STATUTORY INSTRUMENTS

THE following documents are published with and form part of this Gazette:

No. 44 of 2018 — National Savings and Development Bonds Act — Resolution of Parliament to Raise Funds by the Issue of Savings Bonds

No. 45 of 2018 — External Trade (Restricted Imports) (Amendment) Order

PUBLIC SERVICE COMMISSION

THE Public Service Commission has approved the following in the Public Service

APPOINTMENT:

Office of the Governor General

 Mr Arthur Wilson, Steward to the Governor General, Office of the Governor General, with effect from May 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.

Ministry of Finance, Economic Growth, Job Creation, External Affairs and Public Service

- Mr Giovanni Yorke, Building Maintenance Technician I, (Department of Public Service), with effect from February 25, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- Mrs Leonne Theodore-John, to the post of Minister/ Counsellor, (Department of External Affairs – High Commission of Saint Lucia in London), with effect from March 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- 3. Ms Nickola Simon, to the post of Accounts Clerk I, (Department of Finance Accountant General's), with effect from March 22, 2018.

Ministry of Health and Wellness

- Ms Julie Charlery, Assistant Environmental Health Officer, (Environmental Health), with effect from March 1, 2018.
- Dr Clydon Thierens, to the post of Senior House Officer, (Victoria Hospital), with effect from March 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.

- Dr Christy Daniel, to the post of Consultant, (Victoria Hospital), with effect from March 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- 4. Dr Jason Tobierre, to the post of Senior Registrar, (Victoria Hospital), with effect from March 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- Dr Newton Jerome, to the post of Medical Officer, (Primary Health Care Services – Community Services), with effect from April 20, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- 6. Dr Charfuah Fevrier, to the post of Registrar, (Victoria Hospital), with effect from March 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- 7. Dr Luisa Veronica Velez Duarte, to the post of Consultant Physician, (Victoria Hospital), with effect from March 17, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- 8. Dr Keturah Edwin-Tobias, Consultant, with effect from April 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.
- Dr Glensford Joseph, to the post of Medical Officer, with effect from April 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.

10. Dr Danny Frederick, to the post of Medical Officer, with effect from March 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.

Ministry of Home Affairs, Justice and National Security

1. His Excellency, the Governor General, has approved the appointment of Mr Verne Garde, to the post of Director of Correction, (Department of Home Affairs and National Security – Bordelais Correctional Facility), with effect from February 27, 2018, on contract, subject to such terms and conditions as may be agreed upon between yourself and the Government of Saint Lucia.

Ministry of Infrastructure, Ports, Energy and Labour

 MrRodriguezRogerHyacinth, tothepostofMechanical Engineer III, (Department of Infrastructure, Ports, Energy), with effect from April 1, 2018, on contract, subject to such terms and conditions as may be agreed upon between the Government of Saint Lucia and the employee.

CONFIRMATION OF APPOINTMENT:

Ministry of Home Affairs, Justice and National Security

- 1. Mr Constantin Defreitas, Subordinate Officer, in the post of Station Officer, (Department of Home Affairs and National Security Saint Lucia Fire Service), with effect from December 1, 2017.
- Mr Alvin V Edward, Leading Fireman, in the post of Subordinate Officer, (Department of Home Affairs and National Security – Saint Lucia Fire Service), with effect from December 1, 2017.
- 3. Mr Marius C Charles, Subordinate Officer, in the post of Station Officer, (Department of Home Affairs and National Security Saint Lucia Fire Service), with effect from December 30, 2017.
- 4. Mr Thomas John, Subordinate Officer, in the post of Station Officer, (Department of Home Affairs and National Security Saint Lucia Fire Service), with effect from December 1, 2017.
- Mr Anwar Deterville, Leading Fireman, in the post of Subordinate Officer, (Department of Home Affairs and National Security – Saint Lucia Fire Service), with effect from December 1, 2017.
- 6. Mrs Charmaine Gaspard, Firewoman, in the post of Leading Firewoman, (Department of Home Affairs

- and National Security Saint Lucia Fire Service), with effect from December 1, 2017.
- 7. Mr Bertram Descartes, Leading Fireman, in the post of Subordinate Officer, (Department of Home Affairs and National Security Saint Lucia Fire Service), with effect from December 30, 2017.

ACTING APPOINTMENT:

<u>Ministry of Home Affairs, Justice</u> and National Security

- Ms Sue-Ann Plummer, Secretary II, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Education, Innovation and Gender Relations Secondary Education), as Secretary III, (Department of Justice Forensic Science Services), for the period March I, 2018 to August 31, 2018.
- Mrs Mary Prospere, Secretary III, Teaching Service Commission, as Secretary IV, (Department of Home Affairs and National Security), for the period February 27, 2018 to June 4, 2018, vice Mrs Gislaine Augustin-Denis who has been granted sick leave, followed by maternity leave.
- Ms Andrea Felicien, Clerk/Typist, as Secretary I (Department of Justice), for the period February 27, 2018 to June 4, 2018, vice Ms Crisencia David who has been appointed to act in a higher post.
- Ms Jeanela M Nelson, Clerk I, as Clerk II (Department of Home Affairs and National Security), for the period March 5, 2018 to April 17, 2018, vice Mr Keiffer A Martyr who has proceeded on vacation leave.
- 5. Mr Sherween Emmanuel, Accountant I, (Department of Home Affairs and National Security Saint Lucia Fire Service), as Accountant II (Department of Home Affairs and National Security Bordelais Correctional Facility), for the period March 5, 2018 to June 5, 2018, vice Ms Nancy Dalsou who has proceeded on vacation leave, followed by leave without pay.
- 6. Mr Desmond James, Assistant Accountant II, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Sustainable Development), as Accountant I (Department of Home Affairs and National Security Saint Lucia Fire Service), for the period March 5, 2018 to June 5, 2018, vice Mr Sherween Emmanuel who has been appointed to act in a higher post.
- 7. Mr Maclean Emmanuel, Correctional Officer III, as Special Operations Response Team Commander I

(Department of Home Affairs and National Security – Bordelais Correctional Facility), for the period December 1, 2017 to March 20, 2018, vice Mr Ronald Charles who has proceeded on vacation leave.

- 8. Mr Cecil Xavier, Correctional Officer II, as Correctional Officer III, (Department of Home Affairs and National Security Bordelais Correctional Facility), for the period December 1, 2017 to March 20, 2018, vice Mr Maclean Emmanuel who has been appointed to act in a higher post.
- Mr Kaius Dujon, Correctional Officer I, as Correctional
 Officer II (Department of Home Affairs and National
 Security Bordelais Correctional Facility), for the
 period December 1, 2017 to March 20, 2018, vice
 Mr Cecil Xavier who has been appointed to act in a
 higher post.
- 10. His Excellency, the Governor General has approved the acting appointment of Mr Joseph Joseph, Divisional Officer, as Chief Fire Officer, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period March 12, 2018 to July 31, 2018.
- 11. Ms Alison Benjamin, Secretary II, (Department Justice – Crown Prosecution Service), as Secretary III, (Department of Home Affairs and National Security – Saint Lucia Fire Service), for the period March 19, 2018 to April 20, 2018, vice Mrs Alicia Fiona Monrose-Jules who has been appointed to act in a higher post.
- 12. Ms Nartia Charles, Secretary I, as Secretary II, (Department Justice – Crown Prosecution Service), for the period March 19, 2018 to April 20, 2018, vice Ms Alison Benjamin who has been appointed to act in a higher post.
- 13. Ms Kelly Gonzague, Clerk/Typist, as Secretary I, (Department Justice – Crown Prosecution Service), for the period March 19, 2018 to April 20, 2018, vice Ms Nartia Charles who has been appointed to act in a higher post.
- 14. Mr Ronald Phillip, Superintendent of Police, as Assistant Commissioner of Police, (Department of Home Affairs and National Security Royal Saint Lucia Police Force), for the period May 1, 2018 to August 6, 2018, vice Mrs Crusita Descartes-Pelius who will be proceeding on vacation leave.
- Mr Gabriel Harrow, Assistant Superintendent of Police, as Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint

- Lucia Police Force), for the period May 1, 2018 to August 6, 2018, vice Mr Ronald Phillip who has been appointed to act in a higher post.
- 16. Mr Gibson Chitolie, Inspector of Police, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period May 1, 2018 to August 6, 2018, vice Mr Gabriel Harrow who has been appointed to act in a higher post.
- 17. Mr Andre Collymore, Assistant Superintendent of Police, as Superintendent of Police, (Department of Home Affairs and National Security Royal Saint Lucia Police Force), for the period February 1, 2018 to June 1, 2018, vice Mr George Nicholas who has proceeded on vacation leave.
- 18. Mr Albert Charlery, Inspector of Police, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period February 1, 2018 to June 1, 2018, vice Mr Andre Collymore who has been appointed to act in a higher post.
- 19. Mr Elvis Thomas, Sergeant, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period March 1, 2018 to May 7, 2018.
- Dr Mashama Kembah Sealy, Superintendent of Police, as Assistant Commissioner of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period February 1, 2018 to April 30, 2018.
- 21. Mr Bernard Gaston, Assistant Superintendent of Police, as Superintendent of Police, (Department of Home Affairs and National Security Royal Saint Lucia Police Force), for the period February 1, 2018 to April 30, 2018, vice Dr Mashama Kembah Sealy who has been appointed to act in a higher post.
- 22. Mrs Lescenta Desir-Dolor, Inspector of Police, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period February 1, 2018 to April 30, 2018, vice Mr Bernard Gaston who has been appointed to act in a higher post.
- 23. Mr Dorian O'Brian, Assistant Commissioner of Police, as Deputy Commissioner of Police, (Department of Home Affairs and National Security Royal Saint Lucia Police Force), for the period March 21, 2018 to July 27, 2018, vice Mr Milton Desir who has proceeded on vacation leave.

- 24. Mr Anastasius Mason, Superintendent of Police, as Assistant Commissioner of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period March 21, 2018 to July 27, 2018, vice Mr Dorian O'Brian who has been appointed to act in a higher post.
- 25. Mr Adolphus Herbert, Assistant Superintendent of Police, as Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period March 21, 2018 to July 27, 2018, vice Mr Anastasius Mason who has been appointed to act in a higher post.
- 26. Mr Richard Innocent, Inspector of Police, as Assistant Superintendent of Police, (Department of Home Affairs and National Security – Royal Saint Lucia Police Force), for the period March 21, 2018 to July 27, 2018, vice Mr Adolphus Herbert who has been appointed to act in a higher post.
- 27. Mrs Cresy Dorelien-St Catherine, Clerk/Typist, (Department of Justice Family Court), as Transcriptionist I, (Department of Justice Computer Aided Transcriptionist [CAT] Reporting Unit), for the period March 26, 2018 to September 26, 2018.
- 28. Mrs Kamala Vitalis-Dabreo, as Clerk/Typist, (Department of Justice Family Court), for the period March 26, 2018 to September 26, 2018, as a replacement for Mrs Cresy Dorelien-St Catherine who has been appointed to act in a higher post.
- 29. Ms Annalyn Fedee, as Receptionist III, (Department of Justice Registry of the Supreme Court, Commercial Division), for the period March 12, 2018 to September 12, 2018.
- 30. Mr Hazahn N King, as Clerk I, (Department of Justice Registry of the Supreme Court), for the period March 12, 2018 to September 12, 2018.

