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## STATUTORY INSTRUMENTS

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THE following documents are published with and form part of this Gazette:

No. 51 of 2018 — Finance (Administration) Act - Resolution of Parliament to borrow for capital or recurrent expenditure for the Saint Lucia Education Quality Improvement Project

No. 52 of 2018 — Resolution of Parliament to authorize the making of an Order for the 2014 Supplement to the Revised Edition of the Laws

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## PUBLIC SERVICE COMMISSION

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THE Public Service Commission has approved the following in the Public Service

### ACTING APPOINTMENT:

#### *Ministry of Education, Innovation, Gender Relations and Sustainable Development*

3. Mrs Olivia Henry-Alfred, Secretary IV, Ministry of Economic Development, Housing, Urban Renewal, Transport and Civil Aviation (Department of Economic Development, Transport and Civil Aviation), as Administrative Secretary, (Department of Education, Innovation and Gender Relations), for the period April 9, 2018 to May 16, 2018, vice Mrs Angelique Etienne who has been appointed to act in a higher post.
4. Ms Janey Joseph, Guidance Counsellor III, as Director of Gender Relations, (Department of Education, Innovation and Gender Relations), for the period April 3, 2018 to July 31, 2018.
5. Ms Kia Shanice Williams, Clerk/Typist, Ministry of Infrastructure, Ports, Energy and Labour (Department of Infrastructure, Ports and Energy), as Secretary I, (Department of Education, Innovation and Gender Relations – Secondary Education), for the period April 16, 2018 to September 30, 2018, vice Mrs Jeannette Zelda Mongroo who has been appointed to act in a higher post.
6. Ms Saby Kera Etienne, Secretary I, (Department of Education, Innovation and Gender Relations – Secondary Education), as Secretary II, (Department of Education, Innovation and Gender Relations), for the period April 16, 2018 to June 30, 2018, vice Ms Shurma Dian Mathurin who has been appointed to act in a higher post.
7. Ms Kelly Gonzague, Clerk/Typist, Ministry of Home Affairs, Justice and National Security (Department of Justice – Crown Prosecution Service), as Secretary I, (Department of Education, Innovation and Gender Relations – Secondary Education), for the period April 16, 2018 to June 30, 2018, vice Ms Saby Kera Etienne who has been appointed to act in a higher post.
8. Ms Phillippa Cenac, Administrative Assistant, Ministry of Infrastructure, Ports, Energy and Labour (Department of Infrastructure, Ports and Energy), as Human Resource Officer II, (Department of Sustainable Development), for the period April 3, 2018 to September 19, 2018, as a replacement for Mrs Lois Regis who has proceeded on maternity and vacation leave.
9. Mrs Royal Charles-Ogiamien, Secretary I, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives (Department of Physical Planning), as Secretary II, (Department of Education, Innovation and Gender Relations), for the period April 3, 2018 to September 19, 2018, vice Mrs Marina Antoine who has been appointed to act in a higher post.
10. Ms Gregoria L Calixte, Clerk/Typist, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), as Secretary I, (Department of Education, Innovation and Gender Relations), for the period April 26, 2018 to October 25, 2018, vice Ms Cressy Actie who has been appointed to act in a higher post.
11. Ms Caroline Pierre-Louis, Human Resource Assistant II, as Human Resource Assistant III, (Department of Education, Innovation and Gender Relations), for the period May 2, 2018 to January 31, 2019, vice Ms Marylin Eugene who has been appointed to act in a higher post.
12. Ms Shamila Edward, Human Resource Assistant I, as Human Resource Assistant II, (Department of Education, Innovation and Gender Relations), for the period May 2, 2018 to January 31, 2019, vice Ms

Caroline Pierre-Louis who has been appointed to act in a higher post.

13. Ms Vernetta Francis, Bursar, (Department of Education, Innovation and Gender Relations – Secondary Education), as Human Resource Assistant I, (Department of Education, Innovation and Gender Relations), for the period May 2, 2018 to January 31, 2019, vice Ms Shamila Edward who has been appointed to act in a higher post.
14. Ms Vincensha Singh, Clerk II, Ministry of Infrastructure, Ports, Energy and Labour, (Department of Infrastructure, Ports and Energy), as Bursar, (Department of Education, Innovation and Gender Relations – Secondary Education), for the period May 2, 2018 to January 31, 2019, vice Ms Vernetta Francis who has been appointed to act in another post.
15. Ms Rebecca Christo, Clerk III, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives, (Department of Physical Planning), as Secretary II, (Department of Education, Innovation and Gender Relations), for the period April 23, 2018 to May 22, 2018, vice Mrs Sophia Pelage-David who has been appointed to act in a higher post.
16. Ms Glendora Baptiste, Bursar, (Department of Education, Innovation and Gender Relations – Secondary Education), as Accounts Clerk III, (Department of Education, Innovation and Gender Relations), for the period April 3, 2018 to December 31, 2018, vice Mr Ian G Ernest who has been appointed to act in a higher post.
17. Mrs Valencia L Sanchez-Mora, Record Sorter II, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives, (Department of Physical Planning), as Bursar, (Department of Education, Innovation and Gender Relations – Secondary Education), for the period April 3, 2018 to December 31, 2018, vice Ms Glendora Baptiste who has been appointed to act in another post.
18. Mrs Ruffina Angel Charles, Education Officer III, as Chief Education Officer, (Department of Education, Innovation and Gender Relations), for the period April 20, 2018 to July 31, 2018.
19. Ms Joan Justin, Secretary I, as Secretary II, (Department of Education, Innovation and Gender Relations – Secondary Education), for the period May 1, 2018 to October 31, 2018, vice Ms Virginia Adonis who has been appointed to act in a higher post.
20. Ms Shanta Sandiford, Clerk/Typist, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives), as Secretary I, (Department of Education, Innovation and Gender Relations – Secondary Education), for the period May 1, 2018 to October 31, 2018, vice Ms Joan Justin who has been appointed to act in a higher post.

Ministry of Home Affairs, Justice  
and National Security

1. Mr Eutyryus Paul, Leading Fireman, as Subordinate Officer, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period December 18, 2017 to September 26, 2018, vice Ms Eve Albert who has proceeded on vacation leave to be followed by lieu leave.
2. Mr Chris Mitchel, Fireman, as Leading Fireman, (Department of Home Affairs and National Security - Saint Lucia Fire Service), for the period December 18, 2017 to September 26, 2018, vice Mr Eutyryus Paul who has been appointed to act in a higher post.
3. Ms Cherrisa N Dujon, Clerk I, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Education, Innovation and Gender Relations), as Clerk II, (Department of Home Affairs and National Security - Police), for the period April 9, 2018 to May 16, 2018, vice Ms Candice Leon who has been appointed to act in a higher post.
4. Mr Jerry Charles, Leading Fireman, as Subordinate Officer, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period October 27, 2017 to January 23, 2018, vice Mr Marcus Paul who has proceeded on vacation leave.
5. Mr Rondell Melius, Fireman, as Leading Fireman, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period October 27, 2017 to January 23, 2018, vice Mr Jerry Charles who has been appointed to act in a higher post.
6. Mrs Sara Magdalena Alfred, Remedial Teacher, as Education Manager, (Department of Home Affairs and National Security – Bordelais Correctional Facility), for the period April 23, 2018 to September 22, 2018.
7. Mrs Jeannette Zeldia Mongroo, Secretary I, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Education, Innovation and Gender Relations – Secondary Education), as Secretary II, (Department of Justice),

- for the period April 16, 2018 to September 30, 2018, vice Ms Abigail Lewis who has been appointed to act in a higher post.
8. Ms Stasha Thomas, Clerk I, as Process Server, (Department of Justice – Crown Prosecution Service, Second District), for the period March 12, 2018 to May 31, 2018, vice Mr Zephrinus Alfred who has been granted study leave.
  9. Ms Akeisha Jankie, Office Assistant I, as Clerk I, (Department of Justice – Crown Prosecution Service, Second District), for the period March 12, 2018 to May 31, 2018, vice Ms Stasha Thomas who appointed to act in a higher post.
  10. Ms Aniah E Jn Philip, Accounts Clerk I, as Accounts Clerk II, (Department of Justice – Budgeting and Finance), for the period April 16, 2018 to June 6, 2018, vice Mr Shadir George who has been appointed to act in a higher post.
  11. Mr Wilson St Catherine, Correctional Officer I, as Correctional Officer II, (Department of Home Affairs and National Security – Bordelais Correctional Facility), for the period April 16, 2018 to October 19, 2018, vice Ms Yolande Braville who has proceeded on vacation leave.
  12. Mr Bradley G Auguste, Correctional Officer I, as Correctional Officer II, (Department of Home Affairs and National Security – Bordelais Correctional Facility), for the period April 30, 2018 to July 31, 2018, vice Mr Cecil Xavier who has proceeded on vacation and lieu leave.
  13. Ms Cherol Dornelly, Administrative Assistant, (Department of Justice), as Human Resource Officer I, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period April 26, 2018 to October 25, 2018, vice Ms Wilma Wilkinson who will be proceeding on pre-retirement leave.
  14. Ms Heilda Athanase, Senior Executive Officer, Ministry of Health and Wellness, as Administrative Assistant, (Department of Justice), for the period April 26, 2018 to October 25, 2018, vice Ms Cherol Dornelly who has been appointed to act in another post.
  15. Ms Cecilia Angel Combes, Secretary II, Ministry of Infrastructure, Ports, Energy and Labour, (Department of Labour), as Secretary III, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period April 26, 2018 to October 25, 2018, vice Mrs Alicia Monrose-Jules who has been appointed to act in a higher post.
  16. Mrs Ruthy Alcide-St Clair, Clerk III, Public Service Commission, as Secretary IV, (Department of Justice – Agency Administration), for the period May 2, 2018 to July 6, 2018, vice Mrs Della Polius-Myers who has been appointed to act in a higher post.
  17. Mr Deland St Jules, Inspector of Police, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period December 29, 2017 to March 12, 2018, vice Mr Curtis Sealy who has proceeded on pre-retirement leave.
  18. Mr Finley Leonce, Assistant Superintendent of Police, as Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period April 1, 2018 to June 30, 2018.
  19. Ms Nadine George, Inspector of Police, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period April 1, 2018 to June 30, 2018, vice Mr Finley Leonce who has been appointed to act in a higher post.
  20. Mr Denver Chiquot, Fireman, as Leading Fireman, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period May 4, 2018 to October 26, 2018, vice Mr Kim Roserie who has proceeded on vacation leave, to be followed by lieu leave.
  21. Mr Deland St Jules, Inspector of Police, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period of April 1, 2018 to September 30, 2018.
- Ministry of Economic Development, Housing, Urban Renewal, Transport and Civil Aviation*
1. Ms Gale Bruce, Administrative Assistant, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Education, Innovation and Gender Relations), as Human Resource Officer II, (Department of Economic Development, Transport and Civil Aviation), for the period April 9, 2018 to May 16, 2018, as a replacement for Ms Maria Medard who has proceeded on lieu leave.

2. Ms Sansha C Mathurin, Secretary III, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives (Department of Physical Planning), as Secretary IV, (Department of Department of Economic Development, Transport and Civil Aviation), for the period April 9, 2018 to May 16, 2018, vice Mrs Olivia Henry-Alfred who has been appointed to act in a higher post.
3. Ms Sansha C Mathurin, Secretary III, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), as Secretary IV, (Department of Economic Development, Transport and Civil Aviation), for the period April 9, 2018 to May 16, 2018, vice Mrs Olivia Henry-Alfred who has been appointed to act in a higher post.

Ministry of Agriculture, Fisheries, Physical Planning,  
Natural Resources and Cooperatives

1. Ms Hezelann Prospere, Secretary I, as Secretary II, (Department of Physical Planning), for the period April 9, 2018 to May 16, 2018, as a replacement for Ms Sansha C Mathurin who has been appointed to act in a higher post.
2. Ms Candice Leon, Clerk II, Ministry of Home Affairs, Justice and National Security (Department of Home Affairs and National Security - Police), as Secretary I, (Department of Physical Planning), for the period April 9, 2018 to May 16, 2018, vice Ms Hezelann Prospere who has been appointed to act in a higher post.
3. Mrs Kasheema N Sweeney, Co-operatives Officer I, as Co-operatives Officer III, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), for the period April 16, 2018 to August 31, 2018, vice Ms Luan Reno who has proceeded on maternity and vacation leave.
4. Mr Aser Lewis, Tax Officer I, Ministry of Finance, Economic Growth, Job Creation, External Affairs and Public Service (Department of Finance – Inland Revenue), as Co-operatives Officer I, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), for the period April 16, 2018 to August 31, 2018, vice Mrs Kasheema N Sweeney who has been appointed to act in a higher post.
5. Ms Candice Tavaya Leon, Clerk II, Ministry of Home Affairs, Justice and National Security (Department of Home Affairs and National Security - Police), as Secretary I, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives - Forestry), for the period April 16, 2018 to October 31, 2018.
6. Ms Sabina K Aurelien, Secretary IV, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), as Senior Executive Officer, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives – Fisheries), for the period April 3, 2018 to September 19, 2018, vice Ms Jacqueline N Adonis who has been appointed to act in a higher post.
7. Ms Albertha Stanley, Secretary III, Ministry of Health and Wellness, as Secretary IV, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), for the period April 3, 2018 to September 19, 2018, vice Ms Sabina K Aurelien who has been appointed to act in a higher post.
8. Ms Wavelyn Saltibus, Clerk/Typist, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), as Secretary I, (Department of Physical Planning), for the period April 3, 2018 to September 19, 2018, vice Mrs Royal Charles-Ogiamien who has been appointed to act in a higher post.
9. Dale Bernard, Tourism Officer III, Ministry of Finance, Economic Growth, Job Creation, External Affairs and Public Service, (Department of Tourism, Information and Broadcasting), as Chief Agricultural Planning Officer, (Department of Agriculture, Fisheries, Natural Resources and Cooperatives), for the period April 23, 2018 to October 31, 2018, vice Ms Sunita Daniel who has been granted leave of absence.
10. Mrs Sophia Pelage-David, Secretary II, Ministry of Education, Innovation, Gender Relations and Sustainable Development, (Department of Education, Innovation and Gender Relations), as Secretary III, (Department of Physical Planning), for the period April 23, 2018 to May 22, 2018, vice Ms Debora Francois who has proceeded on vacation leave.
11. Ms Shenelle Isidore, Clerk/Typist, Ministry of Home Affairs, Justice and National Security, (Department of Justice – Registry of the Supreme Court), as Clerk III, (Department of Physical Planning), for the period April 23, 2018 to May 22, 2018, vice Ms Rebecca Christo who has been appointed to act in a higher post.



