5. Mr Liam Francis, Debt and Investment Officer II, to the post of Debt and Investment Officer III, (Department of Finance – Debt and Investment Management – Debt and Investment Management Unit – Debt Management), effective August 29, 2024, in a stream.

6. Ms Ashkia Biscette, Secretary III, to the post of Secretary IV, (Department of Finance – Debt and Investment Management – Debt Management), effective September 02, 2024, in a stream.

Ministry of Equity, Social Justice and Empowerment

1. Mrs Annette Charles, Residential Educarer II, (Human Services – Family and Child Care – Transit Home), to the post of Intake Social Worker I, (Human Services – Family and Child Care – Child Protective Services), effective June 26, 2024.
2. Mrs Catherine Descartes-Ernest, Residential Educarer II, to the post of Residential Educarer III, (Human Services – Family and Child Care – Transit Home), effective August 12, 2024, in a stream.

Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training

1. Ms Ermar Jameson, Clerk/Typist, Department of Justice (Civil Status Registry - Management of Vital Records – Vital Records Services), to the post of Secretary I, (Department of Education, Innovation and Vocational Training), effective August 5, 2024.

Ministry of Infrastructure, Ports, Transport, Physical Development and Urban Renewal

1. Mrs Shemma Joseph, Meteorological Officer III, to the post of Meteorological Officer IV, (Department of Infrastructure, Ports and Transport – Meteorological Division – Meteorological Services – Meteorological Services Unit), effective June 19, 2024.
2. Ms Florence Khodra, Assistant Accountant I, to the post of Assistant Accountant II, (Department of Infrastructure, Ports and Transport – Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), effective August 19, 2024, in a stream.

3. Ms Bina Mangal, Secretary I, (Department of Physical Development and Urban Renewal – Land Administration – Land Administration Services – Valuation Surveying), to the post of Secretary III, (Department of Physical Development and Urban Renewal – Development Planning – Physical Development Planning Services – Development Control Authority), effective September 02, 2024.
4. Ms Vigil Saltibus, Meteorologist II, to the post of Meteorologist III, (Department of Infrastructure, Ports and Transport – Meteorological – Meteorological Services – Climate Data Management – Meteorological Services Unit), effective August 27, 2024, in a stream.
5. Mr Kimanni Desir, Clerk I, to the post of Clerk III, (Department of Physical Development and Urban Renewal), effective September 02, 2024, in a stream.

*Ministry of Agriculture, Fisheries, Food Security
and Rural Development*

1. Ms Christal Valcin, Clerk/Typist, to the post of Statistical Assistant I, (Policy, Planning and Administrative Services – Agriculture – Executive Direction and Administration – General Administrative Support Services), effective April 25, 2024.

ACTING APPOINTMENTS:

Attorney General's Chambers

1. Ms Cindie Lisbeth Dorius, Intellectual Property Officer I, as Assistant Registrar, (Registry of Companies and Intellectual Property – Management of Vital Records – Registration of Companies), for the period August 19, 2024 to January 31, 2025.
2. Ms Kanasha Gemma Simond, Secretary I, (Delivery of Legal Services – Legal Services – Legal Representation), as Intellectual Property Officer I, (Registry of Companies and Intellectual Property – Management of Vital Records – Registration of Companies), for the period August 19, 2024 to January 31, 2025, vice Ms Cindie Lisbeth Dorius who has been appointed to act in a higher post.
3. Ms Mariska Ordain, Accounts Clerk I, Ministry of Finance, Economic Development and Youth Economy (Department of Finance – Post Office), as Accounts Clerk II, (Registry of Companies and Intellectual Property – Management of Vital Records – Registry of Companies and Intellectual Property – Registration of Companies), for the period August 27, 2024 to September 27, 2024, vice Mr Barry Polius who has proceeded on vacation leave.

Department of Justice

1. Ms Donna Laurencin-Joseph, Licensing Clerk III, Ministry of Infrastructure, Ports, Transport, Physical Development and Urban Renewal (Department of Infrastructure, Ports and Transport – Transport – Transport Administration Services – Licensing and Registration Unit), as Clerk III, (Court Administration Services – Family Court – Magistrate Court Services), for the period August 5, 2024 to September 09, 2024, vice Ms Alsha Daniel who has been appointed to act in a higher post.
2. Ms Tyshia Julita Leonce, Court Interpreter, as Secretary III, (Supreme Court Registry – Court Administration Services – Criminal Court – Criminal Court Services), for the period August 15, 2024 to September 13, 2024, vice Ms Yvonne Henry who has proceeded on vacation leave.
3. Mr Casey Junior St Juste, Office Assistant II, as Court Interpreter, (Supreme Court Registry – Court Administration Services – Criminal Court – Criminal Court Services), for the period August 15, 2024 to September 13, 2024, vice Ms Tyshia Julita Leonce who has been appointed to act in a higher post.
4. Mrs Paula Alexander-William, Executive Officer, Ministry of Equity, Social Justice and Empowerment, as Senior Executive Officer, (Crown Prosecution Services – Director of Public Prosecution – District I – Prosecution), for the period August 19, 2024 to September 06, 2024, vice Mrs Camilia Moses who has proceeded on vacation leave.
5. Mrs Catherine Charlery-Edgar, Executive Officer, (Supreme Court Registry – Management of Vital Records – High Court – Supreme Court Services), as Senior Executive Officer, (Civil Status Registry – Management of Vital Records – Civil Status – Vital Records Services), for the period September 02, 2024 to January 27, 2025, vice Mrs Nubea Kathaleen Stanislaus who has been appointed to act in a higher post.
6. Mr Paul Burin, Clerk II, as Executive Officer, (Civil Status Registry – Management of Vital Records – Civil Status – Vital Records Services), for the period September 02, 2024 to January 27, 2025, vice Mrs Catherine Charlery-Edgar who has been appointed to act in a higher post.
7. Ms Akeshia Shannan Jankie, Office Assistant I, as Secretary II, (Crown Prosecution – Crown Prosecution Services – Office – Director of Public Prosecution – District 2 – Prosecution), for the period August 23, 2024 to September 13, 2024, vice Mrs Stasha Paul-Isidore who proceeded on vacation leave.
8. Mrs Crisha Alexander-Mathurin, Clerk/Typist, as Verifier, (Civil Status Registry – Management of Vital

Records – Civil Status - Vital Records Services), for the period August 26, 2024 to January 31, 2025.

Electoral Department

1. Ms Josette St Rose, Human Resource Assistant III, Ministry of the Public Service, Labour and Gender Affairs (Department of the Public Service – Human Resource Management Division, Public Service Management, Human Resource Management), as Human Resource Officer I, (Executive Direction and Administration – Elections Management Policy and Planning), for the period July 29, 2024 to September 13, 2024, as a replacement for Ms Heilda Athanase who has been appointed to act in a higher post.
2. Ms Carla-Marie Paul, Secretary III, Ministry of Tourism, Creative Industries, Culture and Information (Policy Planning and Administrative Services, Executive Direction and Administration, Administration/Corporate Office, Policy and Planning), as Secretary IV, (Executive Direction and Administration – Policy and Planning – Elections Management), for the period August 20, 2024 to January 03, 2025, vice Mrs Nasha Martin-Moonie who has been appointed to act in a higher post.

Office of the Department Audit

1. Ms Quincy Zaneia Daniel, Accounts Clerk III, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Sustainable Development – Executive Direction and Administration – Budgeting and Finance), as Audit Assistant I, (Audit Operations – Public Accountability and Oversight Services – Financial Compliance Audits), for the period August 12, 2024 to December 31, 2024, vice Ms Kearl Krystal Blanchard who has been appointed to act in a higher post.