Ministry of Education, Innovation, Gender Relations and Sustainable Development

- Ms Chelsea Medard, Clerk/Typist, (Department of Education, Innovation and Gender Relations), as Secretary I (Department of Education, Innovation and Gender Relations – Secondary Education), for the period March 1, 2018 to August 31, 2018, as a replacement for Ms Sue-Ann Plummer who has been appointed to act in a higher post.
- Mrs Vickie Sonson, Clerk/Typist, (Department of Education, Innovation and Gender Relations – School Supervision), as Secretary I, (Department of Education, Innovation and Gender Relations –

- Secondary Education), for the period March 1, 2018 to May 31, 2018, vice Ms Vanetta Joseph who has been granted study leave.
- 3. His Excellency, the Governor General, has approved the acting appointment of Ms Debra Charlery, Deputy Permanent Secretary, as Permanent Secretary, (Department of Sustainable Development), for the period March 1, 2018 to August 31, 2018, vice Ms Valerie Leon who has proceeded on pre-retirement leave.
- 4. His Excellency, the Governor General, has approved the acting appointment of Ms Caroline Eugene, Chief Technical Officer, as Deputy Permanent Secretary, (Department of Sustainable Development), for the period March 1, 2018 to August 31, 2018, vice Ms Debra Charlery who has been appointed to act in a higher post.
- Dr Claudia Louis, Planning Officer III, as Chief Planning Officer - Planning (Department of Education, Innovation and Gender Relations), for the period March 1, 2018 to April 1, 2018, vice Mr Kendall Khodra who has been appointed to act in higher post.
- 6. Mr Sixtus Pamphile, Assistant Accountant I, (Department of Education, Innovation and Gender Relations), as Assistant Accountant II (Department of Sustainable Development), for the period March 5, 2018 to June 5, 2018, vice Mr Desmond James who has been appointed to act in a higher post.
- Ms Nasha Errance, Accounts Clerk III, as Assistant Accountant I (Department of Education, Innovation and Gender Relations), for the period March 5, 2018 to June 5, 2018, vice Mr Sixtus Pamphile who has been appointed to act in a higher post.
- 8. Ms Anolla Rodney, Accounts Clerk II, Ministry of Infrastructure, Ports, Energy and Labour (Department of Infrastructure, Ports and Energy), as Accounts Clerk III (Department of Education, Innovation and Gender Relations), for the period March 5, 2018 to June 5, 2018, vice Ms Nasha Errance who has been appointed to act in a higher post.
- Ms Kemble Promesse, Accounts Clerk III, as Assistant Accountant I, (Department of Education, Innovation and Gender Relations), for the period April 3, 2018 to December 31, 2018, vice Ms Tasha Mondesir who has been appointed to act in a higher post.
- Ms Philadela Regis, Accounts Clerk II, Ministry of Health and Wellness (Victoria Hospital), as Accounts Clerk III, (Department of Education, Innovation and

Gender Relations), for the period April 3, 2018 to December 31, 2018, vice Ms Kemble Promesse who has been appointed to act in a higher post.

Ministry of Health and Wellness

- Ms Miranda Biroo, Statistical Assistant III, as Research Officer I, (Epidemiology Services), for the period February 12, 2018 to February 28, 2018, vice Ms Janice Gaspard who has been granted leave of absence.
- Ms Crissah Emmanuel, Statistical Assistant II, as Statistical Assistant III, (Epidemiology Services), for the period February 12, 2018 to February 28, 2018, vice Ms Miranda Biroo who has been appointed to act in a higher post.
- 3. Mr Jessie Theobalds, Biomedical Technician, as Biomedical Engineer I, (Secondary and Tertiary Health Care Services Victoria Hospital), for the period February 26, 2018 to August 31, 2018.
- 4. His Excellency, the Governor General, has approved the acting appointment of Ms Verena Calderon, Deputy Permanent Secretary, as Permanent Secretary, for the period March 12, 2018 to March 23, 2018, vice Mr Felix St Hill who has proceeded on vacation leave.
- Mrs Marina Antoine, Secretary II, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Education, Innovation and Gender Relations), as Secretary III, for the period February 5, 2018 to March 6, 2018, vice Ms Albertha Stanley who has been appointed to act in a higher post.
- 9. Mr Len Leonce, Clerk III, as Executive Officer, for the period March 14, 2018 to June 20, 2018, vice Ms Cheryl Bernard who has been granted sick leave.
- Ms Nasha Solange Callender, Clerk II, as Clerk III, for the period March 14, 2018 to June 20, 2018, vice Mr Len Leonce who has been appointed to act in a higher post.
- 11. Ms Gem Emelda Joseph, Clerk/Typist, (Mental Wellness), as Clerk II, for the period March 14, 2018 to June 20, 2018, vice Ms Nasha Solange Callender who has been appointed to act in a higher post.
- Mrs Marina Antoine, Secretary II, Ministry of Education, Innovation, Gender Relations and Sustainable Development (Department of Education, Innovation and Gender Relations), as Secretary III,

- for the period March 7, 2018 to April 2, 2018, vice Ms Albertha Stanley who has been appointed to act in a higher post.
- 13. Ms Vernette Prospere, Nursing Assistant I, as Staff Nurse I, (Mental Wellness), for the period March 5, 2018 to August 15, 2018, vice Mrs Ayanna Francois-Scott who will be proceeding on vacation leave.
- 14. Ms Pearlisa Marcel, Accounts Clerk I, Ministry of Finance, Economic Growth, Job Creation, External Affairs and Public Service (Department of Finance – Accountant General's), as Accounts Clerk II, (Victoria Hospital), for the period April 3, 2018 to December 31, 2018, vice Ms Philadela Regis who has been appointed to act in a higher post.

Teaching Service Commission

 Ms Geraldine Calixte, Secretary II, Ministry of Equity, Social Justice, Empowerment, Youth Development, Sports, Culture and Local Government (Department of Equity, Social Justice, Empowerment and Human Services - Boys' Training Centre), as Secretary III, for the period February 27, 2018 to June 4, 2018, vice Mrs Mary Prospere who has been appointed to act in a higher post.

Ministry of Equity, Social Justice, Empowerment, Youth Development, Sports, Culture and Local Government

- Ms Crisencia David, Secretary I, Ministry of Home Affairs, Justice and National Security (Department of Justice), as Secretary II, (Department of Equity, Social Justice, Empowerment and Human Services
 – Boys' Training Centre), for the period February 27, 2018 to June 4, 2018, vice Ms Geraldine Calixte who has been appointed to act in a higher post.
- Ms Maria Flavien, Residential Educarer, as Senior Residential Educarer, (Department of Equity, Social Justice, Empowerment and Human Services – Human Services, Transit Homes), for the period March 14, 2018 to May 22, 2018, vice Ms Marie St Paul who has proceeded on vacation leave.
- Ms Lydia Dora Leon, Legal Assistant, Ministry of Agriculture, Fisheries, Physical Planning, Natural Resources and Cooperatives (Department of Physical Planning), as Family Case Worker I, (Department of Equity, Social Justice, Empowerment and Human Services – Human Services, Family and Child Care), for the period March 14, 2018 to July 31, 2018.

TEACHING SERVICE COMMISSION

REVOCATION OF TEMPORARY APPOINTMENTS

ST MARY'S COLLEGE

• Ms. Yanna Popo to the post of Teacher III(a), with effect from September 01, 2017.

MICOUD SECONDARY SCHOOL

 Ms. Natasha Nelson to the post of Graduate Teacher I, with effect from January 01, 2018.

VIDE BOUTEILLE SECONDARY SCHOOL

 Ms. Natalia Mc Lean to the post of Teacher II(a), with effect from January 01, 2018.

TEMPORARY APPOINTMENTS

GROS ISLET SECONDARY SCHOOL

 Beverley Dwarkasingh, to the post of Graduate Teacher I, for the period January 04, 2018 to March 01, 2018.

BABONNEAU SECONDARY SCHOOL

• Robert René to the post of Teacher II(a), for the period February 27, 2018 to March 29, 2018.

<u>CASTRIES COMPREHENSIVE SECONDARY</u> <u>SCHOOL</u>

- Mishael Fabien, to the post of Graduate Teacher I, for the period March 01, 2018 to July 31, 2018.
- Allen Kennian Octave to the post of Teacher III(b), for the period April 16, 2018 to July 31, 2018.
- Janelle Charlery, to the post of Graduate Teacher III, for the period January 04, 2018 to July 31, 2018.

CANON LAURIE ANGLICAN PRIMARY SCHOOL

 Fayth Hippolyte to the post of Teacher II(a), for the periods January 04, 2018 to March 31, 2018 and April 16, 2018 to July 31, 2018.

ST. MARY'S COLLEGE

- Andre Dennis Cudjoe, to the post of Graduate Teacher I, for the periods January 04, 2018 to January 31, 2018, and February 01, 2018 to July 31, 2018.
- Ms. Yanna Popo to the post of Teacher IV, for the period September 01, 2017 to July 31, 2018.

VIDE BOUTEILLE SECONDARY SCHOOL

 Natalie Sidonie, to the post of Teacher II(a) for the period April 23, 2018 to July 13, 2018.

- Asa Lionel, to the post of Teacher III(b), for the period April 16, 2018 to July 31, 2018.
- Ms. Natalia Mc Lean, to the post of Graduate Teacher I, for the period January 01, 2018 to July 31, 2018.

CARMEN RENE MEMORIAL SCHOOL

• Cyndy Clerice Alcindor, to the post of Teacher II(b), for the period February 15, 2018 to March 14, 2018.

BOCAGE SECONDARY SCHOOL

- Ronelle Biscombe, to the post of Teacher II(a), for the period February 16, 2018 to March 16, 2018.
- Brent Jn. Baptiste, to the post of Teacher II(a), for the period February 19, 2018 to May 18, 2018.

ENTREPOT SECONDARY SCHOOL

 Joanna Jn. Baptiste, to the post of Teacher II(a), for the period January 04, 2018 to March 31, 2018 and April 16, 2018 to July 31, 2018.

STANLEY JOHN ODLUM MEMORIAL SECONDARY SCHOOL

• Kairan Cox, to the post of Special Teacher I for the period March 01, 2018 to March 28, 2018.

AUX LYONS COMBINED SCHOOL

• Thelsa Philgence, to the post of Teacher III(a), for the period March 1, 2018 to July 31, 2018.