12. Ms Candice Leon, Clerk II, Ministry of Home Affairs, Justice and National Security, (Department of Home Affairs and National Security – Police), as Secretary I, (Department of Physical Planning), for the period April 9, 2018 to May 16, 2018, vice Ms Hazelann Prospere who has been appointed to act in a higher post.
13. Ms Hazelann Prospere, Secretary I, (Department of Physical Planning), as Secretary II, (Department of Agriculture, Fisheries, Natural Resources and Co-operatives), for the period April 9, 2018 to May 16, 2018, as a replacement for Ms Sansha C Mathurin who has been appointed to act in a higher post.
14. Mr Ian G Ernest, Accounts Clerk III, Ministry of Education, Innovation, Gender Relations and Sustainable Development, (Department of Education, Innovation and Gender Relations), as Assistant Accountant I, (Department of Physical Planning), for the period April 3, 2018 to December 31, 2018, vice Ms Desma George who has been appointed to act in a higher post.
5. Ms Samantha Mangal, Assistant Accountant II, as Accountant I, for the period April 23, 2018 to May 15, 2018, vice Ms Keturah St Juste who has proceeded on vacation leave.
6. Mrs Shanelle Avril-Mondesir, Assistant Accountant I, as Assistant Accountant II, for the period April 23, 2018 to May 15, 2018, vice Ms Samantha Mangal who has been appointed to act in a higher post.
7. Ms Margaret Serieux, Office Assistant II, as Receptionist III, for the period April 23, 2018 to September 30, 2018.
8. Ms Virginia Adonis, Secretary II, Ministry of Education, Innovation, Gender Relations and Sustainable Development, (Department of Education, Innovation and Gender Relations – Secondary Education), as Secretary III, (Victoria Hospital), for the period May 1, 2018 to October 31, 2018, vice Mrs Suzette G Joseph who has been appointed to act in a higher post.
9. Ms Miranda Biroo, Statistical Assistant III, as Research Officer I, (Primary Health Care Services – Epidemiology Services), for the period April 30, 2018 to May 21, 2018, vice Ms Janice Gaspard who has proceeded on maternity leave.

*Ministry of Health and Wellness*

1. Ms Rita Mason, Departmental Sister, as Nursing Director, (Victoria Hospital), for the period April 3, 2018 to May 11, 2018, vice Ms Ruth Adesanya who has proceeded on vacation leave.
2. Ms Janelle Cox, Secretary IV, Ministry of Equity, Social Justice, Empowerment, Youth Development, Sports, Culture and Local Government (Department of Equity, Social Justice, Empowerment and Human Services), as Senior Administrative Secretary, for the period April 16, 2018 to September 30, 2018.
3. Mrs Marina Antoine, Secretary II, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Education, Innovation and Gender Relations), as Secretary III, for the period April 3, 2018, to September 19, 2018, vice Ms Albertha Stanley who has been appointed to act in a higher post.
4. Mrs Alicia Monrose-Jules, Secretary III, Ministry of Home Affairs, Justice and National Security, (Department of Home Affairs and National Security – Saint Lucia Fire Service), as Senior Executive Officer, for the period April 26, 2018 to October 25, 2018, vice Ms Heilda Athanase who has been appointed to act in a higher post.
10. Ms Crissah Emmanuel, Statistical Assistant II, as Statistical Assistant III, (Primary Health Care Services – Epidemiology Services), for the period April 30, 2018 to May 21, 2018, vice Ms Miranda Biroo who has been appointed to act in a higher post.

*Office of the Prime Minister*

1. Mr Gaius Anius, Graphic Artist II, as Graphic Artist III, (National Printing Corporation), for the period May 7, 2018 to June 15, 2018, vice Mr Viannie Aimable who will be proceeding on vacation leave.
2. Ms Emam Louis, Secretary III, Ministry of Equity, Social Justice, Empowerment, Youth Development, Sports, Culture and Local Government (Department of Equity, Social Justice, Empowerment and Human Services – Human Services), as Secretary IV, for the period April 16, 2018 to June 30, 2018, vice Ms Jeanna St Rose who has been appointed to act in a higher post.
3. Ms Jeanique N Louis, Accounts Clerk I, Ministry of Health and Wellness, as Accounts Clerk II, for the period May 1, 2018 to October 31, 2018.

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## VACANCY NOTICES

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*Attorney General's Chambers, Saint Lucia*

### **POST OF CROWN COUNSEL I**

#### JOB DESCRIPTION

**Job Title :** Crown Counsel I

**Reports To :** Solicitor General

**Supervises :** Secretary IV, III, II, I

**Classification :** Grade 15

#### **RELATIONSHIPS AND RESPONSIBILITIES**

1. Provision of professional efficient and ethical legal services to the Government of Saint Lucia in matters related but not limited to the conduct of Civil Litigation, provision of legal advice, drafting and vetting of contracts and other agreements.
2. Works under the direction of and reports to the Solicitor General.
3. Required to respond whenever necessary to the Attorney General, Permanent Secretary and Solicitor General on matters related to work.

#### **DUTIES AND TASKS**

1. Appears and represents the Government of Saint Lucia in the District Court and the High Court in Constitutional and other civil legal proceedings.
2. Appears in appeals in disciplinary matters involving members of the Public Service.
3. Prepares legal documents to be filed in civil matters.
4. Provides legal advice to all Government Departments and Ministries.
5. Reviews, vets and approves documents for Marriage Licenses and Alien Licenses applications.
6. Prepares petitions and escheat of vacant lands.
7. Prepares and vets Deeds, Contracts and Agreements to which Government is a party.
8. Represents the Office of the Attorney General on various statutory boards and committees.
9. Prepares regular reports on work in progress.
10. Performs such other duties as may be assigned from time to time within the scope of responsibility.

#### **CONDITIONS**

1. Functions in scheduled travelling post and receives basic travelling and mileage allowance in accordance with approved rates.

2. Required to maintain a motor vehicle for the performance of duties.
3. Suitable office accommodation provided.
4. Salary and leave are in accordance with the terms stipulated in the Estimates of Expenditure, Collective Agreements and Terms and Conditions of Employment.
5. Institutional support is provided through Civil Service Regulations, Statutory Instruments and Agency guidelines.
6. Opportunities exist for career and personal development.
7. The post is non-pensionable.

#### **EVALUATION METHODS**

Work performance will be evaluated on the basis of the following:

1. Effective implementation of duties, responsibilities and assignments as defined in the job description.
2. Number of problems investigated and relevance of prescriptions.
3. Attend and participate in internal and external meetings, and other official activities as required.
4. Compliance with and responsiveness to supervision.
5. Compliance with Chambers guidelines and standard operating procedures.
6. Supervisory capabilities and interpersonal skills.
7. Ability to work as a member of a team.
8. Punctuality.
9. Professionalism and decorum.

#### **SKILLS, KNOWLEDGE AND ABILITIES**

1. A sound working knowledge of the Laws of Saint Lucia.
2. A working knowledge of and ability to interpret Legislation, Civil Service Rules and Regulations, Collective Agreement etc.
3. Working knowledge of the Court Procedures
4. Sound knowledge of legal principles, practices and proceedings.
5. Sound knowledge of government procedures and practices.
6. Ability to communicate persuasively and clearly both orally and in writing.

7. Self-motivated and proven ability to work well as part of a team.
8. Ability to plan and organize work and prepare concise reports.
9. Ability to analyze issues, make interpretations and sound recommendations.
10. Ability to establish and maintain effective working relationships with associates and the public.

### QUALIFICATIONS AND EXPERIENCE

A Bachelor's Degree in Law **and** a Legal Education Certificate or equivalent recognized qualification to practice law in Saint Lucia **plus** at least two (2) years' legal experience.

### SALARY AND ALLOWANCES

Basic salary is at the rate of EC\$65,789.88 per annum, plus the following allowances per annum:

Legal Allowance \$12,000.00  
Telephone \$291.00

Applications, along with **two written references** and **certified copies** of documents pertaining to qualifications, should be addressed to:

**The Secretary**  
**Judicial and Legal Services Commission**  
**2nd Floor, Heraldine Rock Building**  
**The Waterfront**  
**Castries**  
**Saint Lucia, W.I.**

To reach him no later than **Monday, 6th August 2018.**

**NB:** Applications may also be submitted via email to [jpsc@eccourts.org](mailto:jpsc@eccourts.org). Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview. post of Deputy Registrar, Attorney General's Chambers (Registry of Companies & Intellectual Property) Saint Lucia.

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*Attorney General's Chambers, Saint Lucia*

### **POST OF CROWN COUNSEL II**

#### JOB DESCRIPTION

**Job Title :** Crown Counsel II

**Reports To :** Solicitor General

**Supervises :** Secretary IV, III, II, I

**Classification :** Grade 16

### RELATIONSHIPS AND RESPONSIBILITIES

1. Provision of professional efficient and ethical legal services to the Government of Saint Lucia in matters related but not limited to the conduct of Civil Legislation, provision of legal advice, drafting and vetting on contracts and other agreements.
2. Works under the direction of and reports to the Solicitor General.
3. Required to respond whenever necessary to the Attorney General, Permanent Secretary and Solicitor General on matters related to work.

### DUTIES AND TASKS

1. Appears and represents the Government of Saint Lucia in the District Court and the High Court in Constitutional and other civil legal proceedings.
2. Appears in appeals in disciplinary matters involving members of the Public Service.
3. Prepares legal documents to be filed in civil matters.
4. Provides legal advice to all Government Departments and Ministries.
5. Reviews, vets and approves documents for Marriage Licences and Alien Licenses applications.
6. Prepares petitions and escheat of vacant lands.
7. Prepares and vets Deeds, Contracts and Agreements to which Government is a party.
8. Represents the Office of Attorney General on various statutory boards and committees.
9. Prepares regular reports on work in progress.
10. Performs such other duties as may be assigned from time to time within the scope of responsibility.

### CONDITIONS

1. Functions in scheduled travelling post and receives basic travelling and mileage allowance in accordance with approved rates.
2. Required to maintain a motor vehicle for the performance of duties.
3. Suitable office accommodation provided.
4. Salary and leave are in accordance with the terms stipulated in the Estimates of Expenditure, Collective Agreements and Terms and Conditions of Employment.
5. Institutional support is provided through Civil Service Regulations, legislation and Agency guidelines.

6. Opportunities exist for career and personal development.
7. The post is non-pensionable.

### EVALUATION METHODS

Work performance will be evaluated on the basis of the following:

1. Effective implementation of duties, responsibilities and assignments as defined in the job description.
2. Number of problems investigated and relevance of prescriptions.
3. Attend and participate in internal and external meetings, and other official activities as required.
4. Compliance with and responsiveness to supervision.
5. Compliance with Chambers' guidelines and standard operating procedures.
6. Supervisory capabilities and interpersonal skills.
7. Ability to work as a member of a team.
8. Professionalism and decorum.
9. Punctuality.

### SKILLS, KNOWLEDGE AND ABILITIES

1. A sound working knowledge of the Laws of Saint Lucia.
2. A working knowledge of and ability to interpret Legislation, Civil Service Rules and Regulations, Collective Agreement etc.
3. Working knowledge of the Court Procedures
4. Sound knowledge of legal principles, practices and proceedings.
5. Sound knowledge of government procedures and practices.
6. Ability to communicate persuasively and clearly both orally and in writing.
7. Self motivated and proven ability to work well as part of a team.
8. Ability to plan and organize work and prepare concise reports.
9. Ability to analyze issues, make interpretations and sound recommendations.
10. Ability to establish and maintain effective working relationships with associates and the public.

### QUALIFICATIONS AND EXPERIENCE

A Bachelor's Degree in Law **and** a Legal Education Certificate or equivalent qualification recognized to

practice law in Saint Lucia **plus** three (3) years' legal experience at Grade 15.

### SALARY AND ALLOWANCES

Basic salary is at the rate of EC\$69,665.52 per annum plus the following allowances per annum:

Legal Allowance \$18,000.00  
 Travel \$7,620.00  
 Telephone \$291.00

Applications, along with **two written references** and **certified copies** of documents pertaining to qualifications, should be addressed to:

**The Secretary  
 Judicial and Legal Services Commission  
 2nd Floor, Heraldine Rock Building  
 The Waterfront  
 Castries  
 Saint Lucia, W.I.**

To reach him no later than **Monday, 6th August 2018.**

**NB:** Applications may also be submitted via email to [jlsc@eccourts.org](mailto:jlsc@eccourts.org). Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview. post of Deputy Director of Legislative Drafting, Attorney General's Chambers, Saint Lucia.

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*Attorney General's Chambers, Saint Lucia*

### **POST OF DEPUTY DIRECTOR OF REGISTRAR OF COMPANIES AND INTELLECTUAL PROPERTY**

#### JOB DESCRIPTION

**Job Title :** Deputy Registrar

**Reports To :** Registrar of Companies And Intellectual Property

**Supervises :** Assistant Registrar

**Classification :** Grade 16

#### **RELATIONSHIPS AND RESPONSIBILITIES**

1. Works under the direction of, and reports to the Registrar of Companies and Intellectual Property, and is responsible for assisting the Registrar in ensuring the proper functioning of the Registry of Companies and Intellectual Property at all times.



2. Required to respond whenever necessary to the Attorney General and the Permanent Secretary on matters related to work.

### **DUTIES AND TASKS**

1. Assisting the Registrar in the performance of all duties relating to the registration of companies, business names, partnerships and intellectual property.
2. Assisting in the substantive examinations of applications for the registration of companies, business names, partnerships and intellectual property.
3. Performs, substantive examinations of trademark applications under the Trademark Act and Regulations;
4. In the absence of the Registrar, to act as Registrar of Companies and Intellectual Property.
5. Required when called upon, to write legal opinions on matters pertaining to Companies and intellectual property issues;
6. Required when called upon to attend meetings on intellectual property matters in Saint Lucia or overseas;
7. Administers granted patents and register utility model certificates ;
8. Carries out studies, programs or exchanges of items or services regarding domestic and international patent law;
9. Provides patent information services such as making available, for use by the public, in the prescribed manner, and on payment of any prescribes fees, patent literature.
10. Required to attend inhouse and external meetings, and other official activities as necessary.
11. Assist the Registrar with general supervision of staff.
12. Performs such other duties as may be assigned from time to time within the scope of responsibility.

### **CONDITIONS**

1. Functions in scheduled travelling post and receives basic travelling and mileage allowance in accordance with approved rates.
2. Required to maintain a motor vehicle for the performance of duties.
3. Suitable office accommodation provided.
4. Salary and leave are in accordance with the terms stipulated in the Estimates of Expenditure, Collective Agreements and Terms and Conditions of Employment.

5. Institutional support is provided through Civil Service Regulations, Statutory Instruments and Agency guidelines.

6. Opportunities exist for career and personal development.

7. This post is non-pensionable.

### **EVALUATION METHODS**

Work performance will be evaluated on the basis of the following:

1. Effective implementation of duties, responsibilities and assignments as defined in the job description.
2. Timely completion of duties/responsibilities.
3. Demonstrated supervisory capabilities and interpersonal skills
4. Number of problems investigated and relevance of prescriptions.
5. Attendance at inhouse and external meetings, and other official activities as required
6. Compliance with and responsiveness to supervision.
7. Punctuality and decorum.
8. Compliance with Agency guidelines and standard operating procedures.