Office of the Prime Minister

1. Mrs Mealisha Polius, Accountant II, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training – Policy, Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), as Accountant III, (Policy Planning and Administrative Services – Executive Direction and Administration, Budget and Finance), for the period August 19, 2024 to September 13, 2024, vice Ms Shorna Denis who is scheduled to proceed on vacation leave.
2. Mrs Chenelle Monero-Paul, Secretary I, Ministry of Equity, Social Justice and Empowerment (Human Services – Family and Child Care - Transit Home – Transit Home Administration), as Inventories Officer I, (National Emergency Management Office – Disaster Vulnerability Resilience and Recovery –

National Emergency Management Office – Disaster Mitigation), for the period August 19, 2024 to September 17, 2024, vice Mr Junior Aimable who has been appointed to act in a higher post.

3. Mrs Magella Willie, Senior Executive Officer, Ministry of Finance, Economic Development and Youth Economy (Department of Finance – Inland Revenue – Executive Direction and Administration – Agency Administration/Corporate Office – Policy and Planning), as Administrative Assistant, (Policy Planning and Administrative Services – Executive Direction and Administration – Agency Administration/Corporate Office – Policy and Planning), for the period August 20, 2024 to August 30, 2024, vice Ms Janelle Cox who has proceeded on vacation leave.
4. Ms Janelle Cox, Administrative Assistant, as Human Resource Officer II, (Policy Planning and Administrative Services – Executive Direction and Administration – Agency Administration/Corporate Office – Policy and Planning), for the period September 02, 2024 to October 04, 2024, vice Ms Sophia Felix who will be proceeding on vacation leave.
5. Mrs Magella Willie, Senior Executive Officer, Ministry of Finance, Economic Development and Youth Economy (Department of Finance – Inland Revenue – Executive Direction and Administration – Agency Administration/Corporate Office – Policy and Planning), as Administrative Assistant, (Policy Planning and Administrative Services – Executive Direction and Administration – Agency Administration/Corporate Office – Policy and Planning), for the period September 02, 2024 to October 04, 2024, vice Ms Janelle Cox who has been appointed to act in a higher post.

Legislature

1. Mrs Shama Susie Charles, Administrative Secretary, as Senior Administrative Secretary, (Executive Direction and Administrative Services - Office of Parliament), for the period August 02, 2024 to September 13, 2024, vice Ms Nita Louis who has proceeded on vacation leave.
2. Ms Vernesta Alcee, Secretary III, as Administrative Secretary, (Executive Direction and Administrative Services - Office of Parliament), for the period August 02, 2024 to September 13, 2024, vice Mrs Shama Susie Charles who has been appointed to act in a higher post.
3. Ms Yumika Katura Modeste, Secretary II, as Secretary III, (Executive Direction and Administrative Services - Office of Parliament), for the period August 02, 2024 to September 13, 2024, vice Ms Vernesta Alcee who has been appointed to act in a higher post.

4. Ms Kimther Modeste, Secretary I, as Secretary II, (Executive Direction and Administrative Services - Office of Parliament), for the period August 02, 2024 to September 13, 2024, vice Ms Yumika Modeste who has been appointed to act in a higher post.
5. Mrs Shenavia Bicette, Library Assistant I, as Secretary I, (Executive Direction and Administrative Services - Office of Parliament), for the period August 02, 2024 to September 13, 2024, vice Ms Kimther Modeste who has been appointed to act in a higher post.

Service Commissions

1. Mrs Indara Norville, Senior Executive Officer, as Human Resource Officer I, Service Commissions (Commissions - Executive Direction and Administration - Public Service Commission - Policy and Planning), for the period August 16, 2024 to September 16, 2024, vice Ms Arlene Boodha who is scheduled to proceed on vacation leave.
2. Mr Vernan Jn Baptiste, Human Resource Assistant II, as Senior Executive Officer, (Commissions - Executive Direction and Administration - Public Service Commission - Policy and Planning), for the period August 16, 2024 to September 16, 2024, vice Mrs Indara Norville who has been appointed to act in a higher post.

Ministry of Youth Development and Sports

1. Mrs Antoinette Stephen, Administrative Assistant, Ministry of Tourism, Investment, Creative Industries, Culture and Information (Policy Planning and Administrative Services - Executive Direction and Administration - Services), as Human Resource Officer II, (Executive Direction and Administration - General Support Services - Agency Administration - Corporate), for the period August 05, 2024 to August 29, 2024, as a replacement for Mrs Viola Deterville-James who has been appointed to act in a higher post.

Ministry of National Security

1. Ms Amelia Bertin, Secretary IV, as Administrative Secretary, (Police - General Support Services), for the period August 19, 2024 to February 17, 2025, vice Ms Tarisha Elsa O'Neil who has been appointed to act in a higher post.
2. Ms Shawin Octave, Secretary III, as Secretary IV, (Police - General Support Services), for the period August 19, 2024 to February 17, 2025, vice Ms Amelia Bertin who has been appointed to act in a higher post.
3. Ms Pauly Taisha St Pierre, Clerk/Typist, as Secretary III, (Police - General Support Services), for the period August 19, 2024 to February 17, 2025, vice Ms

Shawin Octave who has been appointed to act in a higher post.

4. Mr Brenner Camille, Assistant Superintendent of Police, (Police Services - Territorial Services - Northern Division), as Superintendent of Police, (Police - General Support Services), for the period August 12, 2024 to January 07, 2025, vice Mr Troy Lamontagne who has proceeded on vacation leave.
5. Mr Eldric Bernard, Inspector of Police, as Assistant Superintendent of Police, (Police Services - Territorial Services - Northern Division), for the period August 12, 2024 to January 07, 2025, vice Mr Brenner Camille who has been appointed to act in a higher post.

Ministry of Health, Wellness and Elderly Affairs

1. Ms Vickie Vanessa Cadette, Clerk III, as Secretary II, for the period August 19, 2024 to October 02, 2024, vice Ms Gale G Serieux who has been appointed to act in a higher post.
2. Ms Deaina Denise Poll Vital, Nursing Assistant I, as Staff Nurse I, (Primary Health Care Services - Community Health Care Services Unit - Community Services), for the period August 19, 2024 to December 31, 2024.
3. Ms Nasha Solange Callender, Executive Officer, as Senior Executive Officer, (Executive Direction and Administration - General Support Services), for the period June 24, 2024 to August 16, 2024, vice Ms Curlis Mathurin who has proceeded on medical leave.
4. Ms Vickie Vanessa Cadette, Clerk III, as Executive Officer, (Executive Direction and Administration - General Support Services), for the period June 24, 2024 to August 16, 2024, vice Ms Nasha Solange Callender who has been appointed to act in a higher post.
5. Ms Keisha Alfred, Accounts Clerk III, as Assistant Accountant I, (Policy Planning and Administrative Services - Executive Direction and Administration, Budget and Finance), for the period August 19, 2024 to September 13, 2024, vice Mrs Dermalee Placide-Mitchel who has been appointed to act in a higher post.
6. Mr Kervan Sylvestre, Accounts Clerk I, as Accounts Clerk II, (Policy Planning and Administrative Services - Executive Direction and Administration, Budget and Finance), for the period August 19, 2024 to September 13, 2024, as a replacement for Ms Keisha Alfred who has been appointed to act in a higher post.
7. Ms Alsha Daniel, Clerk III, Department of Justice (Court Administration Services - Family Court - Magistrate Court Services), as Executive Officer, for

the period August 5, 2024 to September 09, 2024, vice Mr Hemish Aldonza who has been appointed to act in a higher post.