RICHFOND COMBINED SCHOOL

• Paula Monrose, to the post of Graduate Teacher I, for the period February 26, 2018 to March 09, 2018.

<u>CLENDON MASON MEMORIAL SECONDARY</u> SCHOOL

 Trudell Newton, to the post of Teacher II(a), for the period April 16, 2018 to July 06, 2018.

MICOUD PRIMARY SCHOOL

• Chrishner Ishmael, to the post of Teacher III(a), for the period January 01, 2018 to March 31, 2018.

MICOUD SECONDARY SCHOOL

- Antonio Roderiquez, to the post of Graduate Teacher II, for the period April 16, 2018 to July 31, 2018.
- Michella A. Flavius, to the post of Teacher II(a), for the period February 05, 2018 to April 30, 2018.
- Shanally King-Evans, to the post of Teacher II(a), for the period April 16, 2018 to July 31, 2018.

 Ms. Natasha Nelson to the post of Graduate Teacher II, for the period January 01, 2018 to July 31, 2018.

MON REPOS COMBINED SCHOOL

 Paula Monrose, to the post of Graduate Teacher I, for the period April 16, 2018 to July 31, 2018.

<u>VIEUX FORT COMPREHENSIVE SECONDARY</u> SCHOOL

• Shanley Robert, to the post of Teacher II(a), for the period March 12, 2018 to March 29, 2018.

BEANEFIELD COMPREHENSIVE SECONDARY SCHOOL

 Shae James, to the post of Teacher III(b), for the period March 01, 2018 to July 31, 2018.

SALTIBUS COMBINED SCHOOL

 Tamiki Albert, to the post of Teacher II(a), for the period April 16, 2018 to June 27, 2018.

<u>SOUFRIERE COMPREHENSIVE SECONDARY</u> <u>SCHOOL</u>

 Stefy Defreitas, to the post of Teacher II(a), for the periods February 08, 2018 to March 07, 2018 and March 12, 2018 to March 23, 2018.

PERMANENT APPOINTMENTS

BOCAGE SECONDARY SCHOOL

• Mr. Jermain Charles, to the post of Teacher IV, with effect from August 01, 2005.

ANSE GER SECONDARY SCHOOL

• Mr. Randy Roserie, to the post of Teacher IV, with effect from August 01, 2005.

ACTING APPOINTMENTS

- Mr. Jean Jeriffe, Vice Principal II, Anse Ger Secondary School, to the post of Principal III, Grande Riviere Secondary School for the period April 01, 2018 to August 31, 2018.
- Mrs. Sonia Bispack, Graduate Teacher III, Grande Riviere Secondary School, to the post of Vice Principal I, for the period April 01, 2018 to August 31, 2018.
- Ms. Alissa Mathurin, Graduate Teacher II, Saint Aloysius R.C. Boys' Infant School, to the post of Curriculum Specialist – Early Childhood, for the period April 01, 2018 to April 22, 2018.
- Ms. Angel Caglin, Graduate Teacher II, Sir Ira Simmons Secondary School, to the post of Curriculum Officer IV (Curriculum Specialist – English), for the period April 01, 2018 to June 30, 2018.

- Mr. Gordon Wilson, Graduate Teacher II, Anse Ger Secondary School, to the post of Vice Principal I, for the period April 01, 2018 to August 31, 2018.
- Mr. Ian Hippolyte, Graduate Teacher II, Castries Comprehensive Secondary School, to the post of Vice Principal I, for the period April 01, 2018 to August 31, 2018.
- Mr. Marcellus Cazaubon, Graduate Teacher II, Soufriere Comprehensive Secondary School, to the post of Vice Principal I, for the period April 01, 2018 to July 31, 2018.
- Ms. Sharon Persad, Graduate Teacher III, Post Secondary Programme, to the post of Principal III, for the period April 16, 2018 to July 31, 2018.
- Ms. Stephanie St. Rose, Vice Principal I, Entrepot Secondary School, to the post of Principal III, Sir Ira Simmons Secondary School, for the period April 01, 2018 to March 31, 2019.
- Ms. Selma Biscette, Graduate Teacher III, Babonneau Secondary School, to the post of Curriculum Officer IV – Curriculum and Materials Development Unit, for the period March 26, 2018 to July 31, 2018.
- Mrs. Christie Stephens, School Guidance Counsellor III, Beanefield Comprehensive Secondary School to the post of Guidance Counsellor III District IV Education Office, for the period April 03, 2018 to July 31, 2018.
- Ms. Hermione Etienne, Graduate Teacher II, Plain View Combined School, to the post of School Guidance Counsellor II Beanefield Comprehensive Secondary School, for the period April 03, 2018 to July 31, 2018.
- Ms. Constance Rene, Graduate Teacher II, Castries Comprehensive Secondary School, to the post of Testing and Evaluation Officer, Educational Evaluation and Assessment Unit for the period April 01, 2018 to August 31, 2018.
- Ms. Eylim Henry, Graduate Teacher III, Piaye Combined School, to the post of Principal I, for the period June 01, 2018 to August 31, 2018.
- Mrs. Josephine Andrea Jolie-Louisy, School Guidance Counsellor III, Entrepot Secondary School to the post of Vice Principal I, for the period April 01, 2018 to March 31, 2019.

PROMOTIONS

TI ROCHER (CASTRIES) COMBINED SCHOOL

 Timotheus Dupre, Teacher III(a), to the post of Graduate Teacher II, with effect from January 01, 2018.

ANSE GER SECONDARY SCHOOL

 Shanley Gibran Napoleon, Teacher III(a), to the post of Graduate Teacher II, with effect from January 01, 2018.

MONGOUGE COMBINED SCHOOL

 Sadiah Hyacintha Lafeuillee, Teacher III(a), to the post of Graduate Teacher II, with effect from January 01, 2018.

VIEUX FORT SPECIAL EDUCATION CENTRE

 Anna Herman, Teacher III(a), to the post of Graduate Teacher II, with effect from January 01, 2018.

<u>SOUFRIERE COMPREHENSIVE SECONDARY</u> SCHOOL

 Mr. Uranus Kendall Alexander, Graduate Teacher II, to the post of Graduate Teacher III, with effect from January 01, 2018.

POST SECONDARY PROGRAMME

 Mrs. Joycelyn Eugene, School Guidance Counsellor II, Post Secondary Programme, to the post of Coordinator/Guidance Counselling, with effect from May 01, 2018.

EARLY RETIREMENTS

GRANDE RIVIERE PRIMARY SCHOOL

 Mrs. Mauricia Francis-Alcee, Principal II, with effect from May 31, 2018.

VIDE BOUTEILLE SECONDARY SCHOOL

 Ms. Christiana Veronica Modeste, Graduate Teacher III, with effect from September 01, 2018.

BOGUIS COMBINED SCHOOL

 Ms. Marylene Alfred, Graduate Teacher II, with effect from September 01, 2018.

DERNIERE RIVIERE COMBINED SCHOOL

• Mrs. Cherril Esprit, Graduate Teacher II, with effect from September 01, 2018.

SOUFRIERE INFANT SCHOOL

 Ms. Agnes St. Louis, Teacher III(b), with effect from September 01, 2018.

RESIGNATIONS

<u>CASTRIES COMPREHENSIVE SECONDARY</u> SCHOOL

 Ms. Kizzy Garconnette, Graduate Teacher II, with effect from March 01, 2018.

AVE MARIA GIRLS' INFANT SCHOOL

 Ms. Petal Koulen, Teacher III(a), with effect from March 31, 2018.

ENTREPOT SECONDARY SCHOOL

 Mrs. Shirma Elfridge, Graduate Teacher II, Entrepot Secondary School, with effect from April 01, 2018.

<u>LEON HESS COMPREHENSIVE SECONDARY</u> SCHO<u>OL</u>

 Mr. Wendell Satney, Graduate Teacher I, with effect from April 23, 2018.

VACANCY NOTICES

Ministry of Education, Innovation, Gender Relations and Sustainable Development

POST OF CURRICULUM OFFICER

Job Title: Curriculum Officer – Social Science (Social Studies, History & Geography)

Department: Curriculum and Materials Development

Unit (CAMDU)

Classification: Grade 13 - 15

Reports to: Education Officer (CAMDU)

Supervises: The processes of management of the subject

curriculum.

RELATIONSHIPS AND RESPONSIBILITIES

- 1. Develops, implements, monitors and evaluates curriculum for Social Studies at the primary and secondary schools.
- 2. Supervises and monitors instruction at the primary and secondary levels.
- Identifies relevant books, resources and materials and makes recommendations to Education Officers and Principals.

DUTIES AND TASKS

- 1. Designs curriculum by consulting relevant stakeholders, conducts research and questionnaires and co-ordinates the implementation at different levels within the school system via school visits, assessment evaluations and participation of students in activities to ensure relevance of the Curriculum.
- Acquaints teachers and principals with the objectives, methodology and scope of the Curriculum by conducting meetings and workshops to share up-todate information so as to enhance instruction, student and teacher performance.
- Visits schools to provide assistance to teachers with planning by providing assistance through clinical and on the job support to enhance Curriculum delivery and manage instructional time.
- 4. Reviews and updates Curriculum by conducting sensitizing workshops through on-going assessment and monitoring of the current challenges to provide relevant feedback from teachers to guide the process of Curriculum review.
- 5. Monitors, assesses and provides feedback on the implementation of the Curriculum in schools by working

- with principals and education officers in resolving problems related to Curriculum and Instruction so as to make the necessary recommendations for improvement.
- 6. Organizes orientation and in-service workshops for Heads of Departments, teachers, principals and education officers on Curriculum, pedagogical issues and assessment by collaborating with the Chief Education Officer, District Education Officers, principals and resource persons to ensure effective delivery of the Curriculum.
- 7. Assists with planning, vetting and implementing of internal assessment at primary and secondary schools by collaborating with the Educational Evaluation and Assessment Unit to ensure reliability and validity of examination.
- 8. Organizes activities and programmes by conducting needs analysis to organize training that would help to enhance instruction.
- Provides leadership in the formation and operation of subject associations and groups by providing the relevant guidance and support to motivate those groups.
- 10. Prepares and submits weekly schedules, work plans and termly reports to Education Officer – CAMDU and a yearly work plan to the Deputy Chief Education Officer – Instruction for approval so as to ensure accountability.
- 11. Collaborates with external agencies in matters related to subject areas by submitting proposals and requests and conducts follow-up meetings to acquire needed support.
- 12. Represents the Ministry on committees relevant to the subject area both locally and overseas by attending meetings, workshops and symposiums whenever the opportunity arises.
- 13. Assists in the preparation of the annual estimates of expenditure and quarterly allocations for the Unit to ensure that spending is kept within the constraints of approved budget.
- 14. Liaises with Sir Arthur Lewis Community College on matters pertaining to Curriculum delivery by conducting guest lectures in different subject areas for effective delivery of Curriculum.
- 15. Performs any other related duties as may be assigned from time to time.