### **SKILLS, KNOWLEDGE AND ABILITIES**

1. Working knowledge of the Companies Act and Intellectual Property legislation;
2. A working knowledge of the structure of the Public Service and its administrative policies/procedures, and the ability to apply the rules/regulations.
3. Sound decision making skills;
4. Strong communication skills (oral and writing);
5. Good supervisory and interpersonal skills;
6. Effective coordinating and time management skills;
7. Working knowledge of Standard Operating Procedures contained in the Agency's Operations Manual particularly as it relates to area of responsibility;
8. Working knowledge of computer applications example, Microsoft Word, Excel, PowerPoint;
9. Ability to work as part of a team;
10. Ability to meet deadlines.

## QUALIFICATIONS AND EXPERIENCE

- a. A Master's Degree in law majoring in Intellectual Property Law or Corporate Law **and** a Legal Education Certificate or equivalent recognized qualification to practice law in Saint Lucia **plus** a minimum of three (3) years' professional legal experience in a Commonwealth Jurisdiction;

**OR**

- b. A Bachelor's Degree in Law **and** a Legal Education Certificate or equivalent recognized qualification to practice law in Saint Lucia **plus** a minimum of five (5) years' professional legal experience in a Commonwealth Jurisdiction.

## SALARY AND ALLOWANCES

Basic salary is at the rate of EC\$69,665.52 per annum plus the following allowances per annum:

Legal Allowance \$18,000.00

Travel \$7,620.00

Telephone \$291.00

Applications, along with **two written references** and **certified copies** of documents pertaining to qualifications, should be addressed to:

**The Secretary  
Judicial and Legal Services Commission  
2nd Floor, Heraldine Rock Building  
The Waterfront  
Castries  
Saint Lucia, W.I.**

To reach him no later than **Monday, 6th August 2018.**

**NB:** Applications may also be submitted via email to [jlsc@eccourts.org](mailto:jlsc@eccourts.org). Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview.

*Attorney General's Chambers, Saint Lucia*

## **POST OF DEPUTY DIRECTOR OF LEGISLATIVE DRAFTING**

### JOB DESCRIPTION

**Job Title :** Deputy Director of Legislative Drafting

**Reports To :** Director of Legislative Drafting

**Supervises :** Legislative Drafter III, II, I

**Classification :** Grade 19

## RELATIONSHIPS AND RESPONSIBILITIES

1. Works under the direction and reports to the Director of Legislative Drafting in the supervision of the Legislative Drafters in the Legislative Drafting Unit and in performing duties and tasks.
2. Required to respond whenever necessary to the Attorney General, and the Permanent Secretary on matters related to work.

## DUTIES AND TASKS

1. Drafts complex Bills and Statutory Instruments.
2. Vets Bills and Statutory Instruments prepared by the Legislative Drafters in the Legislative Drafting Unit.
3. Interprets legislation.
4. Participates in the revision of the legislation in Saint Lucia and makes recommendations for change.
5. Attends meetings with various Ministries or other appropriate body on issues dealing with the drafting of new laws and amendments to existing law.
6. Attends sitting of the House of Assembly and advises the Attorney General on matters related to Bills before the House.
7. Represents the Legislative Drafting Unit at local, regional and international workshops, conferences, seminars to participate in discussions relating to proposed legislation.
8. Supervises Legislative Drafters in the Legislative Drafting Unit.
9. Maintains a status of work report.
10. Performs such other duties as may be assigned by the Director of Legislation Drafting, Attorney General and the Permanent Secretary.

## CONDITIONS

1. Functions in scheduled travelling post and receives basic travelling and mileage allowance in accordance with approved rates.
2. Required to maintain a motor vehicle for the performance of duties. Suitable office accommodation provided.
3. Salary and leave are in accordance with the terms stipulated in the Estimates of Expenditure, Collective Agreements, Terms and Conditions of Employment and as specified by law.

4. Institutional support is provided through Public Service Regulations, legislation and Agency guidelines.
5. Opportunities exist for career and personal development.
6. This post is non-pensionable.

### EVALUATION METHODS

Work performed will be evaluated on the basis of the following:

1. Effective implementation of duties, responsibilities and assignments as defined in the job description.
2. Demonstrated supervisory capabilities and interpersonal skills.
3. Number of problems investigated and relevance of prescriptions.
5. Attendance at internal and external meetings, and other official activities as required.
6. Compliance with and responsiveness to supervision.
7. Ability to work as a member of a team.
8. Compliance with Agency guidelines and standard operating procedures.

### SKILLS, KNOWLEDGE AND ABILITIES

1. Considerable knowledge of the laws/statutes of Saint Lucia.
2. Considerable knowledge of Legislative Drafting principles and practice.
3. Familiarization with the standard operating procedures contained in the Unit's Operations Manual.
4. Considerable knowledge of and the ability to interpret legislation, Public Service Rules and Regulations and Operating Procedures, Staff Orders and Collective Agreements.
5. Considerable knowledge of different systems of law, types of legislation, sources of law and their relationship to one another.
6. Considerable knowledge of the methods and machinery of Government.
7. Considerable analytical and reasoning skills.
8. Considerable ability to communicate effectively, orally and in writing.
9. Considerable ability to work as part of a team.
10. Considerable ability to work in highly stressful situations.
11. Considerable management and supervisory skills.

12. Considerable motivational, advisory and coaching skills
13. Considerable computer skills.

### QUALIFICATIONS AND EXPERIENCE

Qualifications and skills must include the following:

1. A Bachelor of Laws Degree;
2. A Legal Education Certificate or equivalent qualification to practice law in Saint Lucia;
3. A Master of Laws Degree in Legislative Drafting;
4. At least seven (7) years' Legislative Drafting experience with supervisory responsibilities.

### SALARY AND ALLOWANCES

Basic salary is at the rate of EC\$103,194.00 per annum plus the following allowances per annum:

Legal Allowance \$24,000.00  
 Entertainment \$3,780.00  
 Travel \$8,808.00  
 Telephone \$1,098.00

Applications, along with **two written references** and **certified copies** of documents pertaining to qualifications, should be addressed to:

**The Secretary**  
**Judicial and Legal Services Commission**  
**2nd Floor, Heraldine Rock Building**  
**The Waterfront**  
**Castries**  
**Saint Lucia, W.I.**

To reach him no later than **Monday, 6th August 2018.**

**NB:** Applications may also be submitted via email to [jisc@eccourts.org](mailto:jisc@eccourts.org). Unsuitable candidates will not be acknowledged. Candidates meeting the minimum qualifications and experience may not be considered for an interview. Only the candidates with the best qualifications and experience will be shortlisted for interview. post of Crown Counsel I, Attorney General's Chambers, Saint Lucia.

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*Eastern Caribbean Supreme Court*

### **HIGH COURT JUDGE**

To serve in any of the Member States and Territories of the Eastern Caribbean Supreme Court. Applicants may

be posted in a Member State or Territory despite being a citizen or resident of that country if the circumstances permit.

Applicants for the position of High Court Judge must (a) be or have been a judge of a court of unlimited jurisdiction in civil and criminal matters in some part of the Commonwealth or a court having jurisdiction in appeals from such a court; or (b) be qualified to practise as an advocate in such a court, and has so practised for a period or periods amounting in the aggregate to not less than 10 years.

Applicants are also expected to possess a high level of personal integrity and if successful are expected to subscribe to the Code of Ethics of the Judiciary of the Eastern Caribbean Supreme Court.

**TOTAL BASIC SALARY:** EC\$16,465.00 monthly inclusive of transportation and entertainment allowances.

Interested persons may download an application package from the Eastern Caribbean Supreme Court's Website – [www.eccourts.org](http://www.eccourts.org) or request in writing from:

**The Secretary  
Judicial and Legal Services Commission  
P. O. Box 1093  
The Waterfront  
Castries  
Saint Lucia, W. I.  
Telephone: [758] 457-3600  
Fax No.: [758] 451-3601  
Email: [jlsc@eccourts.org](mailto:jlsc@eccourts.org)**

Deadline for receipt of applications: **Tuesday, 31st July 2018.**

**Note: Only suitably qualified applicants will be acknowledged.**

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## NOTICES

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### PUBLIC SERVICE BOARD OF APPEAL

#### TAKE NOTICE:

**ALL** correspondence to the Public Service Board of Appeal should be addressed to:

**The Secretary  
Public Service Board of Appeal  
1st Floor, Hewanorra House  
Trou Garnier  
Pt. Seraphin  
Castries**

*Verna Mondesir (Ms)  
Secretary*

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### SPECIAL RESOLUTION

#### NOTICE OF VOLUNTARY WINDING UP OF THE COMPANY CAPTAB LIMITED

BE IT KNOWN that at a meeting held on the 9th day of June 2018 the Directors have resolved to wind up the Company Captab Limited voluntarily by 31st July, 2018.

Dated this 9th day of June, 2018.

*Priya Kannan  
Director*

*Kannan Mathiprakasam  
Director*

*Government of Saint Lucia  
Saint Lucia Solid Waste Management Authority*

### ENGAGEMENT OF SOLID WASTE COLLECTION CONTRACTORS

The Saint. Lucia Solid Waste Management Authority (SLSWMA) as part of its mandate to improve the existing standards of solid waste collection is seeking the services of Waste Collection Contractors to provide the necessary vehicles, equipment and labour to efficiently provide this service.

In execution of the above tasks, the SLSWMA seeks expressions of interest for the **COLLECTION AND TRANSPORTATION OF RESIDENTIAL AND INSTITUTIONAL SOLID WASTE** to designated solid waste disposal facilities. Contracts will be for a duration of five (5) years. Tenders are currently available for the following waste collection zones.

1. Gros Islet North
2. Gros Islet South
3. Castries Outer
4. Dauphin
5. Castries Inner
6. Castries South
7. Anse La Raye/Canaries
8. Micoud
9. Vieux Fort



10. Soufriere
11. Laborie
12. Choiseul
13. Dennery North
14. Dennery South

The successful tenderer will be required to operate in full compliance with relevant national and international legislation, guidelines and standards in respect to health and safety, environmental pollution and plant and vehicle operation.

Tender documents may be purchased from the Saint Lucia Solid Waste Management Authority on Maurice Mason Avenue, Sans Souci, Castries for a nonrefundable fee of **EC\$150.00** effective **Monday, June 11th, 2018**.

The SLSWMA will hold a pre-bid submission meeting on **Friday, June 22nd, 2018 from 9:00 a.m. to 12:00 p.m. at the Ministry of Infrastructure Conference Room, Union**, at which time all relevant information will be presented to interested tenderers.

Following this meeting interested tenderers are to submit expressions of interest in the form tender document at the address indicated below. Tenders shall be delivered to the address indicated below on or before **11 :00 a.m. on Wednesday, July 25th, 2018**.

**The Secretary**  
**Central Tenders Board**  
**Ministry of Finance**  
**Finance Administration Building**  
**Pointe Seraphine**  
**Castries**

For further information contact either the General Manager or Deputy General Manager at Telephone No. 453-2208 or Fax No. 453-6856 or Email [admin@sluswma.org](mailto:admin@sluswma.org).

### **CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY**

*(International Business Companies Act,  
Cap.12.14 Section 10(5))*

TAKE NOTICE that the International Business Company incorporated on 28 July 2017 as:

**KSMS LTD.**  
**2017-00282**

has registered an amendment to its Articles and Memorandum of Association and has changed its name to:

### **RIG BOUND LTD.**

Dated this 12th day of June 2018.

*Lester D. Martyr*  
*Registrar*  
*International Business Companies*

### **NOTICE OF STRIKING OFF**

*International Business Companies Act,  
Cap. 12.14, Section 28, 42, 99 & 111*

TAKE NOTICE that the international business companies listed below and with registered address at AXIS Financial Services Ltd., Noble House, 6 Brazil Street, P.O. Box 1761, Castries, have each failed to file, as indicated below, the annual statutory returns as required pursuant to the provisions of the International Business Companies Act, Cap. 12.14.

TAKE NOTICE that the companies listed will be struck from the register of International Business Companies effective 1st January 2019, if the statutory returns are not filed and any accruing penalties are not paid by 31st December 2018.

IBC Name	IBC Number	Shareholder/ Director Returns	Un- audited Financial Statement
Canouan Estate Company Limited	2014-00343	In-Default	
Caricom Partners (Holdings) Inc.	2017-00185	In-Default	In-Default
CEC HOLDINGS S LIMITED	2015-00025	In-Default	
Type One Bis Ltd.	2012-00029	In-Default	In-Default

*REGISTRAR*  
*International Business Companies*

## NOTICE OF COMPANY IN DISSOLUTION

*(International Business Companies Act,  
Cap 12.14: Section 94 (4))*

### **BANICA FINANCIAL HOLDINGS LTD. NO. 2006-00205**

TAKE NOTICE that the International Business Company Banica Financial Holdings Ltd. 2006-00205, which was incorporated on 15 May 2006, has registered its articles of dissolution.

TAKE NOTICE that dissolution of the above-named company commenced on 19th June 2018 and that the name and address of the liquidator is as follows:

LIC.OEC HSG MIKKEL KRISTEN VOLMER LIND  
ROTENBODENSTRASSE 65  
LI-9497 TRIESENBERG  
LIECHTENSTEIN

Dated this 19th June 2018.

*Lester D. Martyr*  
*Registrar*  
*International Business Companies*

## **REQUEST FOR EXPRESSIONS OF INTEREST**

SAINT LUCIA  
DISASTER VULNERABILITY REDUCTION  
PROJECT  
IDA CREDIT #6000-LC

**Assignment Title: Consulting Services –  
Procurement Officer**

**REFERENCE NO. SLU-DVRP-CS-IC-PM-01-17**

Saint Lucia has received financing from the World Bank towards the cost of the Disaster Vulnerability Reduction Project and intends to apply part of the proceeds for consulting services for engagement of a Procurement Officer.

The Consulting Services (the Services) include preparing, maintaining and updating the Procurement Plan, contract management records, data bases, Contract and Fixed Assets Registers for Project assigned. The Officer will work with the Senior Procurement and Monitoring Specialist in managing the outcomes of procurement data/activities and contracts and monitoring

of approved project objectives, acting in accordance with the regulations and guidelines on procurement and contracting outlined in the Operations Manual and in consultation with the Project Coordinator. The Officer will oversee the shopping process relating to the project under responsibility. Among others the Procurement Officer will be responsible for the following:

### **Duties and Responsibilities:**

#### **1. Bidding Process:**

- a. Draft, coordinate, review and/or assist in the preparation of the following documents:
  - i. Invitation to Quotes and Purchase Orders for procurement of goods using shopping procedures.
  - ii. Bidding Documents and Request for Proposals.
  - iii. Assist in the preparation of Terms of Reference for Project implementation as required
  - iv. Tender Documents for small works.
- b. Request no-objection to procurement documents where necessary.
- c. Prepare Specific Procurement Notices and seek advertising space from newspaper.
- d. Attend and record Minutes of Bid Opening.
- e. Assist with the evaluation and selection of consultants, contractors and suppliers. Assist in Evaluations of contracts procured using ICB, NCB, Shopping procedures and Selection of Consultants ensuring compliance of the necessary guidelines of the Funding Agency and the GOSL procurement and Stores Regulation.
- f. Seek approval from the relevant authority (Permanent Secretary, Departmental Tenders Board, and Central Tenders Board) for award of all contracts
- g. Prepare letters to contractors regarding award of contract, discharge of bid securities.
- h. Prepare notification of award of letters to unsuccessful bidders.
- i. Ensure the timely submission of signed contracts to the World Bank, Audit, Accountant General and the implementing agencies and to confirm receipt
- j. Upload procurement information via Client Connection system of the World Bank.
- k. Maintain a database of suppliers to facilitate procurement under shopping procedures.
- l. Prepare of List of Contracts (Goods, Works and Consultant's Services) procured under the various Projects to be included into the Financial Statements.