8. Ms Nyoka Vicky Auguste, Secretary I, as Secretary III, (Public Health Care Services – Office of the Chief Medical Officer), for the period August 05, 2024 to September 02, 2024, vice Mrs Termiker Lewis-Xavier who has proceeded on vacation leave.
9. Ms Marisa Stacey Stanislaus, Data Entry/Control Clerk I, (Public Health Care Services – Epidemiology Unit – Epidemiology Services), as Secretary I, (Public Health Care Services – Office of the Chief Medical Officer), for the period August 14, 2024 to September 02, 2024, vice Ms Nyoka Vicky Auguste who has been appointed to act in a higher post.
10. Ms Solem Candia St Rose, Clerk/Typist, (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), as Data Entry/Control Clerk I, (Public Health Care Services – Epidemiology Unit – Epidemiology Services), for the period August 14, 2024 to September 02, 2024, vice Ms Marisa Stacey Stanislaus who has been appointed to act in a higher post.
11. Ms Erica Tangy Joseph, Pharmacy Technician, as Pharmacist II, (Primary Health Care Services – Pharmacy Units – Pharmacy Services), for the period May 02, 2024 to December 31, 2024.

Ministry of Agriculture, Fisheries, Food Security
and Rural Development

1. Ms Chelsea Philip, Clerk III, as Executive Officer, (Executive Direction and Administration – General Administrative Support Services), for the period August 12, 2024 to September 02, 2024, vice Mrs Andrea Kim Forde-Odlum who has been appointed to act in a higher post.
2. Mrs Dermalee Placide-Mitchel, Assistant Accountant I, Ministry of Health, Wellness and Elderly Affairs (Policy Planning and Administrative Services – Executive Direction and Administration, Budget and Finance), as Assistant Accountant II, (Policy Planning and Administrative Services – Executive Direction and Administration, Budget and Finance), for the period August 19, 2024 to September 13, 2024, vice Ms Ketra Bonaparte who has been appointed to act in a higher post.
3. Ms Jn Nakie Grace James, Accounts Clerk I, (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), as Accounts Clerk II, (Forestry – Executive Direction and Administration – General Administrative Support Services), for the period September 02, 2024 to February 28, 2025.

4. Mrs Andrea Kim Forde-Odlum, Executive Officer, as Senior Executive Officer, (Executive Direction and Administration – General Administrative Support Services), for the period August 12, 2024 to September 02, 2024, vice Mr Quintin Mondesir who has been appointed to act in a higher post.
5. Mr Canis Kevin Moise, Bursar, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training – Secondary Education), as Assistant Accountant I, (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 12, 2024 to January 17, 2025, vice Mrs Amander Henry who has been appointed to act in a higher post.
6. Mr Junior Mathurin, Field Scientist III, as Water Resource Specialist II, (Water Resource Management – Executive Direction and Administration – General Administrative Support Services), for the period September 02, 2024 to November 22, 2024, vice Mr Migel Montoute who has been granted leave of absence.
7. Mr Mervin Engelage, Water Resource Officer IV, as Field Scientist III, (Water Resource Management – Executive Direction and Administration – General Administrative Support Services), for the period September 02, 2024 to November 22, 2024, vice Mr Junior Mathurin who has been appointed to act in a higher post.
8. Mr Sanjay Richardson, Water Resource Officer II, as Water Resource Officer III, (Water Resource Management – Executive Direction and Administration – General Administrative Support Services), for the period September 02, 2024 to November 22, 2024, vice Mr Mervin Engelage who has been appointed to act in a higher post.
9. Mr Dalcus Pierre, Water Resource Officer I, as Water Resource Officer II, (Water Resource Management – Executive Direction and Administration – General Administrative Support Services), for the period September 02, 2024 to November 22, 2024, vice Mr Sanjay Richardson who has been appointed to act in a higher post.
10. Mr Canis Kevin Moise, Bursar, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training – Secondary Education), as Assistant Accountant I, (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 12, 2024 to January 17, 2025, vice Mrs Amander Henry who has been appointed to act in a higher post.

11. Mr Smith Jn Philip, Forest Assistant II, as Forest Officer I, (Forestry – Forestry and Land Resource Management – Forest Management), for the period September 09, 2024 to July 31, 2025, vice Ms Ayana Boodha who has been granted study leave without pay.
12. Ms Kesi Wade Lionel, Clerk/Typist, (Forestry – Executive Direction and Administration – General Administrative Support Services), as Forest Assistant II, (Forestry – Forestry and Land Resource Management – Forest Management), for the period September 09, 2024 to July 31, 2025, vice Mr Smith Jn Philip who has been appointed to act in a higher post.
13. Ms Reanna Joseph, Clerk/Typist, as Clerk III, (Executive Direction and Administration – General Administrative Support Services), for the period September 23, 2024 to March 22, 2025.
14. Ms Chelsea Roseann Phillips, Agricultural Officer I, (Crop Development – Extension Services Unit – Extension and Advisory Services), as Animal Health Officer III, (Livestock Development – Livestock Development Unit – Animal Health), for the period September 05, 2024 to November 29, 2024, vice Mrs Dalia Carobere who will proceed on vacation leave.
- and Urban Renewal - Land Administration – Land Administration Services – Land Registry – Land Registration Services), for the period August 19, 2024 to November 14, 2024, as a replacement for Mrs Charlene Willie-Philip who has proceeded on maternity leave, followed by vacation leave.
4. Ms Genevieve Charles, Clerk/Typist, as Clerk III, (Department of Physical Development and Urban Renewal), for the period August 02, 2024 to August 30, 2024, vice Ms Christal Louis who has proceeded on vacation leave.
5. Ms Vernet Louisy, Accountant II, Ministry of Finance, Economic Development and Youth Economy (Department of Finance - Accountant General), as Accountant III, (Department of Infrastructure, Ports and Transport – Policy, Planning and Administrative Services – Executive Direction and Administration – Budgeting and Finance – Agency Administration), for the period August 22, 2024 to January 21, 2025, vice Mrs Servina Gustave-Hypolite who has been granted leave of absence.
6. Mr Kalub St Clair, Clerk I, Department of Justice (District Court – Court Administration Services – Family Court – Magistrate Court Services), as Clerk III, (Department of Physical Development and Urban Renewal – Policy Planning and Administrative Services – Executive Direction and Administration – General Administrative Support Services), for the period September 02, 2024 to October 31, 2024, vice Mr Kevin Anderson Daniel who has been appointed to act in a higher post.

*Ministry of Infrastructure, Ports, Transport,
Physical Development and Urban Renewal*

1. Mrs Royal Charles-Ogiamien, Human Resource Assistant II, as Senior Executive Officer, Ministry of Infrastructure, Ports, Transport, Physical Development and Urban Renewal (Department of Physical Development and Urban Renewal – Policy Planning and Administrative Services – Executive Direction and Administration – General Administrative Support Services), for the period August 19, 2024 to September 2, 2024.
2. Ms Candia K James, Secretary II, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training), as Human Resource Assistant II, (Department of Physical Development and Urban Renewal – Policy Planning and Administrative Services – Executive Direction and Administration – General Administrative Support Services), for the period August 19, 2024 to September 2, 2024, vice Mrs Royal Charles-Ogiamien who has been appointed to act in a higher post.
3. Ms Meloney Anthony, Clerk I, (Department of Physical Development and Urban Renewal – Land Administration – Land Administration Services – Crown Lands – Crown Lands Management), as Secretary I, (Department of Physical Development and Urban Renewal – Land Administration – Land Administration Services – Land Registry – Land Registration Services), for the period August 19, 2024 to September 2, 2024, vice Mrs Royal Charles-Ogiamien who has been appointed to act in a higher post.
7. Mrs Malina Louis-Ordain, Accountant I, as Accountant II, (Department of Physical Development and Urban Renewal – Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period July 29, 2024 to September 03, 2024, vice Ms Crystal Vitalis who has proceeded on vacation leave.
8. Mrs Malina Louis-Ordain, Accountant I, as Accountant II, (Department of Physical Development and Urban Renewal – Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period July 29, 2024 to September 03, 2024, vice Ms Crystal Vitalis who has proceeded on vacation leave.