CONDITIONS

- Accommodation provided in a general administrative office.
- The processes of the Unit will be done on the basis of team work. The officer will be expected to be an active team member who understands all the processes of the Unit.
- 3. The officer will be required to maintain a motor vehicle to function in a scheduled travelling post and is required to be in the field.
- 4. The officer will receive a travelling allowance in accordance with approved rates established by the Government of Saint Lucia.
- 5. The officer will be required to attend regular staff meetings and Heads of Department meetings.
- 6. Salary will be paid in accordance with the terms stipulated by the Government in the Estimates/ Collective Agreement and is liable to taxation in accordance with the Income Tax Ordinance.
- 7. Institutional support will be provided through appropriate Civil Service and Teaching Service Regulations, Statutory Instrument and Departmental Guidelines.
- 8. Vacation leave will be provided in accordance with the existing rules and regulations governing the Public Service.
- Opportunities exist for personal development and career advancement through established orientation and in-service training (workshops seminars, orientation courses).
- 10. Housing, free medical attention and medicine will not be provided.

EVALUATION METHOD

Work performance will be evaluated on the basis of:

- commitment and drive to reach successful outcomes both at an individual and team level (taking action, showing initiative, consistently delivering against targets);
- demonstration of intention to work co-operatively with others and to be part of a team. Builds trust, inspires enthusiasm, resolves conflict and develops consensus;
- proven knowledge and understanding of current job related policies, procedures, instructions and the use of relevant technology;
- 4. provision of timely feedback to teachers, principals, education officers and supervisors and quality of advice provided and effectiveness of solutions implemented;

- 5. quality and efficiency as measured by accuracy and effectiveness of work;
- 6. arrival at work as prescribed by existing rules and regulations;
- 7. timely completion and accuracy of work generated;
- 8. compliance with Departmental, Ministry's Guidelines and Standard Operating Procedures;
- 9. effective implementation of duties, responsibilities and assignments as defined in the Job Description.

SKILLS, KNOWLEDGE AND ABILITIES

- 1. A progressive attitude and professional demeanour.
- 2. Excellent oral and written communication skills.
- 3. Capacity to provide instructional leadership.
- 4. Sound clinical supervisory skills.
- 5. Sound skills in monitoring and evaluating instruction and curriculum.
- 6. Sound decision-making skills including analytic and problem solving skills.
- 7. Working knowledge of education theory and practice including modalities of instruction.
- 8. Ability to maintain a high standard of ethics, honesty and integrity and exercise good judgment in carrying out the goals and objectives of the Unit.
- 9. Ability to check and/or monitor work quality and process, by insisting on standards and accountability for meeting performance measures.
- 10. Ability to effectively relate to internal and external customers.
- 11. Ability to exercise sound analytical skills, judgment and to adopt appropriate solutions.
- 12. Ability to establish and maintain effective working relationships with peers and other stakeholders.

QUALIFICATIONS AND EXPERIENCE

The candidates should possess at least the following:

A Master's Degree in Curriculum Development or Instructional Design **PLUS** a Bachelor's Degree in Social Studies **PLUS** five (5) years' experience as a **Qualified** Teacher.

SALARY

Salary will be determined on qualifications and experience.

GENERAL

Quarters, free medical attention and medicine will not be provided. The successful applicant's income will

be liable to taxation in accordance with the Income Tax Ordinance.

Applications <u>MUST</u> be accompanied by verified copies of <u>ALL</u> certificates and transcripts from the relevant institutions. Two confidential testimonials are required – one from the Principal of the school at which the teacher is presently employed and one from the Education Officer for the District. For applicants outside of the school system, testimonials should be from immediate supervisors.

Please note that:

performance and punctuality will be used as part of the criteria for selection of persons already in the Education System;

the successful applicant may be given an acting appointment for up to twelve (12) months; and applicants are required to indicate Administrative positions held and experience gained.

Applications on the prescribed forms should be addressed to:

The Secretary
Teaching Service Commission
Stanislaus James Buildings
The Waterfront
CASTRIES

Completed applications should reach the Secretary, Teaching Service Commission on or before **May 25**, **2018**. Application Forms can be obtained from the Office of the Teaching Service Commission.

Department of Finance (Postal Services)

RELATIONSHIPS AND RESPONSIBILITIES

POST OF DEPUTY POSTMASTER GENERAL

- To drive the implementation and management of the business development plan and the communication agenda on matters of policy and regulations, with respect to regional and international postal organizations through oversight and by cultivating, maintaining and leveraging relationships, to ensure the achievement of the strategic goals of the Postal Service.
- Responds to the Permanent Secretary, Department of Finance on matters of work in progress, and liaises with the Caribbean Postal Union, Universal Postal Union, joint venture partners, and policy administrators of line agencies.
- 3. Reports to the Postmaster General.

 Supervises the Postal Executives and Staffin designated sub-offices.

DUTIES AND TASKS

- Leads and manages staff in sub-offices and Postal Executives through continuous dialogue, target setting, mentoring, coaching and evaluation of targets and objectives and performance assessments, to drive productivity and ensure effective performance management.
- 2. Assists with the development and/or upgrade of a strategic business plan, by identifying and developing new initiatives and strategic alliances and aligning organizational initiatives with strategic goals, to enhance the long term positioning of the Postal Services.
- 3. Oversees and monitors the implementation of the strategic business plan, by assessing work performance measures to enable the early identification, mitigation and/or resolution of issues, and for timely and appropriate feedback to guide decision-making.
- 4. Oversees the management of the computerized mailing systems through evaluation and instituting feedback measures, to ensure the effective functioning of the mail delivery cycle and end-to-end monitoring of items, receptacles and dispatches, in accordance with Universal Postal Union (UPU) policies and standards.
- 5. Identifies, assesses and manages risks arising from operational factors, through the application of effective risk management principles and resources, to prevent and mitigate the impact of risk when they occur, to ensure the safety of staff and government assets.
- Monitors and revises Postal Service quality measures through the establishment of standards and testing, to identify and/or investigate weaknesses or irregularities and to improve customer service.
- 7. Assists in negotiating with air carriers through dialogue and consultation on matters relating to routing and transporting of mail to identify and agree on the most efficient and cost effective transportation schedules.
- 8. Develops and manages bi-lateral agreements for outbound and inbound airmail delivery with regional and international postal administrators, through consultation and negotiation, to establish postage rates and other charges on mail matters conveyed between Saint Lucia and other countries.
- 9. Manages the procurement of goods and services by ensuring compliance with the Financial (Administration) Act and its supporting regulations, evaluating/negotiating terms and conditions for service agreements and monitoring service standards, to ensure value for money and the availability of resources for effective operations.

- 10. Represents the Postal Services on committees, at meetings and conferences at the local, regional and international levels, to articulate Government's policy position, and foster networking and alliances.
- 11. Manages customer service experience by providing helpdesk resources and technical advice, detecting, diagnosing and resolving issues in the mail network, to enhance process efficiency and customer satisfaction.
- 12. Identifies and pursues new business opportunities in the area of non-traditional services, through environmental scanning and defining customer demands, to adapt to the sector's changing mailing habits and preferences.
- 13. Assists with the development, implementation and monitoring of the budget in collaboration with the Office of the Budget, attends budget planning meetings, to enable access to funds for programme implementation, to ensure the effective use of resources and to facilitate early detection and management of budget variations.
- 14. Facilitates workshops, meetings and other relevant capacity building measures, by designing and developing presentations and other learning material, to build capacity in the identification of, and response to threats in the mail centre and to become better acquainted with the essentials of postal management.
- 15. Assists with the review and implementation of security measures through the establishment of best practices in operational processes and training, to ensure safe mail handling.
- 16. Manages stamp production and philately through regular supplier engagement on quality requirements, monitoring stock and ensuring the timely issuance of purchase order requests, to safeguard product quality and to maintain supplies at the prescribed levels.
- 17. Manages the Information and Communication Technologies' infrastructure in collaboration with the Information Technology Team, in order to strengthen the capability of the systems, to support the service delivery objectives of the Postal Services.
- 18. Performs any other job-related duties as may be assigned by the Postmaster General.

CONDITIONS

- 1. Congenial accommodation is provided within a general administrative office.
- Institutional support is provided through appropriate Civil Service Regulations, Departmental Guidelines, Standard Operating Procedures, Postal Regulations, and Finance (Administration) Act and supporting regulations.

- 3. The officer must avail himself/herself for personal development and career advancement opportunities.
- 4. Required to work beyond normal working hours from time to time.
- 5. Required to remain current on developments in Postal Management and Public Administration.
- Required to exercise a high degree of integrity, confidentiality and professionalism in the conduct of duties.
- 7. Required to demonstrate a high level of political acuity.
- 8. Functions in a scheduled travelling post and will receive a travelling allowance and mileage, in accordance with approved rates.
- 9. Required to possess a valid driver's license, as well as, own and maintain a motor vehicle in proper working condition, for the performance of his/her duties.
- 10. Required to travel regionally and internationally in the conduct of duties from time to time.
- 11. Salary and benefits will be in accordance with the terms and conditions of employment.

SKILLS, KNOWLEDGE, AND ABILITIES

- Advanced knowledge of the structure of the Public Service and the machinery of Government's administrative policies and procedures
- 2. Advanced knowledge of the Universal Postal Union's Constitution, Rules and Regulations, and Conventions, as well as Postal Regulations.
- 3. Advanced knowledge of, and ability to interpret and apply Civil Service Rules and Regulations, Departmental Guidelines and Standard Operating Procedures, Customs and Excise Act, Pensions Act, the Estimates of Revenue and Expenditure, Saint Lucia Constitution, Part IV of the Labour Act (Occupational Safety and Health), Finance (Administration) Act, Collective Agreements, Staff Orders, and any other relevant policy documents.
- Advanced leadership, management and supervisory skills, ability to inspire and motivate staff and possesses a high level of emotional intelligence.
- 5. Advanced postal boundary mapping skills and system analytical skills
- 6. Advanced oral and written communication, listening and presentation skills.
- 7. Advanced innovation, analytical, change management, interpersonal and team building skills.
- 8. Advanced organizational skills and basic project management skills.

- Advanced negotiation, mediation and networking skills.
- Intermediate level computer literacy skills; with the ability to manipulate software applications such as word processing, spread sheets and presentation programmes.
- 11. Advanced problem-solving and decision-making skills, ability to manage time in a fast-paced environment, meet deadlines and remain calm under pressure.
- 12. Ability to exercise initiative, judgement, tact and diplomacy in the execution of duties.
- 13. Ability to effectively develop and maintain cordial relationships with management, staff, partners and stakeholders at all levels.