## 2. Monitoring and Reporting

a. Provide assistance, support and follow-up to project monitoring and stewardship – including assistance with report reviews, briefings, assessments and project summaries.

b. Assist in the preparation of the Operational Manual for the various Projects to serve as a guide for the project.

c. Work with Financial Management team to ensure that the Procurement Plan, Budget Estimates and Financial Statements are in agreement (for both planned and actual)

d. Liaise with Implementing Agencies to gather information regarding approved work plans for updating of the corresponding procurement plan.

e. Obtain, integrate, and input information from Implementing Agencies of physical progress of the various components to generate reports regarding status of contracts as required by the World Bank and GOSL.

f. Ensure that goods/services/works are procured in accordance with the approved Procurement Plan.

g. Follow up with Implementing Agencies for invoices for works and services completed/in progress. This includes visiting Project Sites to monitor progress of works and services.

h. Verify and monitor deliverables against Contracts for projects assigned.

i. Attend Project review meetings with Donor Agencies and Implementing Agencies to discuss project status.

j. Maintain and update Contracts and Fixed Assets Register for Project assigned. Ensure labeling of all Fixed Assets procured.

k. Participate in and contribute to Post Procurement Audits.

## 3. Overall Administration related to Procurement Process

a. Ensure accurate filing of Project related correspondence, including providing guidance to Administrative team regarding the maintenance of Project records

b. Procure equipment and other related office supplies for the PCU and implementing agencies.

c. Review Forms 384 and submit to the World Bank.

d. Ensure that all purchase orders are numbered, filed as per the requirements.

Undertake other specific tasks, within the competence of the incumbent, as may be required under the Projects

*Details on the Terms of Reference may be obtained by accessing [www.finance.gov.lc](http://www.finance.gov.lc)*

The Department of Economic Development, Transport and Civil Aviation now invites eligible individual consultants (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services; (Curriculum Vitae, description of similar assignments, etc).

Interested Consultants should have the following requisite minimum qualifications and professional experiences listed below for undertaking the assignment.

### QUALIFICATIONS

**Academic:** Bachelors Degree in Accounting, Finance, Business Administration, Engineering, Law or related field

**Experience:**

Five (5) years of related working experience.

**Knowledge, Skills, and Abilities Requirements:**

**Requirements**

a) Knowledge of Government of Saint Lucia (GOSL) Procurement and Stores Regulations, Procurement Organizational Structure, Procurement Processes.

b) Knowledge regarding major donors (World Bank) Procurement guidelines and procedures.

c) Knowledge regarding GOSL Finance Act and Finance Regulations.

d) Basic knowledge of GOSL Labor laws, National Insurance Contribution (NIC) and Income Tax regulations, with an ability to advise as applicable to consultant contracting related responsibilities.

e) Knowledge of Ministry of Finance/Project Coordination Unit Office Procedures.

f) Ability to analyze overall information, including facts and data to support sound, logical decisions regarding own work. Able to assess linkages between policies and potential issues, proactively identifying potential problems that may need attention and raising them as necessary to the supervisor in order to prevent challenges at a later time.

g) Ability to communicate orally and in writing in a collaborative and professional manner. Possesses ability to write clear, and accurate reports.

h) Ability to handle highly sensitive matters in a highly confidential manner.

i) Client Orientation- Takes personal responsibility and accountability for timely and professional response to client queries, requests or needs, working to remove obstacles that may impede execution or overall success.

j) Time Management and ability to multi-task- Takes personal ownership and accountability to meet deadlines and has the personal organization to do so. Able to organize own work in accordance with priority and deadlines, communicating with others as necessary in order to prevent delays.

k) Results Orientation Takes personal ownership and accountability to meet agreed upon results. Follows up and coordinates with others as necessary. Proactively identifies solutions to obstacles that affect deliverables.

l) Teamwork and interpersonal skills - Collaborates with other colleagues to build team collaboration and contribute to others in the team. Supports open exchanges among team members.

m) Learning and Knowledge Sharing - Actively seeks knowledge needed to complete assignments and shares knowledge with others.

n) Conflict Management skills – Able to seek solutions that support peaceful resolution of disagreements, respecting different points of view.

o) Proficiency in Computer Software necessary to carry out functions, including: Microsoft Office, knowledge of Microsoft Project and Access. Demonstrates knowledge of QuickBooks Software as necessary to carry out Procurement responsibilities.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011 Revised July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants (IC) method set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011 Revised July 2014* ("Consultant Guidelines").

The Terms of Reference may be obtained on the website of the Department of Finance: [www.finance.gov.lc](http://www.finance.gov.lc)

Expressions of Interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **July 3, 2018**.

**Project Coordination Unit**  
 Ministry of Economic Development, Housing,  
 Urban Renewal, Transport and Civil Aviation  
 Attn: Project Coordinator  
 2nd Floor, Finance Administrative Centre  
 Trou Garnier, Pointe Seraphine  
 Castries  
 Saint Lucia  
 Tel: 758-468-2413  
 E-mail: [slupcu@gosl.gov.lc](mailto:slupcu@gosl.gov.lc)  
 Website: [www.finance.gov.lc](http://www.finance.gov.lc)

## REQUEST FOR EXPRESSIONS OF INTEREST

SAINT LUCIA  
 DISASTER VULNERABILITY REDUCTION  
 PROJECT  
 IDA CREDIT #6000-LC

**Assignment Title: Consulting Services – Senior Procurement Specialist**

**Reference No. SLU-DVRP-CS-IC-PM-01-17**

Saint Lucia has received financing from the World Bank towards the cost of the Disaster Vulnerability Reduction Project and intends to apply part of the proceeds for consulting services for engagement of a Senior Procurement Specialist.

The Consulting Services ("the services") include leading and reviewing the work of the Procurement Team in order to meet Procurement Deliverables. The Senior Procurement Specialist will prepare, maintain and update the Procurement Plans for the assigned Projects, review the Procurement Plans for all other Projects, prepare procurement reports including expenditure reports and monitoring of approved project objectives, acting in accordance with the regulations and guidelines on procurement and contracting outlined in the Operations Manual and in consultation with the Project Coordinator; and oversee the bidding process relating to approved projects. Among others the Senior Procurement Specialist will be responsible for the following:

### Duties and Responsibilities:

#### 1. Procurement Planning

a. Assist in the preparation of the Operational Manual for the various Projects to serve as a reference guide for project implementation.

b. Work together with Implementing Agencies and Financial Management team to gather the information from their work plan that will serve as input to prepare the Procurement Plan.

c. Initiate the Procurement Plan for all Projects.

d. Work with Financial Management team to ensure budgetary allocations are made for all items to be procured as per the Procurement Plan.

#### 2. Bidding Process

a. Oversee, draft, coordinate, review and/or assist in the preparation of the following documents:

i. Invitation to Quotes and Purchase Orders for procurement of goods using shopping procedures.

ii. Bidding Documents and Request for Proposals

iii. Terms of Reference for Project implementation as required



- iv. Tender Documents for small works.
- v. Contract Documents.
- b. Request no-objection of procurement documents where necessary.
- c. Attend and record Minutes of Bid Opening. Prepare procurement documents for hiring of consultants (Request for Proposals for all methods and for procurement of works and goods using NCB procedures.
- d. Coordinate the evaluation and selection of consultants, contractors and suppliers
- e. Prepare and oversee the preparation letters to contractors regarding award of contract, discharge of bid securities.
- f. Prepare and oversee the preparation of the notification of award of letters to unsuccessful bidders
- g. Oversee the timely submission of signed contracts to the World Bank, Audit, Accountant General and the implementing agencies and to confirm receipt by the Procurement officers.

### 3. Monitoring and Evaluation

- a. Monitor Project objectives.
- b. Ensure that goods/services/works are procured in accordance with the approved Procurement Plans. Maintain and update the Procurement Plan for the assigned Projects.
- c. Work with Financial Management team to ensure that the Procurement Plan, Budget Estimates and Financial Statements are in agreement (for both planned and actual).
- d. Review the Procurement Plan updates prepared by Procurement officers.
- e. Liaise with Implementing Agencies to obtain records of physical progress of the various components of the Project to prepare the reports required by the World Bank and GOSL. This includes visiting Project Sites to monitor progress of works and services.
- f. Verify and monitor deliverables against all Approved Contract.
- g. Oversee the preparation of list of contracts (Goods, Works and Consultant's Services) procured under the various Projects to be included into the Financial Statements by the Procurement officers.
- h. Participate in Project review meetings with donor agencies and Implementing Agencies.

### 4. Reporting

- a. Prepare the Procurement Reports, including integrating and inputting information from different sources to generate status of contracts.

- b. Review the Procurement Reports prepared by Procurement Officers.
- c. Provide quarterly procurement reports / updates to implementing Agencies.
- d. Provide explanation for any procurement activity not undertaken in accordance with the Procurement Plan.

### 5. Procurement Administration

- a. Provide guidance regarding the maintenance of Project records.
- b. Ensure accurate filing of Project related correspondence.

### 6. Supervision of Procurement & Contract Management team

- a. Oversee maintenance of Contract Registers and Fixed Assets Register for Projects assigned prepared by Procurement staff.
- b. Design strategy for carrying out deliverables of Procurement team, including planning their work program and monitoring the team deliverables.
- c. Review quality of deliverables prepared by the team.
- d. Carry out first level of performance assessment of Procurement Staff for recommendation to Project Coordinator.

*Details on the Terms of Reference may be obtained by accessing [www.finance.gov.lc](http://www.finance.gov.lc)*

The Department of Economic Development, Transport and Civil Aviation now invites eligible individual consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services; (Curriculum Vitae, description of similar assignments, etc).

Interested Consultants should have the following requisite minimum qualifications and professional experiences listed below for undertaking the assignment.

### QUALIFICATIONS

#### Academic:

Bachelors Degree in Accounting, Finance, Law, Business Administration, Engineering or related field

#### Experience:

At least (ten) 10 years of related working experience, of which at least three years must be at the managerial level

#### Knowledge, Skills, and Abilities Requirements:

- a) In-depth knowledge of Government of Saint Lucia (GOSL) Procurement and Stores Regulations,

**Procurement Organizational Structure, Procurement Processes.** Able to provide high quality, practical advice on the application and risk mitigation measures related to GOSL procurement policies and procedures.

b) **In-depth knowledge regarding major donors (World Bank) Procurement guidelines and procedures.** Able to provide high quality, practical advice on the application and risk mitigation measures related to Donor procurement policies and guidelines.

c) **In-depth knowledge of (GOSL) Finance Act and Finance Regulations.** Able to provide high quality, practical advice on the application and risk mitigation measures related to GOSL Finance Regulations.

d) **Basic knowledge of GOSL Labor laws, National Insurance Contribution and Income Tax regulations,** with an ability to advise as applicable to consultant contracting related responsibilities.

e) **Knowledge of Ministry of Finance/Project Coordination Unit Office Procedures.**

f) **Analytical skills** – Able to analyze overall information, including facts and data to support sound, logical decisions regarding own work and that of the Procurement Officers. Able to assess linkages between policies and potential issues, proactively identifying potential problems that may need attention in order to prevent challenges at a later time.

g) **Oral and Written communication skills** – Able to communicate orally and in writing in a collaborative and professional manner. Possesses ability to write clear, and accurate specialized reports of high quality and complex nature.

h) **Integrity and Confidentiality** – Able to handle highly sensitive matters in a highly confidential manner.

i) **Client Orientation** - Able to take personal responsibility and accountability for timely and professional response to client queries, requests or needs, working to remove obstacles that may impede execution or overall success.

j) **Time Management**– Takes personal ownership and accountability to meet deadlines and achieve agreed-upon results, and has the personal organization to do so.

k) **Results Orientation** – Builds conditions to achieve agreed-upon results, identifying needed resources that may involve several stakeholders. Proactively identifies solutions to obstacles that affect deliverables.

l) **Teamwork and interpersonal skills** - Collaborates with other colleagues to build team collaboration and contribute to others in the team. Supports open exchanges among team members.

m) **Learning and Knowledge Sharing** - Actively seeks knowledge needed to complete assignments and shares knowledge with others.

n) **Conflict Management skills** – Able to seek solutions that demonstrate consensus building towards peaceful resolution of disagreements, respecting different points of view.

o) **Proficiency in Computer Software** necessary to carry out functions, including: Microsoft Office, knowledge of Microsoft Project and Access. Demonstrates knowledge of QuickBooks Software as necessary to carry out Procurement responsibilities.

p) **Planning and Supervisory skills** – Possesses the ability to oversee, and guide procurement team in order to achieve high quality results in accordance with deadlines. Is able to find solutions for challenges being faced by the team. Leads and mentors less experienced staff on the assessment, provision of advice on Procurement policies and processes.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011 Revised July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Individual Consultants (IC) method set out in the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers January 2011 Revised July 2014* ("Consultant Guidelines").

The Terms of Reference may be obtained on the website of the Department of Finance: [www.finance.gov.lc](http://www.finance.gov.lc)

Expressions of Interest must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by **July 3, 2018**.

**Project Coordination Unit**  
**Ministry of Economic Development, Housing,**  
**Urban Renewal, Transport and Civil Aviation**  
**Attn: Project Coordinator**  
**2nd Floor, Finance Administrative Centre**  
**Trou Garnier, Pointe Seraphine**  
**Castries**  
**Saint Lucia**  
**Tel: 758-468-2413**  
**E-mail: [slupcu@gosl.gov.lc](mailto:slupcu@gosl.gov.lc)**  
**Website: [www.finance.gov.lc](http://www.finance.gov.lc)**

*Ministry of Education, Innovation, Gender Relations and Sustainable Development*

**DEPARTMENT OF EDUCATION, INNOVATION AND GENDER RELATIONS**

**GOVERNMENT OF SAINT LUCIA/  
EDUCATION QUALITY IMPROVEMENT  
PROJECT (EQuIP) PROJECT**

**PROJECT MANAGEMENT DUTIES AND  
RESPONSIBILITIES**

**REQUEST FOR EXPRESSIONS OF INTEREST:  
PROJECT COORDINATOR**

The Government of Saint Lucia has received financing from the Caribbean Development Bank (CDB) towards the cost of implementing the EQuIP project which falls within the portfolio of the Department of Education, Innovation and Gender Relations. A portion of the proceeds of this financing will be applied to eligible payments under contracts procured under this Project. Payments by CDB will be made only at the request of the Government of Saint Lucia (GOSL), and upon approval by the CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement.