*Ministry of External Affairs, International Trade,
Civil Aviation and Diaspora Affairs*

1. Mrs Jecica Edward, Administrative Assistant, as Human Resource Officer II, (Policy Planning and Administrative Services – Executive Direction and Administration – General Administrative Support Services), for the period August 02, 2024, to September 13, 2024, vice Mrs Alison St Marthe, who has proceeded on vacation leave.

2. Ms Louise Joseph, Senior Executive Officer, as Administrative Assistant, (Policy Planning and Administrative Services – Executive Direction and Administration – General Administrative Support Services), for the period August 02, 2024, to September 13, 2024, vice Mrs Jecica Edward, who has been appointed to act in a higher post.
3. Ms Rita Joseph, Assistant Accountant I, Ministry of Finance, Economic Development and Youth Economy (Department of Finance – Post Office – Executive Direction and Administration – Budget and Finance), as Assistant Accountant II, (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 05, 2024 to November 30, 2024.
6. Ms Renita Bondieumaitre, Family Case Worker I, as Family Case Worker II, (Human Services – Family and Child Care – Human Services Unit – Child Protective Services), for the period August 05, 2024 to December 10, 2024, vice Mr Stephen Edward who has proceeded on vacation leave.
7. Mr Alva Cyril, Handyman, Ministry of Health, Wellness and Elderly Affairs, as Office Assistant/Driver, (Boys' Training Centre), for the period August 01, 2024 to October 21, 2024, vice Mr Hilary Calixte who has proceeded on vacation leave.
8. Ms. Thecla Goodman, Assistant Accountant II, Ministry of Home Affairs, Crime Prevention and Persons with Disabilities (Saint Lucia Fire Service – Executive Direction and Administration – Policy and Planning – Budget and Finance), as Accountant I, (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 19, 2024 to October 23, 2024, vice Mrs Lovesta Hippolyte who has proceeded on vacation leave.

Ministry of Equity, Social Justice and Empowerment

1. Ms Wineka Edward, Bursar, Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training (Department of Education, Innovation and Vocational Training), as Executive Officer, (Human Services – Transit Home), for the period August 7, 2024, to September 6, 2024, vice Ms Cleathia Antoine who proceeded on vacation leave.
2. Mr Alva Cyril, Handyman, Ministry of Health, Wellness and Elderly Affairs, as Office Assistant/Driver, for the period August 01, 2024 to October 21, 2024, vice Mr Hilary Calixte who has proceeded on vacation leave.
3. Ms Thecla Goodman, Assistant Accountant II, Ministry of Home Affairs, Crime Prevention and Persons with Disabilities (Saint Lucia Fire Service – Executive Direction and Administration – Policy and Planning – Budget and Finance), as Accountant I, (Policy Planning and Administrative Services – Executive Direction and Administration – Budget and Finance), for the period August 19, 2024 to October 23, 2024, vice Mrs Lovesta Hippolyte who has proceeded on vacation leave.
4. Mrs Gislaine Augustin-Denis, Senior Administrative Secretary, Ministry of Housing and Local Government (Policy Planning and Administrative Services – Housing – Executive Direction and Administration – Policy and Planning), as of Family Case Worker I, (Human Services – Executive Direction and Administration – General Administrative Support Services), for the period August 19, 2024 to December 02, 2024.
5. Ms Kimira Palm Delaire, Postal Officer III, Ministry of Finance, Economic Development and Youth Economy (Department of Finance - Postal Services), as Executive Officer, for the period August 19, 2024 to September 06, 2024, vice Mrs Paula Alexander-William who has been appointed to act in a higher post.
10. Mrs Verna Lionel-Phillip, Administrative Secretary, Ministry of Commerce, Manufacturing, Business Development, Co-operatives and Consumer Affairs (Policy Planning and Administrative Services – Executive Direction and Administration – Policy and Planning), as Senior Administrative Secretary, (Policy Planning and Administrative Services – Executive Direction and Administration – Policy and Planning), for the period August 20, 2024 to January 03, 2025, vice Ms Yasmin Tench who has been appointed to act in a higher post.

*Ministry of Education, Sustainable Development,
Innovation, Science, Technology
and Vocational Training*

1. Mr Edward Anthony, Assistant Librarian II, as Librarian II, (Department of Education, Innovation and Vocational Training - Library Services), for the period August 12, 2024 to February 28, 2025.
2. Ms Trudy Henry, Assistant Librarian I, as Assistant Librarian II, (Department of Education, Innovation and Vocational Training - Library Services), for the period August 12, 2024 to February 28, 2025, vice Mr Edward Anthony who has been appointed to act in a higher post.

VACANCY NOTICES

*Ministry of Education, Sustainable Development,
Innovation, Science, Technology and Vocational Training*

**POST OF CURRICULUM OFFICER –
MODERN FOREIGN LANGUAGE
– CURRICULUM AND MATERIAL
DEVELOPMENT UNIT (CAMDU).**

OFFICE IDENTIFICATION

JOB TITLE: Curriculum Officer – Modern Foreign Language

DEPARTMENT: Curriculum and Material Development Unit (CAMDU)

CLASSIFICATION: Grade 13 - 15

REPORTS TO: Education Officer - CAMDU

SUPERVISES: The processes of delivery of the subject curriculum.

RELATIONSHIPS AND RESPONSIBILITIES

1. To develop, implement, monitor and evaluate curriculum for Modern Foreign Language at the Primary and Secondary Schools;
2. To supervise and monitor instruction at the primary and secondary levels;
3. To assist Modern Foreign Language teachers at Primary and secondary Schools in the implementation of instruction and curriculum;
4. To identify relevant resources and materials and make recommendations.

MAIN DUTIES

1. Designs curriculum by consulting relevant stakeholders, conducts research and questionnaires and co-ordinates the implementation at different levels within the school system via school visits, assessments evaluations and participation of students in activities to ensure relevance of the Curriculum;
2. Acquaints teachers and principals with the objectives, methodology and scope of the Curriculum by conducting meetings and workshops to share up-to-date information so as to enhance instruction and student teacher performance;
3. Visits schools to provide assistance to teachers with planning by providing assistance through clinical and on the job support to enhance curriculum delivery and manage instructional time;
4. Assist with identifying and selecting textbooks to support the effective delivery of the curriculum;
5. Reviews and updates curriculum by conducting sensitizing workshops through on-going assessment

and monitoring of the current challenges to provide relevant feedback from teachers to guide the process of Curriculum review;