EVALUATION METHOD

- 1. Demonstrated knowledge of the structure of the Public Service and the machinery of Government's administrative policies and procedures.
- 2. Demonstrated knowledge of the Universal Postal Union's Constitution, Rules and Regulations and Conventions, as well as Postal Regulations.
- 3. Demonstrated knowledge of and ability to interpret and apply Civil Service Rules and Regulations, Departmental Guidelines, Standard Operating Procedures, Customs and Excise Act, Pensions Act, The Estimates of Revenue and Expenditure, Saint Lucia Constitution, Part IV of the Labour Act (Occupational Safety and Health), Finance (Administration) Act, Staff Orders, Collective Agreements, and any other relevant policy documents.
- 4. Demonstrated leadership, management and supervisory skills, the ability to inspire and motivate staff, and a high level of emotional intelligence.
- 5. Demonstrated oral and written communication, listening and presentation skills.
- 6. Demonstrated innovation, analytical, change management, interpersonal and team building skills.
- 7. Demonstrated organizational and basic project management skills.
- 8. Demonstrated negotiation, mediation and networking skills
- Demonstrated computer literacy skills; with the ability to manipulate software applications, such as word processing, spread sheets and presentation programmes.
- Demonstrated problem-solving and decisionmaking skills, ability to manage time in a fast-paced environment, meet deadlines and remain calm under pressure.

- 11. Demonstrated ability to exercise initiative, judgement, tact and diplomacy in the execution of duties.
- 12. Demonstrated ability to effectively develop and maintain cordial relationships with management, staff, partners and stakeholders at all levels.

QUALIFICATIONS AND EXPERIENCE

 Master's Degree in Business Administration, Management, Public Administration or related field from an accredited educational institution, plus four (4) years' relevant experience;

OR

2. Bachelor's Degree in Business Administration, Management, Public Administration or related field from an accredited educational institution, plus six (6) years' relevant experience.

SALARY

Salary is at the rate of **EC \$73,541.06** per annum (Grade 17, Step 1).

Applications should be made on the prescribed Government of Saint Lucia Employment Application Form, and should be addressed to:

The Secretary
Public Service Commission
Sir Stanislaus James Building
The Waterfront
Castries, St. Lucia

To reach her no later than May 30, 2018.

Only suitable candidates will be acknowledged.

Please be advised that candidates who meet the minimum qualifications and experience may not be considered for an interview; only the candidates with the best qualifications and experience will be short listed for interviews.

Department of Audit

POST OF DIRECTOR OF AUDIT RELATIONSHIPS AND RESPONSIBILITIES

 To audit the public accounts of Saint Lucia through examination of, and enquires into the financial statements, operations and activities of Government, Public entities as deemed necessary, to enable independent reporting to Parliament as mandated by the Audit Act No. 26 of 1988, Chapter 15.19 Laws of Saint Lucia.

- 2. To prepare annual audit reports on the public accounts of Saint Lucia, inclusive of the accounts of public bodies, statutory bodies and Government companies.
- Liases with Permanent Secretaries and Heads of Department in attaining the most efficient administration of their respective Ministries and Departments, through the implementation of audit recommendations.
- 4. Reports to Parliament and supervises the staff of the Audit Department.

DUTIES AND TASKS

- 1. Leads, manages and sets targets for heads of units in alignment with strategic objectives through continuous dialogue, mentoring, coaching and evaluation of unit targets and objectives, and performance appraisals, to ensure effective performance management.
- 2. Audits the accounts of public bodies, statutory bodies and Government companies, by examining all relevant financial statements required by Section 14 (2) of the Finance (Administration) Act, and to make enquiries as deemed necessary, to facilitate the preparation and submission of a report to the Minister for transmission to the House of Assembly.
- 3. Prepares and submits opinions as required by Section 16 (5) of the Finance (Administration) Act, by analyzing certified copies of financial statements of the financial position of Saint Lucia, submitted by the Accountant General.
- 4. Prepares and implements risk-based audit plans, to assess, report on and makes suggestions for improving the key operational and finance activities and internal controls of individual agencies, through collaboration and examination of their risk management processes.
- Identifies and assists in documenting and implementing internal finance and disclosure controls, and establishing internal monitoring mechanisms, through ongoing performance management processes to address noncompliance.
- 6. Reviews reports of duly appointed auditors of statutory bodies or Government companies, by examining the working papers, other reports and documents submitted by the auditor, to ensure compliance with the Department's quality control framework, and to enable informed reporting to the House of Assembly.
- 7. Advises the Executive of the Government of Saint Lucia on matters pertaining to the mandate of the Audit Department, and advises in the implementation of audit recommendations, in order to attain the most efficient administration.
- 8. Provides support to the Public Accounts Committee by giving technical advice in order to lend assistance to Parliament.

- 9. Serves as the accounting officer of the Department, by supervising the management of the financial and physical resources in accordance with the Finance (Administration) Act, and its supporting Regulations with a view of fostering good governance.
- 10. Co-ordinates the annual budgetary process of the Department through budget planning meetings with heads of units, consultation with the Department of Finance, analysis and verification of budget submissions, to ensure legal and financial compliance, and in accordance with the requirements of the annual Budget Call Circular.
- 11. Oversees the implementation of policy decisions and ongoing work programmes of the Department, through strategic planning exercises and consultation, and dialogue with heads of units, continuous monitoring and evaluation, to ensure timely completion of work.
- 12. Sets performance targets for officers reporting directly to the Director of Audit and prepares semi-annual performance assessment, to assess performance against set targets, and to provide opportunities to address excellent and poor performance, accordingly.
- Assumes the office of Secretary General to the Caribbean Organization of Supreme Audit Institution (CAROSAI), when the Secretariat is housed in Saint Lucia.
- 14. Liaises with regional and international Supreme Audit Institutions and Organizations, by collaborating on relevant areas and exchanging ideas and information, to achieve common goals.
- 15. Performs any other job-related duties as may be assigned.

CONDITIONS

- 1. Congenial accommodation is provided within the Audit Department.
- 2. Institutional support is provided through appropriate Civil Service Regulations, Departmental guidelines, Standard Operating Procedures, Audit Act No. 26 of 1988 Chapter 15.19, Finance (Administration) Act No. 3 of 1997, Chapter 15.01, and its supporting regulations.
- 3. Required to take an Oath of Secrecy and to sign an Annual Ethics Declaration.
- 4. Required to remain current on developments in auditing, strategic leadership and management.
- Required to exercise a high degree of integrity, confidentiality and professionalism in the conduct of duties.
- 6. Required to demonstrate a high level of political acuity.
- 7. Required to function in a scheduled travelling post and will receive a travelling allowance and mileage, in accordance with approved rates.

- 8. Required to possess a valid driver's license, as well as, own and maintain a motor vehicle in proper working condition, for the performance of his/her duties.
- Required to travel regionally and internationally in the conduct of duties from time to time.
- 10. Salary and benefits will be in accordance with the terms and conditions of employment.
- 11. The officer must avail himself/herself for personal development and career advancement opportunities.

KNOWLEDGE, SKILLS, AND ABILITIES

- Expert level understanding of the nature and operations of the Saint Lucia Public Service.
- Expert knowledge of and ability to interpret Audit Acts No. 26 of 1988, Chapter 15.19, and the Finance (Administration) Act No. 3 of 1997, Chapter 15.01 and its supporting regulations.
- Advanced knowledge of and ability to interpret Civil Services Rules and Regulations, Operating Procedures, Staff Orders, Pensions Act, The Estimates of Revenue and Expenditure, Saint Lucia Constitution, Part IV of the Labour Act (Occupational Safety and Health), and Collective Agreements.
- Expert knowledge of and ability to interpret International Organization of Supreme Audit Institutions (INTOSAI) Standards, International Financial Reporting Standards, and International Accounting Standards.
- Advanced knowledge of Microsoft Office, and expert knowledge of Government Accounting Packages and Computer Assisted Audit Techniques (CAATs).
- 6. Expert knowledge of auditing, audit standards, ethics and fraud awareness.
- 7. Expert leadership and management skills and ability to inspire and motivate staff.
- 8. Expert team player with effective interpersonal skills and a high level of emotional intelligence.
- 9. Expert business process analysis, organizational and project management skills.
- 10. Expert enterprise risk management and control assessment skills, operational and management research skills, data collection and analysis, financial analysis and statistical sampling skills.
- 11. Ability to exercise initiative, judgement, tact and diplomacy in the execution of duties.
- 12. Intellectually agile, visionary, innovative and capable of translating ideas into policies.

- 13. Expert listening and communication skills (including oral, written, report writing and presentation).
- 14. Expert analytical, problem solving and decisionmaking skills and ability to manage time in a fast-paced environment, meet deadlines and remain calm under intense pressure.
- 15. Expert negotiation, mediation, conflict resolution and networking skills, as well as problem identification and solution skills.

EVALUATION METHOD

- 1. Demonstrated understanding of the nature and operations of the Saint Lucia Public Service.
- 2. Demonstrated knowledge of and ability to interpret Audit Acts No. 26 of 1988, Chapter 15.19, and the Finance (Administration) Act No. 3 of 1997, Chapter 15.01 and its supporting regulations.
- 3. Demonstrated knowledge of and ability to interpret Civil Services Rules and Regulations, Operating Procedures, Staff Orders, The Estimates of Revenue and Expenditure, Saint Lucia Constitution, Part IV of the Labour Act (Occupational Safety and Health), and Collective Agreements.
- 4. Demonstrated knowledge of and ability to interpret International Organization of Supreme Audit Institutions (INTOSAI) Standards, International Financial Reporting Standards, and International Accounting Standards.
- Demonstrated knowledge of Microsoft Office, and expert knowledge of Government Accounting Packages and Computer Assisted Audit Techniques (CAATs).
- 6. Demonstrated knowledge of auditing, audit standards, ethics and fraud awareness.
- 7. Demonstrated leadership and management skills, and ability to inspire and motivate staff.
- 8. Demonstrated team building skills with effective interpersonal skills and a high level of emotional intelligence.
- 9. Demonstrated business process analysis, organizational and project management skills.
- Demonstrated enterprise risk management and control assessment skills, operational and management research skills, data collection and analysis, financial analysis and statistical sampling skills.
- 11. Demonstrated ability to exercise initiative, judgement, tact and diplomacy, in the execution of duties.
- 12. Demonstrated intellectual agility, visionary and innovative skills, and ability to translate ideas into policies.

- 13. Demonstrated listening and communication skills (including oral, written, report writing and presentation).
- 14. Demonstrated analytical, problem-solving and decision-making skills, and ability to manage time in a fast-paced environment, meet deadlines and remain calm under intense pressure.
- 15. Demonstrated negotiation, mediation, conflict resolution and networking skills, as well as problem identification and solution skills.

QUALIFICATIONS AND EXPERIENCE

 Professional designation in Accounting or Auditing (ACCA/CGA) from an accredited educational institution, plus seven (7) years' relevant experience at Grade 17 or above:

OR

2. Master's Degree in Accounting, Business Administration or Management Studies or related field, from an accredited educational institution, plus seven (7) years' relevant experience at Grade 17 or above.