The EQuIP Project will be implemented through the Project Coordinating Unit (PCU) for the purpose of carrying out education activities funded by CDB and other developmental partners. The PCU will be headed by a Project Coordinator (PC) who reports to the Permanent Secretary (PS), Department of Education, Innovation and Gender Relations, with the assistance from a Project Officer-Education (POE) and a Project Officer-Infrastructure (POI). The qualifications and experience of the PC, the POE and the POI must be acceptable to CDB. The PC shall be responsible for the overall implementation and day-to-day management of the project. The duration of the assignment is expected to be for a period of forty-eight (48) months. Contracts will, however, be offered for one (1) year, and will be subject to renewal annually based upon job performance.

The Department of Education, Innovation and Gender Relations, the Executing Agency, now invites interested eligible individual consultants to submit Expressions of Interest for the Project Management position of Project Coordinator to oversee the successful implementation and monitoring of the EQuIP Project.

***Consultants shall be eligible to participate if:***

(a) the persons are citizens or bona fide residents of an eligible country; and

(b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country.

Eligible countries are member countries of CDB

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, and consistent with the Terms of Reference, candidates should possess the following:

- a. a strong background knowledge in the procedures and operations of CDB.
- b. knowledge of Government project implementation process in Saint Lucia
- c. experience in the implementation or coordination of CDB projects in the Eastern Caribbean
- d. training and experience in Project Management
- e. experience in the management of public sector procurement activities
- f. ability to analyse issues relevant to Education and Infrastructure
- g. suitable academic qualifications

Consideration will also be given to existing project commitments of applicants. All information must be submitted in English. Further information may be obtained from the contact information provided in Address 1 below between 09:00 and 16:00 hours, Monday to Friday.

Expressions of Interest should include the Consultant's updated curriculum vitae indicating at least three (3) references with contact information (e-mail address, telephone or fax numbers). THREE (3) hard copies of the Expressions of Interest must be received at Address 1 provided below no later than 4:30 pm local time on Friday, June 29, 2018, and ONE (1) original hard copy must be sent simultaneously to CDB at Address 2 provided below. The sealed envelope containing each submission should include the name and address of the applicant, and shall be clearly marked "Project Coordinator: Implementation of the EQuIP Project".

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. The Department of Education, Innovation and Gender Relations reserves the right to

accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not selecting any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

*Address 1:*

Chief Planning Officer  
Corporate Planning Unit  
Department of Education, Innovation & Gender Relations  
3rd Floor, Francis Compton Building  
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Telephone: (+1 758) 468 5251/5258/5259/3257  
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Wilkey, St. Michael  
Barbados, W.I.  
Email: procurement@caribank.org

*Ministry of Education, Innovation, Gender Relations and Sustainable Development*

DEPARTMENT OF EDUCATION, INNOVATION  
AND GENDER RELATIONS

**EDUCATION QUALITY IMPROVEMENT  
PROJECT (EQulP)**

**PROJECT MANAGEMENT DUTIES/  
RESPONSIBILITIES AND QUALIFICATIONS**

**Terms of Reference for Project Coordinator**

**Background**

The Caribbean Development Bank (CDB) through the Department of Economic Development, Transport and Civil Aviation has proposed a new education improvement project entitled "Education Quality Improvement Project (EQulP)" which is expected to be implemented towards the end of this year 2018. The components for the proposed project description are as follows:

1. Improving the teaching and learning environment (building and civil works, consultancy; and procurement of furniture and equipment)

2. Enhancing Capacity to Improve the Quality, Relevance of Education, and Instructional Effectiveness

3. Enhancing System Leadership and Operational Effectiveness of School Administrators

4. Enhancing the provisions for Special Needs Education in Saint Lucia

5. Technical assistance for the provision of Climate Vulnerability Assessment of project schools and development of prototype guidelines for use in climate vulnerability assessment of schools nationally.

The Department of Education, Innovation and Gender Relations will implement this Project through the Project Coordinating Unit (PCU) established within the Department of Education for the purpose of carrying out education project activities funded by CDB and other development partners. Accordingly, the services of a Project Coordinator (PC) is hereby being sought. The PCU will be headed by a PC who will report to the Permanent Secretary (PS) of the Department of Education. The PC will lead the implementation team and will be responsible for overall implementation and the day-to-day management of the EQulP Project. The PC will be supported by a Project Officer-Education (POE) and a Project Officer-Infrastructure (POI) – as deemed acceptable by CDB. The PCU will also be staffed by procurement, accounting and administrative personnel. These officers shall continue to be assigned to the PCU for the duration of the project.

**Objective:**

The objective of this consultancy is to lead as well as coordinate and monitor all aspects of the implementation of the EQulP Project.

**Duties and Responsibilities:**

The responsibilities of the PC include, but are not limited to:

(a) monitoring the implementation of all components of the project and informing the Project Steering Committee (PSC) and the Caribbean Development Bank (CDB) of any events likely to impact negatively on implementation;

(b) advertising and assisting in the selection of the Consultants and coordinating and monitoring the work of each consultant engaged;

(c) coordinating and processing all activities under the programme, monitoring the progress of consultancies and ensuring that end-of-activity reports are submitted and commented on in a timely manner;



(d) overseeing the work of the Project Officer Education (POE) and Project Officer Infrastructure (POI);

(e) overseeing all contracts for services and goods under the programme, delegating where appropriate to the POE or POI and other implementation team staff;

(f) executing procurement in accordance with CDB's Loan and Grant Agreements;

(g) representing the Government of Saint Lucia (GOSL) in dealings with the consultants;

(h) providing cost control and keeping separate accounts for programme-related expenditures and disbursement activities;

(i) preparing and submitting to CDB claims for disbursement or reimbursement;

(j) liaising with CDB on all technical and administrative aspects of the programme;

(k) serving as secretary to PSC and attending PSC meetings on at least a quarterly basis;

(l) supervising the PCU

(m) ensuring the incorporation of gender analysis at appropriate stages of the project's outputs;

(n) submitting to CDB status reports as outlined in Schedule 18 of the Loan Agreement between CDB and the GOSL.

#### **Qualifications (Minimum Requirements):**

a. A Master's degree in Education Policy and Planning, Engineering or Management field.

b. Certification in Project Management, with at least 5 years of experience in project management.

c. Training and/experience in Procurement as it relates to multilateral development banks. Accepted candidate may be required to undergo further training in procurement.

#### **Selection Criteria:**

a. Strong background knowledge in the procedures and operations of CDB.

b. Knowledge of Government project implementation process in Saint Lucia

c. Experience in the implementation or coordination of CDB projects in the Eastern Caribbean

d. Training and experience in Project Management

e. Experience in the management of public sector procurement activities

f. Ability to analyse issues relevant to Education and Infrastructure

g. Suitable academic qualifications

#### **Duration**

The Project Coordinator's contract will be for a period of one year initially, and will be subject to renewal based on a measurably good performance in satisfying the objective of this consultancy.

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*Ministry of Education, Innovation, Gender Relations and Sustainable Development*

#### **DEPARTMENT OF EDUCATION, INNOVATION AND GENDER RELATIONS**

#### **GOVERNMENT OF SAINT LUCIA/ EDUCATION QUALITY IMPROVEMENT PROJECT (EQulP) PROJECT**

#### **PROJECT MANAGEMENT DUTIES AND RESPONSIBILITIES**

#### **REQUEST FOR EXPRESSIONS OF INTEREST: PROJECT OFFICER-INFRASTRUCTURE**

The Government of Saint Lucia has received financing from the Caribbean Development Bank (CDB) towards the cost of implementing the EQulP project which falls within the portfolio of the Department of Education, Innovation and Gender Relations. A portion of the proceeds of this financing will be applied to eligible payments under contracts procured under this Project. Payments by CDB will be made only at the request of the Government of Saint Lucia (GOSL), and upon approval by the CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement.

The EQulP Project will be implemented through the Project Coordinating Unit (PCU) for the purpose of carrying out education activities funded by CDB and other developmental partners. The PCU will be headed by a Project Coordinator (PC) who reports to the Permanent Secretary (PS), Department of Education, Innovation and Gender Relations, with the assistance from a Project Officer-Education (POE) and a Project Officer-Infrastructure (POI). The qualifications and experience of the PC, the POE and the POI must be acceptable to CDB. The duration of the assignment is expected to be for a period of forty-eight (48) months. Contracts will, however, be offered for one (1) year, and will be subject to renewal annually based upon job performance.

The Department of Education, Innovation and Gender Relations, the Executing Agency, now invites interested eligible consulting individuals to submit Expressions of Interest for the Project Management position of Project Officer-Infrastructure to assist with the successful implementation and monitoring of the EQUIP Project.

***Consultants shall be eligible to participate if:***

(a) the persons are citizens or bona fide residents of an eligible country; and

(b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country.

Eligible countries are member countries of CDB

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, and consistent with the Terms of Reference, candidates should possess the following:

- a. Knowledge of Government project implementation process in Saint Lucia
- b. Experience in the implementation of CDB projects in the Eastern Caribbean
- c. Training and experience in Project Management and cost control
- d. Experience in the management of public sector procurement/bidding activities
- e. Experience in preparing Construction and Contract Completion Reports
- f. Suitable academic qualifications

Consideration will also be given to existing project commitments of applicants. All information must be submitted in English. Further information may be obtained from the contact information provided in Address 1 below between 09:00 and 16:00 hours, Monday to Friday.

Expressions of Interest should include the Consultant's updated curriculum vitae indicating at least three (3) references with contact information (e-mail address, telephone or fax numbers). THREE (3) hard copies of the Expressions of Interest must be received at Address 1 provided below no later than 4:30 pm local time on Friday, June 29, 2018, and ONE (1) original hard copy must be sent simultaneously to CDB at Address 2 provided below.

The sealed envelope containing each submission should include the name and address of the applicant, and shall be clearly marked "Project Coordinator: Implementation of the EQUIP Project".

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. The Department of Education, Innovation and Gender Relations reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not selecting any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

***Address 1:***

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***Address 2:***

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*Ministry of Education, Innovation, Gender Relations and Sustainable Development*

**DEPARTMENT OF EDUCATION, INNOVATION AND GENDER RELATIONS**

**EDUCATION QUALITY IMPROVEMENT PROJECT (EQuIP)**

**PROJECT MANAGEMENT DUTIES/ RESPONSIBILITIES AND QUALIFICATIONS**

**Terms of Reference for Project Officer- Infrastructure**

## Background

The Caribbean Development Bank (CDB) through the Department of Economic Development, Transport and Civil Aviation has proposed a new education improvement project entitled “Education Quality Improvement Project (EQulP)” which is expected to be implemented towards the end of this year 2018. The components for the proposed project description are as follows:

1. Improving the teaching and learning environment (building and civil works, consultancy; and procurement of furniture and equipment)
2. Enhancing Capacity to Improve the Quality, Relevance of Education, and Instructional Effectiveness
3. Enhancing System Leadership and Operational Effectiveness of School Administrators
4. Enhancing the provisions for Special Needs Education in Saint Lucia
5. Technical assistance for the provision of Climate Vulnerability Assessment of project schools and development of prototype guidelines for use in climate vulnerability assessment of schools nationally.

The Department of Education, Innovation and Gender Relations will implement this Project through the Project Coordinating Unit (PCU) established within the Department of Education for the purpose of carrying out education project activities funded by CDB and other development partners. Accordingly, the services of a Project Officer-Infrastructure (POI) is hereby being sought. The POI will offer support to the Project Coordinator (PC) who will head the PCU.

### Objective:

The objective of this consultancy is to assist or give support to the PC in ensuring the effective implementation and monitoring of the EQulP Project.

### Duties and Responsibilities:

The POI shall provide the following services:

- (a) advertising for, and assisting in, the procurement of Design and Supervision consultants and contractors;
- (b) supervision of the Design and Supervision consultants, including thorough review of works bid documents, and reports prepared by the consultants and transmittal to the PC;
- (c) assisting the PC in the issuing of invitations to bid, evaluation of bids including the preparation of bid reports and recommendation of the award of supply and construction contracts;

- (d) assisting the PC in management and administration of the procurement process;
- (e) supervising the Clerks of Works;
- (f) management and administration of the construction contracts;
- (g) providing cost control;
- (h) monitoring of the works procurement schedule of the Project and informing the PC of any events likely to impact negatively on the schedule;
- (i) attending PSC meetings;
- (j) development of close working relationships with all key participants and stakeholders involved in infrastructure works (including contractors, consultants, government departments, Local Government officials, residents) to assist in effective oversight of the works;
- (k) expediting the submission of claims for infrastructure works to CDB through the PC;
- (l) keeping accounts on relevant project-related expenditures and disbursement activities;
- (m) preparing and submitting to the PC, (within one week after the end of each month), monthly reports on progress of the infrastructure component;
- (n) participating in and reporting on formal community participation in implementation of the Project, including discussions at public meetings/meetings with stakeholders;
- (o) preparing and submitting to the PC, a Construction Completion Report within one month after the date of issue by consultants of a Certificate of Practical Completion of each works contract;
- (p) preparing and submitting to the PC, a Contract Completion Report within one month after the date of issue by consultants of a Certificate of Completion of each works contract; and
- (q) reviewing the as-built drawings for each construction contract for submission by the PC within three (3) months after the date of issue by the Design and Supervision consultants of the certificates of practical completion; and
- (r) other related duties as may be assigned by the PC.

The POI shall also attend PSC meetings and provide advice on issues relating to the implementation of the infrastructure component that may arise.

### Qualifications (Minimum Requirements):

- a. A Bachelor’s degree in Civil Engineering

b. Five years suitable experience in engineering design and supervision, including building works or project implementation

c. Certification in Project Management, with at least 5 years of experience in project management.

d. Training and/experience in Procurement. Accepted candidate may be required to undergo further training in procurement.

#### **Selection Criteria:**

a. Knowledge of Government project implementation process in Saint Lucia

b. Experience in the implementation of CDB projects in the Eastern Caribbean

c. Training and experience in Project Management and cost control

d. Experience in the management of public sector procurement/bidding activities

e. Experience in preparing Construction and Contract Completion Reports

f. Suitable academic qualifications

#### **Duration**

The POI contract will be for a period of one year initially, and will be subject to renewal based on a measurably good performance in satisfying the objective of this consultancy

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*Ministry of Education, Innovation, Gender Relations and Sustainable Development*

### **DEPARTMENT OF EDUCATION, INNOVATION AND GENDER RELATIONS**

### **GOVERNMENT OF SAINT LUCIA/ EDUCATION QUALITY IMPROVEMENT PROJECT (EQulP) PROJECT**

#### **PROJECT MANAGEMENT DUTIES AND RESPONSIBILITIES**

#### **REQUEST FOR EXPRESSIONS OF INTEREST: PROJECT OFFICER-EDUCATION**

The Government of Saint Lucia has received financing from the Caribbean Development Bank (CDB) towards the cost of implementing the EQulP project which falls within the portfolio of the Department of Education, Innovation and Gender Relations. A portion

of the proceeds of this financing will be applied to eligible payments under contracts procured under this Project. Payments by CDB will be made only at the request of the Government of Saint Lucia (GOSL), and upon approval by the CDB, and will be subject in all respects to the terms and conditions of the Financing Agreement.