6. Monitors, assesses and provides feedback on the implementation of the Curriculum in schools by working with principals and education officers in resolving problems related to Curriculum and Instruction so as to make the necessary recommendations for improvement;
7. Organizes orientation and in-service workshops for Heads of Departments, teachers, principals and education officers on Curriculum, pedagogical issues and assessment by collaborating with the Chief Education Officer, District Education Officers, Principals and resource persons to ensure effective delivery of the Curriculum;
8. Assists with planning, vetting and implementing of internal assessments at primary and secondary schools by collaborating with the Educational Evaluation and Assessment Unit to ensure reliability and validity of examination;
9. Organizes activities and programmes by conducting needs analyses to organize training that would help to enhance instruction;
10. Provides leadership in the formation and operation of subject associations and groups by providing the relevant guidance and support to motivate those groups;
11. Prepares and submits weekly schedules, work plans and termly reports to Education Officer – Curriculum and Material Development Unit (CAMDU) and a yearly work plan to the Deputy Chief Education Officer – Instruction for approval so as to ensure accountability;
12. Collaborates with external agencies in matters related to subject areas by submitting proposals and requests and conducts follow-up meetings to acquire needed support;
13. Represents the Ministry on committees relevant to the subject area both locally and overseas by attending meetings, workshops, symposiums whenever the opportunity arises;
14. Assists in the preparation of the annual estimates of expenditure and quarterly allocations for the Unit to ensure that spending is kept within the constraints of approved budget;
15. Liaises with the Sir Arthur Lewis Community College on matters pertaining to Curriculum delivery by conducting guest lectures in different subject areas for effective delivery of Curriculum;

16. Performs any other related duties as may be assigned from time to time.

CONDITIONS

1. Accommodation provided in the general administrative office;
2. The processes of the Unit will be done on the basis of team work. The officer will be expected to be an active team member who understands all the processes of the Unit;
3. The officer will be required to maintain a motor vehicle to function in a scheduled travelling post and is required to be in the field;
4. The officer will receive a travelling allowance in accordance with the approved rates established by the Government of St Lucia;
5. The officer will be required to attend regular meetings and Heads of Department meetings;
6. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Ordinance;
7. Institutional support will be provided through the appropriate Civil Service and Teaching Service Regulations, Statutory Instrument and Departmental Guidelines;
8. Vacation leave will be provided in accordance with existing rules and regulations governing the Public Service;
9. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
10. Housing, free medical attention and medicine will not be provided.

STANDARDS

Work performance will be evaluated on the basis of:

1. commitment and drive to reach successful outcomes both at an individual and team level (taking action, showing initiative, consistently delivering against targets);
2. demonstration of intention to work co-operatively with others and to be part of a team; building trust, inspiring enthusiasm, resolving conflict and developing consensus;
3. proven knowledge and understanding of current job related policies, procedures, instructions and the use of relevant technology;
4. provision of timely feedback to teachers, principals, education officers and supervisors and quality of advice provided and effectiveness of solutions implemented;

5. quality and efficiency and measured by the accuracy and effectiveness of work;
6. arrival at work as prescribed by existing rules and regulations;
7. timely completion and accuracy of work generated;
8. compliance with Departmental, Ministry's Guidelines and Standard Operating Procedures;
9. effective implementation of duties, responsibilities and assignment as defined in the Job Description.

SKILLS, KNOWLEDGE AND ABILITIES

1. A progressive attitude and professional demeanour;
2. Excellent oral and written communication skills;
3. Capacity to provide instructional leadership;
4. Sound clinical supervisory skills;
5. Sound skills in monitoring and evaluating instruction and curriculum;
6. Working knowledge of education theory and practice, including modalities of instruction;
7. Ability to maintain a high standard of ethics, honesty and integrity and exercise good judgment in carrying out the goals and objectives of the Unit;
8. Ability to check and/or monitor work quality and process, by insisting on standards and accountability for meeting performance measures;
9. Ability to effectively relate to internal and external customers;
10. Ability to exercise sound analytical skills, judgment and to adopt appropriate solutions;
11. Ability to establish and maintain effective working relationships with peers and other stakeholders.

QUALIFICATIONS AND EXPERIENCE

The candidates should possess **at least** the following:

Master's degree in a relevant Modern Language area, for example, Creole, Literature, Linguistics, Education, Curriculum, Translation, Interpreting, Philology plus Bachelor of Education in Modern Languages (French, Spanish and/or Creole, Mandarin or Portuguese **plus** five (5) years teaching experience as a trained teacher.

OR

A Postgraduate Diploma in Education, Teaching Certificate or Diploma in Modern Languages **plus** a Bachelor of Arts in Modern Languages (French, Spanish and/or Creole, Mandarin or Portuguese) plus a minimum of ten (10) years teaching experience.

Curriculum Development experience and Modern Foreign Language Instruction will be an asset

QUALIFICATION AND EXPERIENCE

The candidates should possess **at least one** of the following:

SALARY

Salary is at a rate of EC\$61,868.37 per annum (Grade 13, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications MUST be accompanied by verified copies of **ALL** certificates and transcripts from the relevant institutions. **Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.**

Please note that:

1. **performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;**
2. **the successful applicant may be given an acting appointment for up to twelve (12) months; and**
3. **applicants are required to indicate administrative positions held and experience gained.**

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by Friday, November 15, 2024.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or <http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf>

Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training

POST OF SCHOOL GUIDANCE COUNSELLOR II **– SECONDARY EDUCATION**

OFFICE IDENTIFICATION

JOB TITLE: School Guidance Counsellor II

DEPARTMENT: Secondary Education – Saint Lucia Sport Academy

CLASSIFICATION: Grade 13

REPORTS TO: Guidance Counsellor (District I)

SUPERVISES: N/A

RELATIONSHIPS AND RESPONSIBILITIES

1. Provides a comprehensive developmental preventative counselling programme to address the academic, career and personal/social development of students in order to enhance the learning process.
2. Facilitates the support system for students by working in collaboration with all stakeholders including: school personnel, parents/guardians, other professionals, social and other agencies.
3. Reports to the School Principal as necessary.

DUTIES AND TASKS

1. Develops and manages the school guidance and counselling plan that is based on student needs and assess the efficacy of the programmes implemented to foster student development.
2. Provides individual and group counselling services for primary school students through direct interaction with the students within the Education District so as to meet the needs of students (e.g. social, behavioural, emotional, educational and career).
3. Conducts classroom guidance sessions at primary schools within the Education district to meet student developmental needs.
4. Consults with school personnel and other professionals, parents/guardians, social and other agencies through one-on-one or group sessions, to effectively address student issues.
5. Organizes and executes career guidance education and supporting activities to enhance students' school-to-work transition.
6. Demonstrates appropriate case management and treatment planning to reflect assessment reports, treatment goals, interventions used and progress notes.
7. Maintains records and ensures that student information and documents are kept confidential so as

to ensure accuracy, confidentiality and reliability of the information.

8. Initiates referral of students by preparing the appropriate forms, documents or letters to the appropriate services or agencies as necessary, to address the needs of these students.
9. Ensures that all cases of abuse including abandonment and neglect are reported to the relevant authorities for appropriate action.
10. Advocates on behalf of students when appropriate to highlight issues that affect those students in an effort to make their lives easier.
11. Participates in crisis intervention/response activities in schools through collaboration with the District Guidance Counsellor, to ensure that appropriate measures are put in place.
12. Provides support to Health and Family Life Education (HFLE) Teachers through classroom sessions to more effectively deliver the HFLE programme.
13. Conducts staff development and parent education workshops to enable teachers and parents to work more effectively with the students.
14. Attends all scheduled meetings of counsellors to enhance both their personal and professional development.
15. Participates in professional development activities and maintains a professional development plan to guide self-improvement.
16. Any other related duties that may be assigned from time to time.