SALARY

Salary is at the rate of **EC \$117, 936.00** per annum (Grade 20).

Applications should be made on the prescribed Government of Saint Lucia Employment Application Form, and should be addressed to:

The Secretary
Public Service Commission
Sir Stanislaus James Building
The Waterfront
Castries, St. Lucia

To reach her no later than May 30, 2018.

Only suitable candidates will be acknowledged.

Please be advised that candidates who meet the minimum qualifications and experience may not be considered for an interview; <u>only</u> the candidates with the best qualifications and experience will be short listed for interviews.

Department of Finance

POST OF DEPUTY DIRECTOR OF FINANCE (DEBT AND INVESTMENT)

RELATIONSHIPS AND RESPONSIBILITIES

1. To manage the national debt and investment portfolios by monitoring and assessing administrative, legislative

- and open market developments, capitalising on business opportunities that support monetary and fiscal policy objectives and engaging in risk management to formulate debt management and investment measures that promote financial stability.
- To provide leadership for efficient and effective management of the Debt and Investment Management Unit and its resources; and to ensure work programmes are implemented in accordance with the strategic objectives of the Department.
- 3. Required to respond to the Minister for Finance and Director of Finance on work related matters and to liaise frequently with the Budget Director, Director of Audit and international debt and financial agencies.
- 4. Reports to Permanent Secretary or any other duly authorised officer on matters relating to work in progress.
- 5. Supervises the Staff of the Debt and Investment Management Unit.

DUTIES AND TASKS

- Coordinates and implements national debt and investment strategies through consultation with stakeholders, providing oversight for programme initiatives, to ensure adherence to best practices and regional and international conventions.
- Leads and manages the staff of the Unit through target setting, monitoring and appraisal of individual staff performance, coaching, mentoring and motivating staff to drive productivity and to enable the efficient operations of the Unit.
- 3. Assists in the management of national debt by monitoring account balances and cash flow forecasts, conducting research and preparing reports to guide decision-making, developing strategic linkages and instituting approved debt and equity initiatives to minimise risks and maintain stable debt levels.
- 4. Devises investment strategies and portfolios by monitoring and analysing domestic, regional and international money and capital markets to advise on trends, opportunities and risks to direct focus to key cash flow drivers and develop performance measures to optimise return on investment.
- 5. Identifies and resolves debt and risk management issues, by undertaking analyses, preparing financial plans, instituting system controls and developing contingency plans, to mitigate potential risks and to promote effective risk governance.
- 6. Contributes to the evaluation of loan proposals, grants, bond issuance, state guarantees and contingent liabilities by undertaking research and analyses, establishing and/or negotiating terms, preparing documentation to

inform decision-making and to support debt and equity financing initiatives.

- 7. Directs the development, implementation and maintenance of a debt and investment management information system and ensures the updating of the Commonwealth Secretariat Debt Recording and Management System (CS-DRMS), to safeguard the integrity of the system and facilitate the dissemination of relevant debt management information to member states.
- 8. Assists with the co-ordination of the annual budgetary process of the Department, through budget planning meetings with heads of divisions, analysing and reviewing submissions for accuracy, legal and financial compliance, to ensure that the budget captures the key objectives and programmes for the coming budget year.
- Prepares the work programme for the Unit, through strategic planning exercises, consultation with stakeholders and team members and reviewing key evidence-based reports/documentation, to enable the determination of targets, milestones and deadlines.
- 10. Prepares status reports for the Minister on the work programme of the Unit, to allow for a review of set targets and objectives, to promote accountability and transparency and for decision-making.
- Represents the Unit on committees, meetings and conferences at the local, regional and international levels, to articulate Government's policy position and to foster networking and alliances.
- 12. Facilitates workshops, meetings and other relevant official activities by designing and developing presentations, to help line agencies become better acquainted with debt and investment principles and processes.
- 13. Identifies and designs training and learning programmes for the Debt and Investment Management Unit by conducting research, networking and developing proposals. to secure training/learning opportunities and/or specialist/technical assistance, to enable continuous learning and to build an effective and highly motivated team.
- 14. Performs any other job-related duties as may be assigned.

CONDITIONS

- Congenial accommodation is provided within a general administrative office.
- 2. Institutional support is provided through appropriate Civil Service Rules and Regulations, Departmental

- Guidelines and Standard Operating Procedures, Finance (Administration) Act Cap. 15.01 and supporting regulation and conventions.
- 3. The officer must avail himself/herself for personal development and career advancement opportunities.
- 4. Required to work beyond the normal working hours.
- Required to remain current on developments in Public Administration, Strategic Leadership, Management and Public Sector Accounting Systems and ability to use them effectively.
- Required to exercise a high degree of integrity, confidentiality and professionalism in the conduct of duties.
- 7. Required to demonstrate a high level of political acuity.
- 8. May be required to represent the Government at official activities, on specially formed committees and boards from time-to-time.
- Required to function in a scheduled travelling post and will receive a travelling allowance and mileage in accordance with approved rates.
- 10. Required to possess a valid driver's license, as well as, own and maintain a motor vehicle in proper working condition, for the performance of his/her duties.
- Required to travel regionally and internationally in the conduct of duties.
- 12. Salary is in accordance with the terms and conditions of employment.

KNOWLEDGE, SKILLS AND ABILITIES

- 1. Knowledge of the structure of the Public Service, the machinery of Government's administrative policies and procedures.
- 2. Knowledge of, and ability to interpret and apply Civil Service Rules and Regulations, Departmental Guidelines and Standard Operating Procedures, Estimates of Expenditure, Saint Lucia Constitution, Finance (Administration) Act No. 3 of 1977 Chapter 15.01, Laws of Saint Lucia and supporting regulations, Staff Orders and any other relevant policy documents, agreements and conventions.
- Knowledge of administrative policies, procedures and structures and ability, to interpret Government's policies and legislation governing the operations of other Government Boards and Agencies.
- 4. Expert knowledge of debt capital markets and investment systems.
- 5. Expert quantitative and qualitative data analysis and research and policy analysis skills.

- Advanced knowledge of, and ability to utilise the Financial Management Information System and the Commonwealth Secretariat Debt Recording and Management System.
- 7. Expert leadership and management skills and ability to inspire and motivate staff.
- 8. Expert team player with effective interpersonal skills and a high level of emotional intelligence.
- Intermediate level computer literacy skills; with the ability to manipulate software applications such as word processing, spreadsheets and presentation programmes.
- 10. Expert organizational and project management skills.
- 11. Ability to realize the Unit's strategic objectives within timeframe, standards and budget and the overall performance of the Department in relation to the implementation rate of the strategic plan.
- 12. Ability to apply job knowledge and/or technical expertise relevant to the job, and quality of advice provided.
- 13. Ability to willingly accept responsibilities and authority of the post and ability to take effective decisions.
- 14. Ability to exercise initiative, judgment, tact and diplomacy in the execution of duties.
- 15. Intellectually agile, visionary, innovative and capable of translating ideas into policies.
- Expert listening, oral and written communication skills and ability to prepare clear and concise reports and documents.
- 17. Expert analytical, problem-solving and decisionmaking skills and ability to manage time in a fast-paced environment, meet deadlines and remain calm under intense pressure.
- Ability to effectively develop and maintain cordial relationships with management, staff and stakeholders at all levels.
- 19. Expert negotiation, mediation and networking skills.

EVALUATION METHOD

- 1. Demonstrated knowledge of the structure of the Public Service, the machinery of Government's administrative policies and procedures.
- Demonstrated knowledge of, and ability to interpret and apply Civil Service Rules and Regulations, Departmental Guidelines and Standard Operating Procedures, Estimates of Revenue and Expenditure,

- Saint Lucia Constitution, Finance (Administration) Act No. 3 of 1997 Chapter 15.01 and its supporting regulations, Staff Orders and any other relevant policy documents, agreements and conventions.
- Demonstrated knowledge of administrative policies, procedures and structures, and ability to interpret other relevant Government policies and legislation governing the operations of other Government Boards and Agencies.
- 4. Demonstrated quantitative and qualitative data analysis and research and policy analysis skills.
- 5. Demonstrated qualitative and qualitative data analysis and research and policy analysis skills.
- Demonstrated knowledge of, and ability to utilize the Financial Management Information System and the Commonwealth Secretariat Debt Recording and Management System.
- 7. Demonstrated leadership and management skills and ability to inspire and motivate staff.
- 8. Demonstrated team player with effective interpersonal skills and a high level of emotional intelligence.
- Demonstrated computer literacy skills; with the ability to manipulate software applications such as word processing, spreadsheets and presentation programmes.
- Demonstrated organizational and project management skills.
- 11. Demonstrated ability to realize the Unit's strategic objectives within timeframe, standards and budget and the overall performance of the Department in relation to the implementation rate of the strategic plan.
- Demonstrated application of job knowledge and/or technical expertise relevant to the job, and quality of advice provided.
- 13. Demonstrated willingness to accept responsibilities and authority of the post and ability to take effective decisions.
- 14. Demonstrated ability to exercise initiative, judgment, tact and diplomacy in the execution of duties.
- 15. Demonstrated intellectual agility, visionary, innovative and capable of translating ideas into policies.
- 16. Demonstrated listening, oral and written communication skills and ability to prepare clear and concise reports and documents.
- 17. Demonstrated analytical, problem-solving and decision-making skills and ability to manage time in a

fast-paced environment, meet deadlines and remain under intense pressure.

- 18. Demonstrated ability to effectively develop and maintain relationships with management, staff and stakeholders at all levels.
- 19. Demonstrated negotiation, mediation and networking skills.

QUALIFICATIONS AND EXPERIENCE

 Master's Degree in Finance, Statistics, Public Policy, Business Administration, Management or related field from an accredited educational institution, plus five (5) years' relevant experience;

OR

 Bachelor's Degree in Finance, Statistics, Public Policy, Business Administration, Management or related field from an accredited educational institution, plus Post Graduate Diploma and seven (7) years' relevant experience.

SALARY

Salary is at the rate of EC\$103,194.00 per annum (Grade 19).

Applications should be made on the prescribed Government of Saint Lucia Employment Application Form, and should be addressed to:

The Secretary
Public Service Commission
Sir Stanislaus James Building
The Waterfront
Castries, St. Lucia

To reach her no later than May 30, 2018.

Only suitable candidates will be acknowledged.

Please be advised that candidates who meet the minimum qualifications and experience may not be considered for an interview; only the candidates with the best qualifications and experience will be short listed for interviews.

NOTICES

IT IS notified for general information that His Excellency the Deputy Governor General, pursuant to Section 63 (I) of the Constitution of Saint Lucia and acting in accordance with the advice of the Prime Minister, has been pleased to authorize Honourable Guy Joseph, Minister for Economic Development, Housing, Urban Renewal, Transport and Civil Aviation to act as Prime Minister and Minister for Finance, Economic Growth, Job Creation, External Affairs and the Public Service and as Minister with responsiblity for the Citizenship by Investment Programme from May 3, 2018 to May 6, 2018.