The EQulP Project will be implemented through the Project Coordinating Unit (PCU) for the purpose of carrying out education activities funded by CDB and other developmental partners. The PCU will be headed by a Project Coordinator (PC) who reports to the Permanent Secretary (PS), Department of Education, Innovation and Gender Relations, with the assistance from a Project Officer-Education (POE) and a Project Officer-Infrastructure (POI). The qualifications and experience of the PC, the POE and the POI must be acceptable to CDB. The duration of the assignment is expected to be for a period of forty-eight (48) months. Contracts will, however, be offered for one (1) year, and will be subject to renewal annually based upon job performance.

The Department of Education, Innovation and Gender Relations, the Executing Agency, now invites interested eligible consulting individuals to submit Expressions of Interest for the Project Management position of Project Officer-Education to assist with the successful implementation and monitoring of the EQUIP Project.

#### ***Consultants shall be eligible to participate if:***

(a) the persons are citizens or bona fide residents of an eligible country; and

(b) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country.

Eligible countries are member countries of CDB

The attention of interested Consultants is drawn to paragraph 1.9 of CDB's Guidelines for the Selection and Engagement of Consultants (2011), setting forth CDB's policy on conflict of interest.

In the assessment of submissions, and consistent with the Terms of Reference, candidates should possess the following:

a. Knowledge of Government project implementation process in Saint Lucia

b. Experience in the implementation of CDB projects in the Eastern Caribbean

c. Training and experience in Education and Project Management



d. Experience in the management of public sector procurement activities

e. Suitable academic qualifications

Consideration will also be given to existing project commitments of applicants. All information must be submitted in English. Further information may be obtained from the contact information provided in Address 1 below between 09:00 and 16:00 hours, Monday to Friday.

Expressions of Interest should include the Consultant's updated curriculum vitae indicating at least three (3) references with contact information (e-mail address, telephone or fax numbers). THREE (3) hard copies of the Expressions of Interest must be received at Address 1 provided below no later than 4:30 pm local time on Friday, June 29, 2018, and ONE (1) original hard copy must be sent simultaneously to CDB at Address 2 provided below. The sealed envelope containing each submission should include the name and address of the applicant, and shall be clearly marked "Project Coordinator: Implementation of the EQulP Project".

Following the assessment of submissions, the most technically capable and appropriately experienced applicant will be invited to negotiate a contract to provide the consultancy services. The Department of Education, Innovation and Gender Relations reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not selecting any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

**Address 1:**

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*Ministry of Education, Innovation, Gender Relations and Sustainable Development*

**DEPARTMENT OF EDUCATION, INNOVATION AND GENDER RELATIONS**

**EDUCATION QUALITY IMPROVEMENT PROJECT (EQulP)**

**PROJECT MANAGEMENT DUTIES/ RESPONSIBILITIES AND QUALIFICATIONS**

**Terms of Reference for Project Officer-Education**

**Background**

The Caribbean Development Bank (CDB) through the Department of Economic Development, Transport and Civil Aviation has proposed a new education improvement project entitled "Education Quality Improvement Project (EQulP)" which is expected to be implemented towards the end of this year 2018. The components for the proposed project description are as follows:

1. Improving the teaching and learning environment (building and civil works, consultancy; and procurement of furniture and equipment)
2. Enhancing Capacity to Improve the Quality, Relevance of Education, and Instructional Effectiveness
3. Enhancing System Leadership and Operational Effectiveness of School Administrators
4. Enhancing the provisions for Special Needs Education in Saint Lucia
5. Technical assistance for the provision of Climate Vulnerability Assessment of project schools and development of prototype guidelines for use in climate vulnerability assessment of schools nationally.

The Department of Education, Innovation and Gender Relations will implement this Project through the Project Coordinating Unit (PCU) established within the Department of Education for the purpose of carrying out education project activities funded by CDB and other development partners. Accordingly, the services of a Project Officer-Education (POE) is hereby being sought. The POE will offer support to the Project Coordinator (PC) who will head the PCU.

**Objective:**

The objective of this consultancy is to assist or give support to the PC in ensuring the effective implementation and monitoring of the EQulP Project.

**Duties and Responsibilities:**

The POE include shall provide the following services:

(a) finalizing Terms of Reference (TOR) for the engagement of consultants to undertake institutional strengthening and capacity building activities;

(b) finalizing technical components of Expression of Interest and Requests for Proposals related to the institutional strengthening and capacity building components of the project;

(c) advertising and assisting in the selection of the Consultants for the Institutional Strengthening and Capacity Building component of the project;

(d) coordinating and monitor the work of each consultant identified at (c) above;

(e) coordinating and processing all capacity-building activities under the project, monitor the progress of trainees and ensure that end-of-training reports are submitted and commented on in a timely manner;

(f) coordinating the finalization of lists of equipment, tools and instructional materials in preparation for procurement;

(g) coordinating feedback from stakeholder groups;

(h) assisting with the organization of workshops, training activities and other stakeholder consultations;

(i) follow-up of trained persons to determine the extent to which acquired knowledge and skills are being utilized in the system and actions to be taken, where necessary;

(j) assisting the PC with the preparation of reports to be submitted to CDB and GOSL, with particular responsibility for finalizing the sections on institutional strengthening and capacity building;

(k) prepare a Completion Report for submission to CDB (through PC) on the relevant components of the project within three months of completion; and

(l) perform any other duties that may be assigned to ensure the success of the project.

The POE may co-opt technical officers to participate in activities relevant to their portfolio. The POE shall also attend PSC meetings and provide advice on issues relating to the implementation of the institutional strengthening and capacity building components that may arise.

**Qualifications (Minimum Requirements):**

a. A Bachelor's degree in Education Policy and Planning, or any other relevant field of study within Education.

b. Certification in Project Management, with at least 5 years of experience in project management.

c. Training and/experience in Procurement. Accepted candidate may be required to undergo further training in procurement.

**Selection Criteria:**

a. Knowledge of Government project implementation process in Saint Lucia

b. Experience in the implementation of CDB projects in the Eastern Caribbean

c. Training and experience in Education and Project Management

d. Experience in the management of public sector procurement activities

e. Suitable academic qualifications

**Duration**

The POE contract will be for a period of one year initially, and will be subject to renewal based on a measurably good performance in satisfying the objective of this consultancy.

**NOTICE OF QUARTERLY SITTING  
OF THE LIQUOR LICENSING BOARD**

NOTICE is hereby given that pursuant to Section 7 of the Liquor Licensing Act Cap 13.17 as amended: there will be a **Quarterly Sitting** of the Liquor Licensing Board at the Vieux Fort Court House on **Monday 23rd July, 2018 at 9:00 a.m.** to hear and determine applications for certificates for a licence to sell intoxicating liquor from the following applicant (s):

<b>Name of Applicant</b>	<b>Address</b>	<b>Proposed place of Business</b>	<b>Type of Licence</b>
Joseph Fevrier	Moule-A-Chique, Vieux Fort	Clarke Street, Vieux-Fort	Wholesale
Joseph Fevrier	Moule-A-Chique, Vieux Fort	Clarke Street, Vieux-Fort	Retail
Janice St. Brice	Market Rd, Soufriere	Frederick Clarke Street, Soufriere	Restaurant

Any person who desires to file a **Notice of Objection** to the granting of a certificate for a Liquor Licence to any of the above mentioned applicants is hereby required to lodge his/her objection at the First or Second District Court Office by Monday 9th July, 2018, stating the grounds of the objection.

**Forms are available at the District Court Offices.**

*Chairperson  
Liquor Licence Board*

**FINANCIAL INVESTMENT AND CONSULTANCY SERVICES LIMITED**

Consolidated Statement of Financial Position


As at December 31, 2017

(Expressed in Eastern Caribbean Dollars)

	Notes	2017 \$	2016 \$
<b>Assets</b>			
Cash and cash equivalents	4	16,447,955	2,651,106
Loans and advances to customers	5	133,186,601	125,821,024
Investment securities	6	40,490,410	52,099,354
Other assets	7	186,031	677,829
Prepaid income tax		56,391	56,391
Property, plant and equipment	8	7,430,208	7,504,778
Investment property	9	2,175,480	2,183,662
<b>Total assets</b>		<b>199,973,076</b>	190,994,144
<b>Liabilities and equity</b>			
<b>Liabilities</b>			
Deposits and interest payable	10	173,959,886	166,334,444
Accounts payable and other accruals	11	458,784	506,367
Borrowings	12	2,539,546	2,787,976
Income tax payable		445,840	333,276
<b>Total liabilities</b>		<b>177,404,056</b>	169,962,063
<b>Equity</b>			
Share capital	13	5,522,490	5,522,490
Revaluation reserve	14	3,005,473	3,042,962
Statutory reserve	15	2,694,375	2,547,027
Other reserves	16	776,224	658,346
Retained earnings		3,147,324	3,276,423
Non-controlling interest	17	7,423,134	5,984,833
<b>Total equity</b>		<b>22,569,020</b>	21,032,081
<b>Total liabilities and equity</b>		<b>199,973,076</b>	190,994,144

The accompanying notes form an integral part of these consolidated financial statements.

**SIGNED ON BEHALF OF THE BOARD OF DIRECTORS**

  
 \_\_\_\_\_  
 Director

  
 \_\_\_\_\_  
 Director



**FINANCIAL INVESTMENT AND CONSULTANCY SERVICES LIMITED**

Consolidated Statement of Profit or Loss and Other Comprehensive Income

For the Year Ended December 31, 2017

(Expressed in Eastern Caribbean Dollars)

	Notes	2017 \$	2016 \$
<b>Interest and investment income</b>	<b>21</b>	<b>15,571,679</b>	13,740,823
<b>Interest expense</b>		<u>(7,684,811)</u>	<u>(7,438,901)</u>
<b>Net interest and investment income</b>		<b>7,886,868</b>	6,301,922
Recoveries on loans and advances to customers		<b>329,170</b>	87,793
Impairment losses on investment securities		<b>(400,000)</b>	(400,163)
Impairment losses on loans and advances		<b>(2,975,967)</b>	(1,316,718)
Other operating income		<u><b>3,076,819</b></u>	<u>2,517,070</u>
<b>Operating income</b>		<u><b>7,916,890</b></u>	<u>7,189,904</u>
<b>Operating expenses</b>			
General and administrative expenses	<b>24</b>	<u>(4,390,389)</u>	<u>(4,069,147)</u>
<b>Profit before tax</b>		<b>3,526,501</b>	3,120,757
<b>Income tax expense</b>	<b>20</b>	<u>(876,141)</u>	<u>(639,787)</u>
<b>Net profit for the year</b>		<u><b>2,650,360</b></u>	<u>2,480,970</u>
<b>Other comprehensive income</b>			
Fair value (loss)/gain on investment securities	<b>14</b>	<u>(37,489)</u>	36,411
<b>Total comprehensive income for the year</b>		<u><b>2,612,871</b></u>	<u>2,517,381</u>
Attributable to shareholders of the Group		<b>1,174,570</b>	1,397,398
Non-controlling interests		<u><b>1,438,301</b></u>	<u>1,119,983</u>
		<u><b>2,612,871</b></u>	<u>2,517,381</u>
<b>Earnings per share</b>			
Basic and diluted	<b>22</b>	<u><b>2.19</b></u>	<u>2.46</u>

The accompanying notes form an integral part of these consolidated financial statements.

## SAINT LUCIA

DECLARATION OF ACQUISITION PURSUANT TO SECTION 3 OF THE  
LAND ACQUISITION ORDINANCE (CHAPTER 5.04)

and

IN THE MATTER of a Declaration by the Governor General acting on the advice of Cabinet that a Parcel of land situate at Anse La Verdue, in the Quarter of Anse-La-Raye in the island of Saint Lucia is likely to be acquired for a public purpose.

**DECLARATION OF ACQUISITION OF LAND**

Whereas, it is enacted by Section 3 of the Land Acquisition Ordinance Chapter 5.04 that if the Governor General acting on the advice of Cabinet considers that any land should be acquired for a public purpose, he may cause a Declaration to that effect to be made;

And Whereas, it is considered by the Governor General acting on the advice of Cabinet that the lands mentioned and described in the Schedule hereto should be acquired for a public purpose to wit: **Multipurpose Court**

Now Therefore, it is hereby declared by the Governor General acting in accordance with the advice of Cabinet, that upon the Second Publication of this Declaration in the Gazette, the lands mentioned in the schedule hereto shall be vested absolutely for a public purpose to wit: **Multipurpose Court**

**SCHEDULE 1**

All that piece of land being Block 0038B Parcel 32 situate at Anse La Verdue, in the Quarter of Anse-La-Raye belonging to Anna Albertini Herman and Joseph Herman is bounded as follows:-

- North : By Block 0038B Parcels 40 and 43
- South : By Block 0038B Parcel 50
- East : By Block 0038B Parcel 43
- West : By Block 0038B Parcel 36

The whole measures 933.8 sq.m. or 10,052 sq.ft. shown on Plan of Survey by Dunstan Joseph Licensed Surveyor dated July 8, 1998 and lodged in the Survey Office on August 26, 1998 as Drawing No. ALR 1437B and recorded as SM 423/98.

Together with any other easements which may be necessary.

Dated this 13<sup>th</sup> day of June, 2018.

*Neville Cenac*  
Governor General

*Benjamin Emmanuel*  
Secretary to the Cabinet

[ First Publication ]

## SAINT LUCIA

## IN THE MATTER OF THE LAND ACQUISITION ORDINANCE CHAPTER 5.04

and

IN THE MATTER of a Notification by the Governor General, acting on the advice of Cabinet that part of certain parcels of land situate in the Quarter of Dennery in the island of Saint Lucia are likely to be acquired for a public purpose.

**NOTIFICATION**

Whereas, it is enacted by Section 4 of the Land Acquisition Ordinance Chapter 5.04 that if it appears to the Governor General acting on the advice of Cabinet that any land is likely to be required for a public purpose and it is necessary to make a preliminary survey or other investigation of the lands he may cause a Notification to that effect to be published in the Gazette.

And Whereas, it is considered by the Governor General acting on the advice of Cabinet that part of certain parcels of land situate in the Quarter of Dennery is likely to be required for a public purpose to wit: **Phase Two of the Dennery North Water Supply Development Project**

Now Therefore, it is hereby notified by the Governor General acting in accordance with the advice of Cabinet, that part of certain parcels of land mentioned in the schedule hereto is likely to be required for a public purpose, to wit: **Phase Two of the Dennery North Water Supply Development Project**

**SCHEDULE**

The parcels likely to be acquired to facilitate **Phase Two of the Dennery North Water Supply Development Project** are as follows:

<b>BLOCK &amp; PARCELS</b>	<b>OWNERSHIP</b>
<b>1641B 94</b>	Anthony Paul Torrence and Clara Jalim Torrence
<b>1641B 493</b>	Chrisan Norbert, Zepherinus Churchill Norbert, Benjamin Norbert and William Edwin as Trustees for Sale
<b>1642B 147</b>	Genetha Husbands and Maria Mitille
<b>1842B 42</b>	Renie Sheila Nelson, Neonilla Nicholas, Dean Nicholas and Chrisan Nobert as Trustees for Sale

Together with any other easements which may be necessary.

Dated this 14th day of June, 2018.