CONDITIONS

1. Accommodation provided in school (private office equipped with computer/printer, filing cabinet, telephone, executive chair and desk).
2. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Act Chapter 15.02;
3. Institutional support will be provided through the appropriate Public Service and Teaching Service Regulations, Statutory Instruments and Ministry Guidelines;
4. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
5. Housing, free medical attention and medicine will not be provided.

KNOWLEDGE SKILLS AND ABILITIES

1. A working knowledge of and the ability to interpret and adhere to the Education Act 2005, Cap 18.01 of the Revised Laws of Saint Lucia and Teaching Service Rules and Regulations; Ministry's Procedures, Staff Orders, Financial and Store Rules, Standard Operating Procedures contained in the Ministry's Operations Manual, Collective Agreements and other Operation Procedures;
2. Knowledge of and the ability to interpret the Children and Young Persons Act 1972 and the Convention of the Rights of the Child 1993;
3. Knowledge of a range of counselling Theories and practices;
4. Capacity to work well with a range of individuals and to establish good rapport with stakeholders;
5. Knowledge of and sensitivity to multicultural issues;
6. Knowledge of legal and ethical issues pertaining to counselling.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. Effectiveness of the Guidance and Counselling Programme at the school;
2. Proven knowledge of legal and ethical issues pertaining to counselling and ability to establish the limits of confidentiality;
3. Timely completion, accuracy and quality of work plans and reports;
4. Knowledge and understanding of and the effective application of Teaching Service Rules, Regulations and the Education Act;
5. Compliance with the Guidelines, Policies and Professional Code of Conduct of the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training;
6. Effective implementation of duties, responsibilities and assignments as defined in the job description.

QUALIFICATION AND EXPERIENCE

The candidates should possess **one** of the following:

Master's Degree in Guidance/School Counselling, Psychology, Clinical Psychology or Social Work from an accredited institution:

OR

Professional Degree in Guidance/School Counselling, Social Work or Psychology with at least 250 hours of supervised practicum:

1. Training and experience in individual and group counselling.
2. Experience in implementing didactic programmes in school counselling

SALARY

Salary is at a rate of EC\$61, 868.37 per annum (Grade 13, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications **MUST** be accompanied by verified copies of **ALL** certificates and transcripts from the relevant institutions. **Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.**

Please note that:

1. **performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;**
2. **the successful applicant may be given an acting appointment for up to twelve (12) months; and**
3. **applicants are required to indicate administrative positions held and experience gained.**

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by Friday, November 15, 2024.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or <http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf>

Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training

POST OF PRINCIPAL I – PRIMARY EDUCATION

OFFICE IDENTIFICATION

JOB TITLE: Principal I

DEPARTMENT: Primary Education – Aux Lyon Combined School

CLASSIFICATION: Grade 14

REPORTS TO: Education Officer with responsibility for the District

RELATIONSHIPS AND RESPONSIBILITIES

1. Liaises with the Education Officer, Chief Education Officer, Permanent Secretary, Deputy Permanent Secretary, Deputy Chief Education Officer – Instruction, Chief Planning Officer, teachers, students, Sir Arthur Lewis Community College, community groups and organizations, other Government Ministries and Donor Agencies.
2. Works in collaboration with the Education Officer to ensure that school is administered in a proper and efficient manner.
3. Supervises and supports teachers, students, administrative and ancillary staff and serves as liaison between the District Education Office and school.

DUTIES AND TASKS

1. Executes responsibilities in accordance with the provisions of the Education Act of 1999 and Regulations governing the Teaching Service;
2. Establishes and promotes high standards and expectations for all students and staff for academic performance and responsibility for behavior.
3. Supervises the instructional programmes of the school, evaluates lesson plans and observes classes (teaching, as duties allow) on a regular basis to encourage the use of a variety of instructional strategies and materials consistent with research on learning and child growth and development;
4. Fosters the integration of technology and innovation into programmes administered by the school;
5. Ensures a safe and orderly environment that encourages students to take responsibility for behavior and creates high morale among staff and students;
6. Files all required reports regarding attendance and discipline matters;
7. Supervises the physical safety of the students while on the school's compound;
8. Applies the syllabus in conformity with the needs of the students of the school to ensure effective learning;

9. Supervises and appraises the performance of staff;
 10. Develops, implements and promotes effective plans for the continuing professional development and academic growth of teachers to improve the quality of instruction through staff meetings, in-service training and personal contact;
 11. Protects confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines;
 12. Assumes responsibility along with staff for the school's performance;
 13. Establishes and supervises in a fair and consistent manner effective discipline and attendance systems, consistent with the values and mission of the Ministry of Education;
 14. Keeps the staff informed, and implements along with staff ideas for the improvement of the school. Conducts meetings, as necessary, for the proper functioning of the school;
 15. Ensures the proper care and use of school furniture, equipment and supplies;
 16. Develops and maintains an active relationship with parents, example, through Parent/Teacher Association;
 17. Furnishes all returns as prescribed, to the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training;
 18. Ensures that student records are complete and current;
 19. Furnishes progress reports on the performance of the school at the end of every term to the Education Officer with responsibility for the district;
 20. Keeps accurate records of information technology initiatives and resources;
 21. Initiates relevant training as per new information technology developments;
 22. Performs other duties as may be assigned from time to time by the Chief Education Officer and the Permanent Secretary.
4. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Act Chapter 15:02;
 5. Institutional support will be provided through the appropriate Civil Service and Teaching Service Regulations, Statutory Instruments and Departmental Guidelines;
 6. Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops, seminars, orientation courses);
 7. Housing, free medical attention and medicine will not be provided.

KNOWLEDGE SKILLS AND ABILITIES

1. Knowledge of education theory and practice including modalities of instruction;
2. Clinical supervisory skills;
3. A working knowledge of and ability to interpret Education Act and Teaching Service Rules and Regulations; Ministry's Procedures, Staff Orders, Financial and Store Rules, Standard Operating Procedures contained in the Ministry's Operations Manual, Collective Agreements and other operation procedures;
4. Capacity to provide effective management and instructional leadership;
5. Ability to creatively deploy participating and team building approaches to school management;
6. Capacity to work well with persons of a range of dispositions and to establish good rapport with stakeholders;
7. Ability to lead and manage innovation for school improvement;
8. Ability to plan for and manage the integration of Technology in instruction and in school administration;
9. Capacity to model and demonstrate a high level of emotional intelligence in resolving problems and conflict;
10. Decisiveness, soundness of judgment and success in issuing directives.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

1. Level of performance and accomplishment of the school;
2. Quality of instruction as evidenced by student performance;

CONDITIONS

1. Accommodation provided in the School (Office);
2. Institutional support is provided through the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training;
3. Opportunities exist for personal development and career advancement through orientation, general and specialized in-service training.

3. Effectiveness of staff management and extent to which team spirit and parental involvement are exhibited;
4. Extent to which student participation in school activities and student discipline are maintained;
5. Timeliness, accuracy and quality of information provided in returns and reports;
6. Knowledge and understanding of and the effective application of Teaching Service Rules, Regulations and the Education Act;
7. Compliance with the Guidelines and Policies of the Ministry of Education, Sustainable Development, Innovation, Science, Technology and Vocational Training; and
8. Effective implementation of duties, responsibilities and assignments as defined in the job description.

QUALIFICATION AND EXPERIENCE

The candidates should possess a Bachelor's Degree in Educational Administration or a related field, **plus** Certificate/Diploma in Education, **plus** five (5) years as a **Qualified** Teacher.

Proficient in the use of Information Communication Technologies (ICT) integration for instructional learning.

SALARY

Salary is at a rate of EC\$65,678.75 per annum (Grade 14, Step 1).

GENERAL

The successful applicant's income will be liable to taxation in accordance with the Income Tax Act Chapter 15.02.