GOVERNMENT HOUSE SAINT LUCIA

May 3, 2018

DEVELOPMENT CONTROL AUTHORITY

THE Development Control Authority is considering an application for Residential Multifamily land use on Block 1255 B Parcel 230 Cap Estate, Gros Islet.

The total area of the parcel measures 2,408 sq. m. (25,913 sq. ft.) and is bounded as follows:

North by 6.1m road reserve/Flamboyant Way (8.23m road reserve)

East by Block 1255B Parcel 159 (residential)

West by Block 1255B Parcels 171, 172 and 204 (residential)

South Cap Estate Golf Course

The proposed entails the development of three (3) self-contained units with a combined floor area of 223.6 sq. m. /2,407 sq. ft.

Any resident or landowner wishing to make comments and/or recommendations on this proposed development is required to make a submission in writing by Monday, 14th May, 2018 to the Executive Secretary, Development Control Authority, P.O. BOX 709, Castries.

Further details of the application can be obtained from the Office of the Authority.

Executive Secretary
Development Control Authority

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap. 12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on 10th September 2007 as:

BEL JOU HOTELS (CARIBBEAN) LIMITED 2007-00354

has registered an amendment to its Articles and Memorandum of Association and has changed its name to:

SUN GROUP HOTELS (ST. LUCIA) INC.

Dated this 8th day of May 2018.

Lester D. Martyr Registrar International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap. 12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on 10th March 2008 as:

DUNEDIN INC. 2008-00136

has registered an amendment to its Articles and Memorandum of Association and has changed its name to:

SPEIGHTSTOWN TRANQUILITY HOLDINGS INC.

Dated this 30th day of April 2018.

Lester D. Martyr Registrar International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap. 12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on 28th June 2016 as:

AMBER TECHNOLOGIES ST. LUCIA LIMITED 2016-00220

has registered an amendment to its Articles and Memorandum of Association and has changed its name to:

AMBER CONNECT LIMITED

Dated this 26th day of April 2018.

Lester D. Martyr Registrar International Business Companies

CHANGE OF NAME OF INTERNATIONAL BUSINESS COMPANY

(International Business Companies Act, Cap. 12.14 Section 10(5))

TAKE NOTICE that the International Business Company incorporated on 13th March 2014 as:

TAXSMART CONSULTANTS INC. 2014-00112

has registered an amendment to its Articles and Memorandum of Association and has changed its name to:

GESTIÓN E IMPUESTOS CONSULTANTS INCORPORATED

Dated this 27th day of April 2018.

Lester D. Martyr Registrar International Business Companies

NOTICE OF COMPANY IN DISSOLUTION

(International Business Companies Act, Cap 12.14: Section 94 (4))

CARIBWORLD INC. NO. 2005-00100

TAKE NOTICE that the International Business Company Caribworld Inc. 2005-00100, which was incorporated on 02 March 2005, has registered its articles of dissolution.

TAKE NOTICE that dissolution of the above-named company commenced on 26th April 2018 and that the name and address of the liquidator is as follows:

Michelle Anthony-Desir 6 Brazil Street P.O. Box 1761 Castries ST. LUCIA

Dated this 26th April 2018.

Lester D. Martyr Registrar International Business Companies

> Ministry of Education, Innovation, Gender Relations and Sustainable Development

INVITATION FOR TENDERS FOR THE SUPPLY OF SCHOOL SUPPLIES FOR THE ACADEMIC YEAR 2018/2019

The Ministry of Education, Innovation, Gender Relations and Sustainable Development invites tenders for School Supplies for Primary and Secondary Schools in the categories listed below. Description and quantities are available from the Procurement Officer; Corporate Planning Unit on the 3rd Floor, Francis Compton Building, Waterfront, Castries, Saint Lucia Tel: (758) 468-5253; Fax: (758) 459-0308.

PRIMARY AND SECONDARY SCHOOLS

LOT A Assorted School Supplies

LOT B Construction Paper

LOT C Bristol Board

LOT D Envelopes

LOT E Writing Supplies

LOT F White boards & Accessories

LOT G Chalk

LOT H Photocopy Paper

LOT I HP (XL) and Canon Cartridges

LOT J Sports Supplies

LOT K Household Sundries

LOT L Mats & Buckets

LOT M Dustbins

LOT N Cleaning and Maintenance Supplies

Tenders must be submitted to the Secretary of the Central Tenders Board before 12:30pm on **Wednesday May 23, 2018.** Late bids will be rejected. Delivery is expected by **August 24, 2018**. All tenders must be in a sealed envelope clearly marked "Tender for School Supplies" and addressed to:

The Chairman
Central Tenders Board
Department of Finance
Finance Administrative Centre
Pointe Seraphine
CASTRIES
SAINT LUCIA

Tel: (758) 468-5253

NOTICE OF COMPANY IN DISSOLUTION

(International Business Companies Act, Cap 12.14: Section 94)

Name of Company	Registration Number	Incorporation Date
Adaro Global Corporation	2016-00149	17 May, 2016
Russet Gold Limited	2016-00160	17 May, 2016
Koryn Management Ltd.	2018-00032 02 February 2018	
Oblivion Holdings Ltd.	2018-00033	02 February 2018

TAKE NOTICE that the International Business Companies particularised in the table above have registered articles of dissolution.

TAKE NOTICE that dissolution of the above-named companies commenced on 2nd May 2018 and that the name and address of the liquidator are as follows:

TONJAKA E. HINKSON FLAT 1, CEDAR COURT THE DRIVE LONDON N31AE

Dated this 2nd day of May 2018.

Lester D. Martyr Registrar International Business Companies

NOTICE OF COMPANY IN DISSOLUTION

(International Business Companies Act, Cap 12.14: Section 94)

Name of Company	Registration Number	Incorporation Date
NOX REINSURANCE COMPANY LIMITED	2005-00235	15 June, 2005
OkkenTop Holding Limited	2014-00432	02 December, 2014

TAKE NOTICE that the International Business Companies particularised in the table above have registered articles of dissolution.

TAKE NOTICE that dissolution of the above-named companies commenced on 3rd May 2018 and that the name and address of the liquidator are as follows:

NICHOLAS JOHN
HEWANORRA HOUSE
TROU GARNIER FINANCIAL CENTRE
POINTE SERAPHINE
CASTRIES
ST. LUCIA

Dated this 3rd day of May 2018.

Lester D. Martyr Registrar International Business Companies

NOTICE OF THE LIST OF APPROVED FINANCIAL INSTITUTIONS IN THE EASTERN CARIBBEAN CURRENCY UNION (ECCU) FROM WHICH THE EASTERN CARIBBEAN ASSET MANAGEMENT CORPORATION (ECAMC) MAY ACQUIRE ASSETS

NOTICE IS HEREBY GIVEN that pursuant to Article 9(1) of the Eastern Caribbean Asset Management Corporation Agreement, at the 89th Meeting of the Monetary Council held on the 20th day of October, 2017, the Monetary Council on the recommendation of the Eastern Caribbean Central Bank determined that the list of Approved Financial Institutions from which the ECAMC may acquire assets shall comprise as follows:

ANGUILLA				
National Commercial Bank of Anguilla				
ANTIGUA AND BARBUDA				
Antigua Commercial Bank	ACB Mortgage and Trust Company Ltd			
Caribbean Union Bank	Finance and Development Company			
Eastern Caribbean Amalgamated				
Bank				
COMMONWEALTH OF DOMINICA				
National Bank of Dominica				
GRENADA				
Grenada Cooperative Bank				
Republic Bank Grenada Ltd				
RBTT Bank Caribbean (GDA) Ltd				
MONSTERRAT				
Bank of Monsterrat				
ST KITTS AND NEVIS				
St Kitts-Nevis-Anguilla National Bank	TDC Financial Services Company Ltd			
The Bank of Nevis Limited				
RBTT Bank Caribbean (SKN) Ltd				
SAINT LUCIA				
Bank of St. Lucia	Capita Finance Corporation			
East Caribbean Financial Holding	Sagicor Mutual Finance Corporation			
Company				
1st National Bank St. Lucia				
FirstCaribbean International Finance				
Co Ltd				
ST VINCENT AND THE GRENADINES				
Bank of St Vincent and the	St Vincent Co-operative Bank			
Grenadines				
RBTT Bank Caribbean Ltd				
INTERNATIONAL BRANCH BANKS				
Bank of Nova Scotia				
First Caribbean International Bank				
RBC Royal Bank of Canada				

This Notice is given in accordance with Article 9(3) of the Eastern Caribbean Asset Management Corporation Agreement.

Dated this 23rd day of March, 2018.

ROOSEVELT SKERRIT CHAIRMAN EASTERN CARIBBEAN CENTRAL BANK MONETARY COUNCIL

SAINT LUCIA:

EASTERN CARIBBEAN SUPREME COURT COURT OF APPEAL

NOTICE OF SITTING

TAKE NOTICE that the Court of Appeal of the Eastern Caribbean Supreme Court will sit in Saint Lucia at the Renham Building, No. 2 William Peter Boulevard, Castries during the week commencing Monday 14th May, 2018 to Friday 18th May, 2018 and Wednesday 23rd May, 2018 and at Nyerah Court, Castries on Thursday 24th May, 2018.

Dated this 4th day of May 2018

MICHELLE JOHN-THEOBALDS CHIEF REGISTRAR

SAINT LUCIA

DECLARATION OF ACQUISITION PURSUANT TO SECTION 3 OF THE LAND ACQUISITION ORDINANCE (CHAPTER 5.04)

and

IN THE MATTER of a Declaration by the Governor General acting on the advice of Cabinet that a Parcel of land situate at Morne Du Don, in the Quarter of Castries in the island of Saint Lucia is likely to be acquired for a public purpose.

DECLARATION OF ACQUISITION OF LAND

Whereas, it is enacted by Section 3 of the Land Acquisition Ordinance Chapter 5.04 that if the Governor General acting on the advice of Cabinet considers that any land should be acquired for a public purpose, he may cause a Declaration to that effect to be made;

And Whereas, it is considered by the Governor General acting on the advice of Cabinet that the lands mentioned and described in the Schedule hereto should be acquired for a public purpose to wit: **Recreational Park**

Now Therefore, it is hereby declared by the Governor General acting in accordance with the advice of Cabinet, that upon the Second Publication of this Declaration in the Gazette, the lands mentioned in the schedule hereto shall be vested absolutely for a public purpose to wit: **Recreational Park**

SCHEDULE 1

All that piece of land being Block 0848D Parcel 577 situate at Morne Du Don, in the Quarter of Castries belonging to Francis & Francis Ltd. is bounded as follows:-

North: By Block 0848D Parcel 578 South: By Block 0848D Parcel 600

East : By road

West: By Block 0848D Parcels 598 and 599

The whole measures 295.5 sq.m. or 3,181 sq.ft. shown on Plan of Survey by A.J. Hippolyte Licensed Surveyor dated September 17, 1992 and lodged in the Survey Office on October 2, 1992 as Drawing No. C811B and recorded as SM 475/92.