*Benjamin Emmanuel*  
Secretary to the Cabinet

[ First Publication ]

**THE EASTERN CARIBBEAN SUPREME COURT  
IN THE HIGH COURT OF JUSTICE  
(CIVIL)**

SAINT LUCIA

CLAIM NO. SLUHCV2017/0647

BETWEEN:

JEAN-PHILIPPE DUPLESSIS  
by his Attorney Heron Emmanuel

*Claimant*

and

(1) ANITA LEONISE  
Administratrix of the Estate of John Baptiste Leonise  
(2) PAULINE YVONNE SINCLAIR  
Administratrix of the Estate of Mary Hayles  
(3) OSWALD WILKINSON LARCHER

*Defendants*

**NOTICE OF ADJOURNED HEARING**

TAKE NOTICE that the Fixed Date Claim herein which came up for hearing on 30<sup>th</sup> April 2018 has been adjourned for hearing at the High Court of Justice, La Place Carenage, Jeremie Street., in the City of Castries on the 9<sup>th</sup> day of July, 2018 in the forenoon.

DATED: this 13th day of June, 2018.

CHARON GARDNER  
*Registrar of the High Court*

TO: Robert Barrow Chambers  
19-21 High Street, Castries  
Legal Practitioner for the Claimant

TO: (1) Anita Leonise  
whose last known address is Union, Castries  
Defendant

(2) Pauline Yvonne Sinclair  
whose last known address is c/o Emmanuel Innocent  
of Entrepot, Castries  
Defendant

(3) Oswald Wilkinson Larcher  
Sans Souci, Castries  
Defendant

*Presented for filing by ROBERT BARROW, P.O. Box 894, Castries, Tel: 1758-4509669, Mobile: 1758-2877676, Email: [barrowlex@hotmail.com](mailto:barrowlex@hotmail.com), Edgar & Edgar Chambers, 19-21 High Street, Castries. The Court Office is in the Supreme Court Building at La Place Carenage, Jeremie Street, Castries can be contacted at Tel No. (758)468-7500, Fax No. (758)468-7543 and e-mail at [stluhco@eccourts.org](mailto:stluhco@eccourts.org). The Office is open between 9:00 am and 2:00 pm on Mondays to Thursdays and 9:00 am to 3:00 pm on Fridays except public holidays.*

[ First Publication ]



**THE EASTERN CARIBBEAN SUPREME COURT  
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

CLAIM NO. SLUHCM2018/0009

BETWEEN:

ROYAL BANK OF CANADA

and

*Claimant*

(1) ANTOINE JOSEPH  
(2) MARIA JOSEPH  
(3) GINA JAMES

*Defendants*

TO: (1) ANTOINE JOSEPH  
(2) MARIA JOSEPH  
(3) GINA JAMES

(Whose last known address was Ciceron in the registration quarter of Castries in Saint Lucia).

**NOTICE**

TAKE NOTICE that Judgment in Default of Acknowledgment of Service has been granted against you in the High Court of Justice, St. Lucia in favour of the Claimant, Royal Bank of Canada.

AND SERVICE pursuant to Rule 5.13 CPR 2000, of the Judgment in Default of Acknowledgment of Service in this matter is being effected on you through advertisements in two issues of the Official Gazette and in two publications in a Newspaper circulating in Saint Lucia.

A COPY of the Judgment in Default of Acknowledgment of Service can be obtained at the Chambers of Floissac Fleming & Associates, Legal Practitioners for the Claimant, Cnr. Brazil and Mongiraud Streets, Castries, Saint Lucia, Tel: (758) 452-2887/(758) 452-3250, Fax (758) 453-1496, Email: [info@floissaclaawyers.com](mailto:info@floissaclaawyers.com) and/or the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number (758) 468-7500, Fax (758) 468-7543. The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursdays and between 9:00 a.m. to 3:00 p.m. on Fridays expect public holidays.

Dated the 6<sup>th</sup> day of June, 2018.

FLOISSAC FLEMING & ASSOCIATES

*Per: André McKenzie*

*Legal Practitioner for the Claimant*

*This Notice is presented for filing by Floissac Fleming & Associates, Legal Practitioners for the Claimant, Chambers, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone (758) 452-2887/(758) 452-3250, Fax (758) 453-1496, Email: [info@floissaclaawyers.com](mailto:info@floissaclaawyers.com). The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number (758) 468-7500, Fax: (758) 468-7543, E-mail: [stluhco@eccourts.org](mailto:stluhco@eccourts.org). The Office is open between 9:00 am and 2:00 pm on Mondays to Thursdays and between 9:00 am to 3:00 pm on Fridays except public holidays.*

[ First Publication ]

**THE EASTERN CARIBBEAN SUPREME COURT  
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

CLAIM NO. SLUHCV2018/0036

BETWEEN:

ROYAL BANK OF CANADA

and

TITUS MONLOUIS

*Claimant*

*Defendant*

TO: TITUS MONLOUIS

(Whose last known address was Anse Ger, Desruisseaux in the registration quarter of Micoud in Saint Lucia).

**NOTICE**

TAKE NOTICE that Judgment in Default of Acknowledgment of Service has been granted against you in the High Court of Justice, St. Lucia in favour of the Claimant, Royal Bank of Canada.

AND SERVICE pursuant to Rule 5.13 CPR 2000, of the Judgment in Default of Acknowledgment of Service in this matter is being effected on you through advertisements in two issues of the Official Gazette and in two publications in a Newspaper circulating in Saint Lucia.

A COPY of the Judgment in Default of Acknowledgment of Service can be obtained at the Chambers of Floissac Fleming & Associates, Legal Practitioners for the Claimant, Cnr. Brazil and Mongiraud Streets, Castries, Saint Lucia, Tel: (758) 452-2887/(758) 452-3250, Fax (758) 453-1496, Email: [info@floissaclawyers.com](mailto:info@floissaclawyers.com) and/or the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number (758) 468-7500, Fax (758) 468-7543. The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursdays and between 9:00 a.m. to 3:00 p.m. on Fridays except public holidays.

Dated the 6<sup>th</sup> day of June, 2018.

FLOISSAC FLEMING & ASSOCIATES

*Per: André McKenzie*

*Legal Practitioner for the Claimant*

*This Notice is presented for filing by Floissac Fleming & Associates, Legal Practitioners for the Claimant, Chambers, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone (758) 452-2887/(758) 452-3250, Fax (758) 453-1496, Email: [info@floissaclawyers.com](mailto:info@floissaclawyers.com). The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number (758) 468-7500, Fax: (758) 468-7543, E-mail: [stluhco@eccourts.org](mailto:stluhco@eccourts.org). The Office is open between 9:00 am and 2:00 pm on Mondays to Thursdays and between 9:00 am to 3:00 pm on Fridays except public holidays.*

[ First Publication ]

**THE EASTERN CARIBBEAN SUPREME COURT  
IN THE HIGH COURT OF JUSTICE  
(COMMERCIAL DIVISION)**

SAINT LUCIA

CLAIM NO. SLUHCM2018/0048

BETWEEN: BANK OF SAINT LUCIA LIMITED

*Claimant*

and

LINDA FRANCESCA ARMAND

*Defendant*

**NOTICE**

TO: LINDA FRANCESCA ARMAND, whose last known address is Rodney Heights in the quarter of Gros Islet.

TAKE NOTICE that an action has been commenced against you in the High Court of Justice, Saint Lucia, by BANK OF SAINT LUCIA LIMITED in which the Claimant claims a specified sum.

AND pursuant to the CPR Rule 5.13, service of the Claim Form in this action is being effected on you by this advertisement in two consecutive issues of a local newspaper circulating in Saint Lucia and two consecutive issues of the Official Gazette.

IF YOU DESIRE to defend the said claim you must within 14 days of the last publication of this advertisement enter an acknowledgment of service, and within 28 days of the last publication enter a Defence at the Registry of the High Court of Justice in the City of Castries and serve the Defence on the Claimant.

IN DEFAULT of such acknowledgment and/or Defence, the Claimant will be entitled to apply to have Judgment entered against you. If the Claimant does so, you will have no right to be heard by the Court except as to costs or the method of paying any judgment, unless you apply to set judgment aside.

A COPY of the Claim Form and Statement of Claim can be obtained at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Chambers of Deterville, Thomas & Co., 99 Chaussee Road, Castries, Saint Lucia.

Dated this 12th day of June, 2018

*DETERVILLE, THOMAS & CO.  
Per: Cleopatra McDonald  
Legal Practitioners for the Claimant*

*This document is being filed on behalf of the Claimant by: Deterville, Thomas & Co., Chambers, 99 Chaussee Road, Castries, Saint Lucia, Telephone No. (758)452-1152, at Fax (758)453-0766, or at Email address [contact@detervillethomas.com](mailto:contact@detervillethomas.com). The Court Office is situated at La Place Carenage, Jeremie Street, Castries, Saint Lucia and can be contacted at telephone number (758)468-7500, Fax: (758)468-7543, or at E-mail address: [stluhco@eccourts.org](mailto:stluhco@eccourts.org). The Court Office is open between 9:00 am and 2:00 pm on Mondays to Thursdays and 9:00 am to 3:00 pm on Fridays except public holidays.*

[ Second Publication ]

**THE EASTERN CARIBBEAN SUPREME COURT  
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

CLAIM NO. SLUHCV2015/0558

BETWEEN: THE BANK OF NOVA SCOTIA

*Claimant*

and

JOYCELYN LOUIS

*Defendant*

TO: JOYCELYN LOUIS whose last known address was Bishop's Gap in the Quarter of Castries

TAKE NOTICE that in the captioned action instituted against you in the High Court of Justice Saint Lucia, Judgment has been entered against you on 10th October, 2017 in the sum of \$61,381.90 together with interest on the principal balance of \$49,354.13 at the rate of 7.99% per annum from 14th April, 2015 until payment and costs in the sum of \$2,003.00.

AND SERVICE of the Judgment is being effected upon you by advertisement in two consecutive issues of a local newspaper circulating in St Lucia and in the St Lucia Gazette.

A COPY of the Judgment can be obtained at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Chambers of McNamara & Co., 20 Micoud Street, Castries.

Dated this 22nd day of May, 2018

*MCNAMARA & CO.  
Per: Anwar Brice  
Legal Practitioners for the Claimant*

*The Claimant's Address for Service is: McNamara & Co., Chambers, 20 Micoud Street, Castries, Saint Lucia, Tel: (758) 452-2662, Fax: (758) 452-3885, email: mcnamara.co@candw.lc This Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia, Tel No. (758) 468-7500, Fax No. (758) 468-7543. The Office is open between 9:00am and 2:00pm Monday to Friday except public holidays. The Court Office can also be contacted via email stlhco@eccourts.org*

[ Second Publication ]



**THE EASTERN CARIBBEAN SUPREME COURT  
IN THE HIGH COURT OF JUSTICE**

SAINT LUCIA

CLAIM NO. SLUHCV2014/0552

BETWEEN: ST. LUCIA WORKER'S CREDIT UNION LIMITED

*Claimant*

and

MARTIN CALIXTE

*Defendant*

**NOTICE**

To: - MARTIN CALIXTE whose last known address was Garrand, Babonneau, Castries.

TAKE NOTICE that on the 31st day of August, 2015, Judgment in Default of Acknowledgment of Service was granted against you in the High Court of Justice, (Saint Lucia) in favour of the Claimant in Claim No. SLUHCV2014/0552.

PURSUANT to CPR Rule Part 5.13, service of the Judgment in this action is being effected on you by this advertisement in two (2) consecutive issues of a local newspaper circulating in Saint Lucia and in two (2) consecutive issues of the Official Gazette.

A COPY of the Judgment in Default of Acknowledgment of Service can be obtained at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax 468-7543 or email [stluhco@eccourts.org](mailto:stluhco@eccourts.org). The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursday and between 9:00 a.m. and 3:00 p.m. on Fridays except public holidays.

THE Judgment can also be viewed and/or copies of same can be obtained from the Chambers of Beverley Downes, 17 High Street, Castries, Saint Lucia, telephone number 451-6080, email [bdowneslc@gmail.com](mailto:bdowneslc@gmail.com)

Dated the 6th day of June, 2018.

*BEVERLEY DOWNES CHAMBERS*

*Per: Beverley Downes*

*Legal Practitioner for the Claimant*

*This Notice is filed by: BEVERLEY DOWNES CHAMBERS, #17 High Street Castries, Saint Lucia, Telephone (758)451-6080, email: [bdowneslc@gmail.com](mailto:bdowneslc@gmail.com) This Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia, Telephone Number (758) 468-7500, Fax No. (758)468-7543, Email at [sluhco@eccourts.org](mailto:sluhco@eccourts.org). The Office is open between 9:00 am to 2:00 pm Mondays to Thursdays and 9:00 am to 3:00 pm on Fridays, except public holidays.*

[ Second Publication ]

## ELECTORAL NOTICE

### Revised Lists - (1<sup>st</sup>) half of 2018

The public is hereby notified that the Revised Lists of Electors for the First (1st) half of 2018 are being posted at various Public buildings and Registration Centres in all Electoral Districts with effect from Friday, June 22nd, 2018.

These Lists are made available for scrutiny by the public, during which process they may make claims for the inclusion of any name(s) omitted from the lists and also to raise Objections to the inclusion of any name(s) which should have been excluded therefrom, from June 22nd to June 28th, 2018.

Claims and Objections are to be submitted on the prescribed Forms (No.7, 10, 12 and 13), to the Office of the Chief Elections Officer on High Street in Castries and the Sub Office in Vieux-Fort between the hours of 9:00 am and 12 noon Monday to Friday.

The Forms are also available at Sub-Post offices, Public Schools and Police Stations around the island on Saturday, Sundays and Public Holidays.

For public buildings, Registration Centers and other places where the Revised Lists of Electors for the respective Polling Division of the Seventeen Electoral Districts, are to be posted accordingly;-

Dated this 18th day of June, 2018.