Applications **MUST** be accompanied by verified copies of **ALL** certificates and transcripts from the relevant institutions. **Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.**

Please note that:

1. **performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;**
2. **the successful applicant may be given an acting appointment for up to twelve (12) months; and**
3. **applicants are required to indicate administrative positions held and experience gained.**

HOW TO APPLY

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Building
The Waterfront
CASTRIES

Completed application forms should reach the Secretary, Teaching Service Commission by Friday, November 15, 2024.

Application Forms can be obtained from the Office of the Teaching Service Commission, Ground Floor, Sir Stanislaus James Building, The Waterfront, Castries or **<http://www.govt.lc/media.govt.lc/www/resources/forms/saint-lucia-teaching-service-application-form.pdf>**

NOTICES

REMEMBRANCE DAY 2024

HIS Majesty the KING has approved the observation of REMEMBRANCE DAY on **Sunday, November 10, 2024** as a National Day of Remembrance for those who lost their lives in the World Wars of 1914 - 1918 and 1939 - 1945.

Remembrance Day will be observed in Saint Lucia in the following manner:

- At 8:57 a.m. His Excellency the Acting Governor General will arrive at Derek Walcott Square.
- At 8:59 a.m. the Last Post will be sounded.
- Two (2) minutes of silence will be observed at the War Memorial on Derek Walcott Square at 9:00 a.m.
- His Excellency the Acting Governor General will give a brief address followed by a short National Service during which prayers will be said by representatives from the Roman Catholic Church, the Anglican Church, the Methodist Church and the Salvation Army.
- The Act of Remembrance will be recited by the Ex-Servicemen League.
- His Excellency the Acting Governor General will lay a wreath at the foot of the memorial on behalf of the State.

Other wreaths will be laid in the following order:

- ✓ The Honourable Prime Minister
- ✓ Representatives of the Ex-Service League
- ✓ Chief Justice
- ✓ President of the Senate
- ✓ Leader of the Opposition and the Commissioner of Police
- ✓ Ambassador of the Kingdom of Morocco, Ambassador of the Bolivarian Republic of Venezuela, Ambassador of the Republic of Cuba, Ambassador of the Republic of France, Ambassador of the Republic of China (Taiwan), Ambassador of Mexico, Chargé d'Affaires of the Embassy of Libya, Ambassador of the Embassy of the Federative Republic of Brazil, Resident British Commissioner, Director General of the O.E.C.S., Representative of the Inter-American Institute for Cooperation on Agriculture, Representative of the Organization of American States
- ✓ Honorary Consuls for Chile, Denmark, Sweden, Jamaica, Kingdom of the Netherlands, Federal Republic of Germany, Kingdom of Spain, Cooperative Republic

of Guyana, Barbados, Austria, Turkey, Finland, South Korea, Vice Consuls for Italy and Israel.

- ✓ Military Representatives for the British, French, and any others.
- ✓ Superintendent of Prisons and Representative of the Cadet Corps.
- ✓ Mayor of Castries and the Chief Fire Officer.
- ✓ Saint Lucia Red Cross and St. John's Ambulance Brigade.
- ✓ Representatives of the Boys' Scouts and Girls Guides.
- ✓ Other members of the public.

The Hymn, "O God Our Help In Ages Past" will then be sung, after which the Reveille will be sounded.

The Service will end with a Royal Salute during which the National Anthem will be played.

DEVELOPMENT CONTROL AUTHORITY

THE Development Control Authority is considering an application for Approval in Principle for concept for a touristic (resort) development on Block 0024B Parcels 323, 322 and 162 located at Industry, Choiseul.

The total area comprises 6.05 acres (2.44 hec) and is bounded as follows:

North - by Block 0024B Parcels 50 and 49

South - by Block 0024B Parcels 237, 239, 240 and 242

East - by Block 0024B Parcel 242

West - by Industry main road

Any individual or landowner wishing to make comments and/or recommendations on this proposed development is required to make a submission in writing by **November 11, 2024** to the Executive Secretary, Development Control Authority, P. O. Box 709, Greaham Louisy Administrative Building, Waterfront, Castries or email physicalplanningstlucia@gosl.gov.lc. or physicalplanningdcastlucia@gmail.com.

Further details of the application can be obtained from the Office of the Authority, 1st Floor, Greaham Louisy Administrative Building, Waterfront, Castries for the duration of the advertisement period.

EXECUTIVE SECRETARY
Development Control Authority

GOVERNMENT OF ST LUCIA

Department of Finance

**2024/2025 INVITATION TO TENDER
FOR THE SUPPLY OF:**

- Stationery and Office supplies, Office Furniture and Equipment, Desktop Computers and Laptops.

Tenderers must conform to the Instruction to Tenderers for participation. The tender documents can be found via the following:

a. www.finance.gov.lc

b. <https://in-tendhost.co.uk/goslprocurement>

**Deadline for the receipt of tenders is 9:00 AM,
OCTOBER 23RD, 2024.**

Tenders must be submitted via the electronic Government Procurement portal (e-GP) at: <http://goslprocurement.govt.lc>.

PUBLIC SERVICE BOARD OF APPEAL

TAKE NOTICE:

that **ALL** correspondence to the Public Service Board of Appeal should be addressed to:

The Secretary
Public Service Board of Appeal
1st Floor, Hewanorra House
Trou Garnier
CASTRIES

VERNA MONDESIR (MS)
Secretary

**CHANGE OF NAME OF
INTERNATIONAL BUSINESS COMPANY**

*(International Business Companies Act,
Cap.12.14 Section 10(5))*

TAKE NOTICE that the International Business Company Island Grill (Holdings) St. Lucia Limited No. 2006-00194 incorporated on May 3, 2006 has registered a further amendment to its Articles of Association and Memorandum of Association and has changed its name to:

BGI CONCESSIONS HOLDINGS LIMITED

Dated this 19th day of September, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

**CHANGE OF NAME OF
INTERNATIONAL BUSINESS COMPANY**

*(International Business Companies Act,
Cap.12.14 Section 10(5))*

TAKE NOTICE that the International Business Company incorporated on August 27, 2024 as:

**Quantum Financial Exchanges (QFX) Ltd.
No. 2024-00507**

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

Quantum FX Ltd.

Dated this 8th day of October 2024.

LESTER D. MARTYR
Registrar
International Business Companies

**CHANGE OF NAME OF
INTERNATIONAL BUSINESS COMPANY**

*(International Business Companies Act,
Cap.12.14 Section 10(5))*

TAKE NOTICE that the International Business Company incorporated on May 2, 2024 as:

**Cabana Markets Limited
No. 2024-00298**

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

AURUM MARKETS LIMITED

Dated this 8th day of October 2024.

LESTER D. MARTYR
Registrar
International Business Companies

**CHANGE OF NAME OF
INTERNATIONAL BUSINESS COMPANY**

*(International Business Companies Act,
Cap.12.14 Section 10(5))*

TAKE NOTICE that the International Business Company incorporated on May 15, 2024 as:

**Gypsy Inc.
No. 2024-00318**

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

Macaire Inc.

Dated this 3rd day of October, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap.12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on May 24, 2023 as:

Solvertrade LTD.
No. 2023-00199

has registered an amendment to its Articles of Association and Memorandum of Association and has changed its name to:

MEGA FUSION GROUP LTD.

Dated this 3rd day of October, 2024.

LESTER D. MARTYR
Registrar
International Business Companies

**APPROVED ENVIRONMENTAL IMPACT ASSESSMENT CONSULTANTS
TO THE DEVELOPMENT CONTROL AUTHORITY**

In accordance with **Section 22** of the **Physical Planning and Development Act, Cap. 5.12** of the revised laws of Saint Lucia the following persons and company are approved.

ENVIRONMENTAL IMPACT ASSESSMENT CONSULTANTS	
Name	
1.	Daune Heholt (Mr.)
2.	Fredora Justin-Alcindor (Mrs.)
3.	Leshan Monroe (Ms.)
4.	Alison King (Ms.)
5.	Ezra Jn Baptiste (Mr.)
6.	Wilbert King (Mr.)
7.	Christopher Williams (Mr.)
8.	Mervin Williams (Mr.)
9.	Skeete Engineering Geotechnical and Civil (Company)

Karen Augustin
Executive Secretary
Development Control Authority

SAINT LUCIA GOVERNMENT GAZETTE

APPROVED CHECK CONSULTANTS TO THE DEVELOPMENT CONTROL AUTHORITY

In accordance with **Section 22** of the **Physical Planning and Development Act, Cap. 5.12** of the revised laws of Saint Lucia the following persons and companies are approved.

CHECK CONSULTANTS	
Name	
1.	Kofi Dovor (Mr.)
2.	Hildreth M. Lewis (Mr.)
3.	Leshan Monroe (Ms.)
4.	Alison King (Ms.)
5.	Jeremiah Nkrumah Phulchere (Mr.)
6.	Jean Elizabeth Mederick (Ms.)
7.	Ovid T. G. Martyr (Ms.)
8.	Skeete Engineering Geotechnical and Civil (Company)
9.	Engineering Construction and Management Consulting (ECMC) Limited (Company)

Karen Augustin
Executive Secretary
Development Control Authority

NOTICE OF SITTING OF THE LIQUOR LICENSING BOARD

NOTICE is hereby given that pursuant to section 8 of the Liquor Licensing Act Cap 13.17 as amended: there will be a **Sitting** of the Liquor Licensing Board at the **Vieux Fort Court House** on **Monday 23rd September, 2024 at 9:00 a.m.** to hear and determine applications for certificates for renewal of license to sell intoxicating liquor.

Name of Applicant	Address	Proposed place of Business	Type of Licence
Island Beach Beverages Ltd.	Sadoo's Building, Micoud Highway, Micoud	Sadoo's Building, Micoud Highway, Micoud	Wholesale/Retail
Taste of Helen	Hewanorra International Airport, Vieux Fort	Hewanorra International Airport, Vieux Fort	Refreshment & Bar
Gasper Jn Baptiste	Anse Ger, Micoud	New Dock Road, Vieux Fort	Refreshment House

Any person who desires to file a **notice of objection** to the granting of a certificate for a Liquor Licence to any of the above-mentioned applicants is hereby required to lodge his/her objection at the First or Second District Court Office prior to the sitting, stating the grounds of the objection.

Forms are available at the District Court Offices.

Chairperson
Liquor Licence Board

Application No.: R5/2024

SAINT LUCIA

IN THE MATTER of an application for the Removal of Restriction
on Land Register 0623B 161 and 162.

AND

IN THE MATTER of Section 93 of The Land Registration Act 1984
Cap 5.01 of the 2001 Revised Laws, Volume 4.

Dated: 4th July, 2024.

TO: RIVER DOREE HOLDINGS LTD.

NOTICE

TAKE NOTICE that the Registrar of Lands is in receipt of an application from Mr. David Desir, THE COMMISSIONER OF CROWN LANDS, on behalf of THE CROWN for the removal of a restriction registered in your favour in the Land Registry in accordance with the Adjudication Record dated 20th day of January, 1987, on the land registered as parcel numbers **0623B 161 and 162.**

YOU are hereby given twenty-one (21) days from the date of service of this notice to object in writing to the removal of the said restriction. Failure to respond within the given time, the restriction will be removed.

REGISTRAR OF LANDS
SAINT LUCIA

[First Publication]

Application No.: R6/2024

SAINT LUCIA

IN THE MATTER of an application for the Removal of Restriction
on Land Register 0421B 35.

AND

IN THE MATTER of Section 93 of The Land Registration Act 1984
Cap 5.01 of the 2001 Revised Laws, Volume 4.

Dated: 4th July, 2024.

TO: RIVER DOREE HOLDINGS LTD.

NOTICE

TAKE NOTICE that the Registrar of Lands is in receipt of an application from Mr. David Desir, THE COMMISSIONER OF CROWN LANDS, on behalf of THE CROWN for the removal of a restriction registered in your favour in the Land Registry in accordance with the Adjudication Record dated 20th day of January, 1987, on the land registered as parcel numbers **0421B 35.**

YOU are hereby given twenty-one (21) days from the date of service of this notice to object in writing to the removal of the said restriction. Failure to respond within the given time, the restriction will be removed.

REGISTRAR OF LANDS
SAINT LUCIA

[First Publication]

**THE EASTERN CARIBBEAN SUPREME COURT
IN THE HIGH COURT OF JUSTICE
(SAINT LUCIA)**

COMMERCIAL DIVISION

CLAIM NO. SLUHCM2024/0060

BETWEEN:

1st NATIONAL BANK ST. LUCIA LIMITED

Claimant

and

(1) SANCHA MARISSA DARIA REYNOLDS
(2) CLAUDINE DALSAN
(3) DARIA DALSON
(4) LEONARD REYNOLDS

Defendants

NOTICE

TO: Leonard Reynolds

(whose last known address was Piat Grand Riviere, in the registration quarter Gros-Islet in Saint Lucia).

TAKE NOTICE that an action has been commenced against you in the High Court of Justice, Saint Lucia, 1st National Bank St. Lucia Limited in which the Claimant claims a specified sum.

AND pursuant to the CPR Rule 5.13 (Revised Edition), service of Notice of the Claim Form in this action is being effected on you by this advertisement in two issues of a local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

IF YOU DESIRE to defend the said claim you must within 14 days of the last publication of this advertisement enter an acknowledgment of service, within 28 days file a Defence at the Registry of the High Court of Justice in the City of Castries and serve the Defence on the Claimant.

IN DEFAULT of such acknowledgment and/or Defence, the Claimant will be entitled to apply to have Judgment entered against you. If the Claimant does so, you will have no right to be heard by the Court except as to costs or the method of paying any judgment, unless you apply to set judgment aside.

THE Claim Form and Statement of Claim, Prescribed Forms-Notes for the Defendant, Acknowledgement of Service, Defence and Counterclaim, and Application to Pay by Instalments, and E-Litigation Form 2 with the Authorization Code for the Fourth Defendant can be obtained at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Chambers of Floissac, Du Boulay & Thomas, Quadrant Row 9-11, Brazil Street, Castries, Saint Lucia.

Dated this 16th day of October, 2024.

FLOISSAC, DU BOULAY & THOMAS

Per: Laurène Abboud

Legal Practitioners for the Claimant

Presented for filing on behalf of the Claimant by Floissac, Du Boulay & Thomas, Chambers, Quadrant Row 9-11, Brazil Street, Castries, Saint Lucia, Tel: (758) 452-2887; Fax: (758) 453 1496, Email: litigation@fdt.law. The court office is situated at La Place Carenage, Jeremie Street, Castries, Saint Lucia, and can be contacted at telephone (758) 468 7500, Fax (758) 468 7543, or at e-mail address stluhco@eccourts.org. The court office is open between 9.00 a.m. and 2.00 p.m. Mondays to Thursdays and 9.00 am to 3.00 p.m. on Fridays except public holidays.

[First Publication]