*Gasper Jn Baptiste*

**CHIEF ELECTIONS OFFICER**

#### 1. ELECTORAL DISTRICT - GROS ISLET - A

- (1) GROS ISLET COMMUNITY CENTRE
- (2) GROS ISLET FIRE STATION
- (3) GROS ISLET POLICE STATION
- (4) GROS ISLET YOUTH & SPORTS CENTRE
- (5) GROS ISLET LIBRARY
- (6) VOLNEY'S GAS STATION - REDUIT
- (7) MOTHERS' AND FATHERS' GROUP - LAFEUILLET
- (8) MONCHY COMBINED SCHOOL
- (9) MONCHY HEALTH CENTRE
- (10) MONCHY SUB POST OFFICE
- (11) GRANDE RIVIERE HEALTH CENTRE
- (12) GRANDE RIVIERE SCHOOL
- (13) PRINCE SUPER MARKET - CORINTHE
- (14) CORINTHE SECONDARY SCHOOL
- (15) GLACE MOTORS AND SUPER - MARKET - MARISULE

#### 2. ELECTORAL DISTRICT BABONNEAU- B

- (1) ST CROIX GAS STATION
- (2) BALATA COMBINED SCHOOL
- (3) BABONNEAU PRIMARY SCHOOL
- (4) BABONNEAU PRESBYTERY
- (5) BABONNEAU SECONDARY SCHOOL
- (6) GARRAND POST OFFICE
- (7) LA GARE HEALTH CENTRE
- (8) LA GARE COMBINED SCHOOL
- (9) WIGGINS DANCE HALL - LA GARE
- (10) BOGUIS COMBINED SCHOOL
- (11) DES BARRA COMBINED SCHOOL
- (12) BABONNEAU HEALTH CENTRE
- (13) BABONNEAU COMMUNITY CENTRE
- (14) BABONNEAU POST OFFICE
- (15) FOND ASSAU HEALTH CENTRE
- (16) FOND ASSAU POST OFFICE
- (17) FOND ASSAU COMBINED SCHOOL

#### 3. ELECTORAL DISTRICT CASTRIES NORTH - C

- (1) CAMILLE HENRY COMBINED SCHOOL - L'ANSE ROAD
- (2) SIR GEORGE F. L. CHARLES AIRPORT - VIGIE
- (3) RAMON'S SERVICE STATION - VIDE BOUTEILLE
- (4) VIDE BOUTEILLE CULTURAL CLUB
- (5) LA CLERY HEALTH CENTRE
- (6) VIDE BOUTEILLE SECONDARY SCHOOL
- (7) HILL SIDE PLAZA - LA CLERY
- (8) COMPREHENSIVE SECONDARY SCHOOL
- (9) GABLE WOODS MALL - SUNNY ACRES
- (10) DAME PAULETIE LOUISY SCHOOL - UNION
- (11) UNION AGRICULTURAL STATION
- (12) MORNE-DU-DON COMBINED SCHOOL

#### 4. ELECTORAL DISTRICT CASTRIES EAST - D

- (1) BOCAGE SECONDARY SCHOOL
- (2) BOCAGE SUB POST OFFICE
- (3) HUGHS' RUM SHOP - CACAO
- (4) TEXACO GAS STATION - GUESNEAU
- (5) TI ROCHER HEALTH CENTRE
- (6) TI ROCHER SUB POST OFFICE
- (7) TI ROCHER COMBINED SCHOOL
- (8) ENTREPOT SECONDARY SCHOOL
- (9) ENTREPOT HUMAN RESOURCE CENTRE
- (10) MARCHAND POLICE STATION
- (11) MARCHAND PRIMARY SCHOOL
- (12) MARCHAND PARISH CENTRE
- (13) MARCHAND POST OFFICE
- (14) BRANDFORD'S SHOP - MARCHAND
- (15) PAVEE DOMINO CLUB
- (16) POLICE CREDIT UNION - UPPER BRIDGE STREET
- (17) POLICE HEADQUARTERS - UPPER BRIDGE STREET

**5. ELECTORAL DISTRICT CASTRIES CENTRAL - E**

- (1) ANGLICAN ANNEX-TRINITY CHURCH ROAD
- (2) CASTRIES HEALTH CENTRE
- (3) CASTRIES MARKET
- (4) R.C BOYS' PRIMARY SCHOOL
- (5) CENTRAL LIBRARY
- (6) GENERAL POST OFFICE
- (7) THE REGISTRY (BOTTOM FLOOR OF HIGH COURT BUILDING)
- (8) CASTRIES CITY COUNCIL
- (9) CARMEN RENE GOVERNMENT SCHOOL
- (10) C. S. A CENTRE
- (11) ST. LUCIA GENERAL TRANSPORT CO-OPERATIVE SOCIETY GAS STATION
- (12) PAUL'S GAS STATION
- (13) CANON LAURIE ANGLICAN SCHOOL
- (14) MORNE-DU-DON LODGE
- (15) ROSE HILL COMMUNITY CENTRE
- (16) THREE CORNER RESTAURANT - LASTIC HILL
- (17) BENE PERSE TEMPLE- CEDARS

**6. ELECTORAL DISTRICT CASTRIES SOUTH - F**

- (1) BANANA SHED - LA TOC ROAD
- (2) SIMON JOSEPH'S RUM SHOP - FAUX-A-CHAUX
- (3) FAUX-A-CHAUX COMMUNITY CENTRE
- (4) VICTORIA HOSPITAL
- (5) TAPION HOSPITAL
- (6) TURNING POINT
- (7) CICERON SCHOOL
- (8) CICERON COMMUNITY CENTRE
- (9) CICERON SUB POST OFFICE
- (10) GLADSTONE'S RUM SHOP - TI COLON
- (11) LA-CROIX-MAINGOT HEALTH CENTRE
- (12) FIRE FLY DANCE HALL - LA-CROIX-MAINGOT
- (13) CHICO'S SUPERMARKET - MARIGOT
- (14) MARIGOT COMMUNITY CENTRE

**7. ELECTORAL DISTRICT ANSE LA RA YE/ CANARIES - G**

- (1) ROSEAU PAY OFFICE
- (2) JACMEL COMBINED SCHOOL
- (3) DARIAH'S RUM SHOP
- (4) RICHARDSON'S SHOP - MORNE D'OR
- (5) DURANDEAU HEALTH CENTRE
- (6) DURANDEAU SUB POST OFFICE
- (7) HILTON JOSEPH'S SHOP - DURANDEAU
- (8) LILBURN'S SHOP - DURANDEAU
- (9) ANSE-LA-RAYE POLICE STATION
- (10) ANSE-LA-RAYE SUB POST OFFICE
- (11) ANSE-LA-RAYE HEALTH CENTRE
- (12) ANSE-LA-RAYE COMMUNITY CENTRE
- (13) ANSE-LA-RAYE SUB COLLECTOR'S OFFICE
- (14) CANARIES POLICE STATION
- (15) CANARIES COMBINED SCHOOL
- (16) CANARIES HEALTH CENTRE
- (17) CANARIES SUB-POST OFFICE
- (18) ANSE-LA-VERDURE SHOP
- (19) BELVEDERE SHOP

**8. ELECTORAL DISTRICT SOUFRIERE - H**

- (1) SOUFRIERE COMPREHENSIVE SCHOOL
- (2) SOUFRIERE BOYS' SCHOOL
- (3) SOUFRIERE PARISH HALL
- (4) SOUFRIERE LIBRARY
- (5) VALENCE RIVIERE'S SUPERMARKET
- (6) SOUFRIERE TOWN HALL
- (7) SOUFRIERE POLICE STATION
- (8) SOUFRIERE SUB COLLECTOR'S OFFICE
- (9) GAS STATION - BAY STREET - SOUFRIERE
- (10) ETANGS COMBINED SCHOOL
- (11) ETANGS HEALTH CENTRE
- (12) MR. HARRISON ANTHANIZE - TORRAILLE
- (13) FOND ST. JACQUES INFANT SCHOOL - PETIT BOUGH
- (14) FOND ST. JACQUES PRIMARY SCHOOL- ST. PHILLIP
- (15) BOUTON COMBINED SCHOOL

**9. ELECTORAL DISTRICT CHOISEUL - I**

- (1) DELCER COMBINED SCHOOL
- (2) MONGOUGE COMBINED SCHOOL
- (3) MONGOUGE HEALTH CENTRE
- (4) CHOISEUL POLICE STATION
- (5) CHOISEUL POST OFFICE
- (6) CHOISEUL HEALTH CENTRE
- (7) CHOISEUL SECONDARY SCHOOL - LA FARGUE
- (8) DACRETIN COMMUNITY CENTRE
- (9) MR. POLIMUS CHARLES DANCE HALL - BELLE VUE
- (10) ROBLOT COMBINED SCHOOL
- (11) DEBREUIL SUB-POST OFFICE
- (12) DUGARD COMBINED SCHOOL
- (13) CAFEIERE
- (14) LONDONDERRY SUB-POST OFFICE
- (15) HANG OUT BAR - GERTRINE
- (16) SAL TIBUS COMBINED SCHOOL
- (17) SALTIBUS POST OFFICE
- (18) PIAYE SECONDARY SCHOOL

**10. ELECTORAL DISTRICT LABORIE - J**

- (1) AUGIER COMBINED SCHOOL
- (2) AUGIER SUB-POST OFFICE
- (3) PETIT BOUGH AREA
- (4) MARIUS GARAGE - LA CROIX, LABORIE
- (5) LABORIE HEALTH CENTRE - LA CROIX
- (6) LABORIE POLICE STATION
- (7) LABORIE VILLAGE COUNCIL
- (8) LABORIE GIRLS' PRIMARY SCHOOL
- (9) LIBRARY
- (10) LABORIE BOYS' SCHOOL - CITRUS GROVE
- (11) LA GRACE COMBINED SCHOOL
- (12) BANSE SUB- POST OFFICE
- (13) TEASER'S DANCE HALL - BANSE
- (14) BANANA BOXING PLAN

**11. ELECTORAL DISTRICT VIEUX FORT - K**

- (1) VIEUX FORT TOWN HALL
- (2) VIEUX FORT LIBRARY
- (3) VIEUX FORT PRIMARY SCHOOL

- (4) FISHERMEN'S CO-OPERATIVE OFFICE
- (5) VIEUX FORT INFANT SCHOOL
- (6) VIEUX FORT POLICE STATION
- (7) SUB COLLECTOR'S OFFICE
- (8) HEWANORRA AIRPORT
- (9) TEXACO GAS STATION
- (10) JULIAN'S SHOPPING MALL
- (11) SUPER J - NEW DOCK ROAD
- (12) PLAIN VIEW COMBINED SCHOOL - LA RESSOURCE
- (13) TEXACO GAS STATION NO.2

**12. ELECTORAL DISTRICT VIEUX FORT NORTH-L**

- (1) GILLETIE PRINCE DANCE HALL - VIGE'
- (2) VIGE' COMBINED SCHOOL
- (3) EAU PIQUANT SUPER MARKET
- (4) PIERROT SUB-POST OFFICE
- (5) PIERROT COMBINED SCHOOL
- (6) BELLE VUE COMBINED SCHOOL
- (7) BELLE VUE SUB-POST OFFICE
- (8) MOONIE'S RUM SHOP - BELLE VUE
- (9) MRS. FRANCES KING SHOP - GRACE
- (10) GRACE COMBINED SCHOOL
- (11) GRACE SUB-POST OFFICE
- (12) ELIZABETH PATRICK SHOP
- (13) BEAUSEJOUR AGRICULTURAL STATION

**13. ELECTORAL DISTRICT MICOUD SOUTH - M**

- (1) MOREAU SUB-POST OFFICE
- (2) RHODA BICAR'S SHOP - DUGARD
- (3) DUGARD COMMUNITY CENTRE
- (4) TI ROCHER COMBINED SCHOOL
- (5) TI ROCHER COMMUNITY CENTRE
- (6) MR. EVERARD JOHNSON'S SHOP - TI ROCHER
- (7) LA-COUR-VILLE COMMUNITY CENTRE
- (8) ANSE GER SECONDARY SCHOOL
- (9) ANSE GER MOTHERS & FATHERS HALL
- (10) BLANCHARD COMBINED SCHOOL
- (11) DESRUISSEAUX SUB POST OFFICE
- (12) DESRUISSEAUX HEALTH CENTRE
- (13) DESRUISSEAUX COMBINED SCHOOL
- (14) DESRUISSEAUX PARISH CENTRE
- (15) TEXCO GAS STATION - DESRUISSEAUX

**14. ELECTORAL DISTRICT MICOUD NORTH - N**

- (1) PRASLIN COMMUNITY CENTRE
- (2) LIVE AND LET LIVE DISCO - PRASLIN
- (3) MON REPOS COMBINED SCHOOL
- (4) MON REPOS SUB-POST OFFICE
- (5) MON REPOS HEALTH CENTRE
- (6) MON REPOS GAS STATION
- (7) MR. HILARY CHARLERY'S HOUSE - PATIENCE
- (8) PATIENCE SUB-POST OFFICE
- (9) LA POINTE COMBINED SCHOOL
- (10) HIGHWAY GAS STATION
- (11) MICOUD POLICE STATION
- (12) MR. MAURICE DANTES RUM SHOP - MICOUD
- (13) MICOUD HEALTH CENTRE
- (14) MICOUD COMMUNITY CENTRE
- (15) MR. LENNIE HENRY'S GAS STATION

**15. ELECTORAL DISTRICT DENNERY SOUTH - O**

- (1) LA CAVE DAY CARE CENTER
- (2) LA CAVE HOUSING AREA
- (3) DENNERY POLICE STATION
- (4) DENNERY COMMUNITY CENTRE
- (5) SUB COLLECTOR'S OFFICE
- (6) DENNERYINFANTSCHOOL
- (7) CLUB OF STARS DISCO - DENNERY BY PASS
- (8) BY PASS RESTAURANT - DENNERY
- (9) GAS STATION - DENNERY
- (10) DENNERY SECONDARY SCHOOL
- (11) DENNERY FIRE STATION

**16. ELECTORAL DISTRICT DENNERY NORTH - P**

- (1) GRANDE RIVIERE SUPERMARKET
- (2) GRANDE RIVIERE SECONDARY SCHOOL
- (3) MABOUYA VALLEY POST OFFICE
- (4) RICHFOND GAS STATION
- (5) RICH FOND COMBINED SCHOOL
- (6) DERNIERE RIVIERE COMBINED SCHOOL
- (7) DERNIERE RIVIERE SUB-POST OFFICE
- (8) GEORGE IN. BAPTISTE SHOP - DERNIERE RIVIERE
- (9) LA RESSOURCE COMBINED SCHOOL
- (10) LA RESSOURCE HEALTH CENTRE
- (11) LA RESSOURCE COMMUNITY CENTRE
- (12) AU LEON POST OFFICE
- (13) DESPINOZE COMBINED SCHOOL
- (14) LA RESSOURCE CREDIT UNION

**17. ELECTORAL DISTRICT CASTRIES SOUTH EAST - Q**

- (1) SIR ARTHUR LEWIS COMMUNITY COLLEGE - MORNE FORTUNE
- (2) DEGLOS - BOXING PLANT
- (3) MR. DELMAR'S DANCE HALL - TROIS PITON
- (4) TI ROCHER COMBINED SCHOOL
- (5) FORESTIERE COMBINED SCHOOL
- (6) FORESTIERE BOXING PLANT
- (7) FAR HORIZON DISCO - FORESTIERE
- (8) MR. RUDOLPH WEEKS RUM SHOP - MARC
- (9) NICHOLAS THOMAS SHOP - BEXON
- (10) BEXON SUB-POST OFFICE
- (11) FARMERS AND FARM WORKERS UNION - MARC
- (12) L'ABBAYEE COMMUNITY CENTRE
- (13) MR. GEORGE ROBERT CHARLES - SAROT
- (14) BEXON COMBINED SCHOOL
- (15) BEXON HEALTH CENTRE
- (16) BEXON PARISH CENTRE
- (17) MR. GHIRAWOO'S SHOP - ODSAN
- (18) LA-CROIX-MAINGOT HEALTH CENTRE
- (19) GONZAGUE JOSEPH RUM SHOP - LA-CROIX-MAINGOT
- (20) MR. IGNATIUS DARCIÉ'S RUM SHOP - BARRE DENIS
- (21) BELAIR COMMUNITY CENTRE
- (22) ODSAN COMBINED SCHOOL