SCHEDULE 2

All that piece of land being Block 0848D Parcel 600 situate at Morne Du Don, in the Quarter of Castries belonging to Francis & Francis Ltd. is bounded as follows:-

North: By Block 0848D Parcel 577

South: By Block 0848D Parcel 601 and 605

East : By road

West : By Block 0848D Parcels 808 and 809

The whole measures 5,885 sq.ft. shown on Plan of Survey by Neville Crane Licensed Surveyor dated June 29, 1979 and lodged in the Survey Office on July 3, 1979 as Drawing No. C5568 and recorded as SM 250/79.

Together with any other easements which may be necessary.

Dated this 8th day of May, 2018.

Benjamin Emmanuel Secretary to the Cabinet

THE EASTERN CARIBBEAN SUPREME COURT IN THE HIGH COURT OF JUSTICE

SAINT LUCIA

CLAIM NO. SLUHCV2017/0365

BETWEEN: ROYAL BANK OF CANADA formerly RBTT BANK

CARIBBEAN LIMITED

Claimant

And

(I) MICHAEL ROCTON

(2) GWENDOLINE ROCTON

Defendants

TO: - MICHAEL ROCTON & GWENDOLINE ROCTON whose last known address was Goodlands, Castries.

TAKE NOTICE that in the captioned action instituted against you in the High Court of Justice Saint Lucia, Judgment has been entered against you on 13th March, 2018 in the sum of \$215,808.98 together with interest on the principal balance at the rate of 10% per annum or \$30.75 from 10th February, 2018 to date of payment.

AND service of the Judgment is being effected upon you by advertisement in two consecutive issues of a local newspaper circulating in St Lucia and in the St Lucia Gazette.

A COPY of the Judgment can be obtained at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia or at the Chambers of McNamara & Co., 20 Micoud Street, Castries.

Dated this 2nd day of May, 2018

MCNAMARA & CO.
Per: Zinaida C. McNamara
Legal Practitioners for the Claimant

The Claimant's Address for Service is: McNamara & Co., Chambers, 20 Micoud Street, Castries, Saint Lucia, Tel: (758) 452-2662, Fax: (758) 452-3885, email: mcnamara.co@candw.lc This Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia, Tel No. (758) 468-7500, Fax No. (758) 468-7543. The Office is open between 9:00am and 2:00pm Monday to Friday except public holidays. The Court Office can also be contacted via email stluhco@eccourts.org

THE EASTERN CARIBBEAN SUPREME COURT IN THE HIGH COURT OF JUSTICE

SAINT LUCIA

CLAIM NO. SLUHCM2016/0037

BETWEEN:

ASCENDANCY CARIBBEAN I LTD

and

Claimant

(1) ALOYSIUS PLUMMER (2) XANDRA PLUMMER

Defendants

NOTICE

TO: - ALOYSIUS PLUMMER, whose last known address was in the registration quarter of Micoud in the State of Saint Lucia.

TAKE NOTICE that on 19th April 2018, an Order was made herein in the High Court of Justice (Saint Lucia).

SERVICE PURSUANT to Rule 5.13 CPR 2000 of the Order will be effected on you by advertisement in two publications in a newspaper circulating in Saint Lucia and two issues of the Official Gazette.

A COPY of the Order can be obtained at the offices of Floissac Fleming & Associates, Cnr. Brazil & Mongiraud Streets, Castries, Saint Lucia, Telephone number (758)452-2887, Fax Number (758)453-1496 or Email: info@floissaclawyers.com. The office is open between 8:30 a.m. and 4:30 p.m. on Mondays to Fridays except public holidays.

THE Order can also be viewed and/or copies of same can be obtained at the High Court Office, La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax 468-7543, or email stluhco@eccourts.org. The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursdays and between 9:00 a.m. to 3:00 p.m. on Fridays except public holidays.

Dated the 2nd day of May, 2018.

FLOISSAC FLEMING & ASSOCIATES

Per: Danielia Chambers

Legal Practitioners for the Claimant

This Notice is filed by Floissac Fleming & Associates, Solicitors for the Claimant, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone 452-2887/452-3250, Fax 453-1496, Email: info@floissaclawyers.com. The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax: 468-7543, E-mail: stluhco@eccourts.org. The Court Office is open between 9:00 am to 3:00 pm on Fridays except public holidays.

THE EASTERN CARIBBEAN SUPREME COURT IN THE HIGH COURT OF JUSTICE

SAINT LUCIA

CLAIM NO. SLUHCM2016/0018

BETWEEN: THE BANK OF NOVA SCOTIA

Claimant

and

(I) ANDREW BERNARD

(2) SHIRLEY ALMA BERNARD

Defendants

TO: - SHIRLEY BERNARD whose last known address was Cabishe in the registration quarter of Castries in the State of Saint Lucia.

TAKE NOTICE that on 19th April 2018 an Order was made herein reducing the upset price for the judicial sale of Block 1247B Parcel 12 to \$405,000.00.

SERVICE pursuant to Rule 5.13 CPR 2000 of the Order will be effected on you by advertisement in two publications in a newspaper circulating in St Lucia and two issues of the Official Gazette.

A COPY of the Order can be obtained at the offices of Floissac Fleming & Associates, Cnr. Brazil & Mongiraud Streets, Castries, Saint Lucia, Telephone number (758)452-2887, Fax Number (758)453-1496 or Email: info@floissaclawyers.com. The office is open between 8:30 a.m. and 4:30 p.m. on Mondays to Fridays except public holidays.

THE Order can also be viewed and/or copies of same can be obtained at the High Court Office, La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax 468-7543, or email stluhco@eccourts.org. The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursdays and between 9:00 a.m. to 3:00 p.m. on Fridays except public holidays.

Dated the 3rd day of May, 2018.

FLOISSAC FLEMING & ASSOCIATES

Per: Danielia Chambers

Legal Practitioners for the Claimant

This Notice is filed by Floissac Fleming & Associates, Solicitors for the Claimant, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone 452-2887/452-3250, Fax 453-1496, Email: info@floissaclawyers.com. The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax: 468-7543, E-mail: stluhco@eccourts.org. The Court Office is open between 9:00 am and 2:00 pm on Monday to Thursday and between 9:00 am to 3:00 pm on Fridays except public holidays.

THE EASTERN CARIBBEAN SUPREME COURT IN THE HIGH COURT OF JUSTICE

SAINT LUCIA

CLAIM NO. SLUHCV2015/0146

BETWEEN: THE BANK OF NOVA SCOTIA

Claimant

and

- (I) MAGLOIRE CHARLES
- (2) BARBARA ELIJAH-CHARLES

Defendants

TO: - BARBARA ELIJAH-CHARLES whose last known address was Aupicon in the registration quarter of Vieux Fort in the State of Saint Lucia.

TAKE NOTICE that on 27th March 2018 an Order was made herein fixing the upset price for the judicial sale of Block 1421B Parcel 155 at \$400,000.00.

SERVICE pursuant to Rule 5.13 CPR 2000 of the Order will be effected on you by advertisement in two publications in a newspaper circulating in St Lucia and two issues of the Official Gazette.

A COPY of the Order can be obtained at the offices of Floissac Fleming & Associates, Cnr. Brazil & Mongiraud Streets, Castries, Saint Lucia, Telephone number (758)452-2887, Fax Number (758)453-1496 or Email: info@floissaclawyers.com. The office is open between 8:30 a.m. and 4:30 p.m. on Mondays to Fridays except public holidays.

THE Order can also be viewed and/or copies of same can be obtained at the High Court Office, La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax 468-7543, or email stluhco@eccourts.org. The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursdays and between 9:00 a.m. to 3:00 p.m. on Fridays except public holidays.

Dated the 3rd day of May, 2018.

FLOISSAC FLEMING & ASSOCIATES

Per: Danielia Chambers

Legal Practitioners for the Claimant

This Notice is filed by Floissac Fleming & Associates, Solicitors for the Claimant, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone 452-2887/452-3250, Fax 453-1496, Email: info@floissaclawyers.com. The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax: 468-7543, E-mail: stluhco@eccourts.org. The Court Office is open between 9:00 am and 2:00 pm on Monday to Thursday and between 9:00 am to 3:00 pm on Fridays except public holidays.

THE EASTERN CARIBBEAN SUPREME COURT IN THE HIGH COURT OF JUSTICE

SAINT LUCIA

CLAIM NO. SLUHCV2017/0731

BETWEEN:

FIRSTCARIBBEAN INTERNATIONAL BANK (BARBADOS) LIMITED

Claimant

(1) SAMMY'S TRANSPORTATION SERVICES INC.

(2) SAMUEL GREEN

Defendants

TO: SAMUEL GREEN

(Whose last known address was Belmar Lane, Morne Fortune in the registration quarter of Castries in Saint Lucia).

NOTICE

and

TAKE NOTICE that Judgment in Default of Acknowledgment of Service has been granted against you in the High Court of Justice, St. Lucia in favour of the Claimant, FirstCaribbean International Bank (Barbados) Limited.

AND SERVICE pursuant to Rule 5.13 CPR 2000, of the Judgment in Default of Acknowledgment of Service in this matter is being effected on you through advertisements in two issues of the Official Gazette and in two publications in a Newspaper circulating in Saint Lucia.

A COPY of the Judgment in Default of Acknowledgment of Service can be obtained at the Chambers of Floissac Fleming & Associates, Legal Practitioners for the Claimant, Cnr. Brazil and Mongiraud Streets, Castries, Saint Lucia, Tel: (758) 452-2887/(758) 452-3250, Fax (758) 453-1496, Email: info@floissaclawyers.com and/or the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number (758) 468-7543. The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursdays and between 9:00 a.m. to 3:00 p.m. on Fridays expect public holidays.

Dated the 27th day of April, 2018.

FLOISSAC FLEMING & ASSOCIATES

Per: André McKenzie

Legal Practitioner for the Claimant

This Notice is presented for filing by Floissac Fleming & Associates, Legal Practitioners for the Claimant, Chambers, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone (758) 452-2887/(758) 452-3250, Fax (758) 453-1496, Email: info@floissaclawyers.com.The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number (758) 468-7543, E-mail: stluhco@eccourts.org. The Office is open between 9:00 am and 2:00 pm on Mondays to Thursdays and between 9:00 am to 3:00 pm on Fridays except public holidays.

THE EASTERN CARIBBEAN SUPREME COURT IN THE HIGH COURT OF JUSTICE (SAINT LUCIA)

CLAIM NO. SLUHCM2018/0038

BETWEEN:

FIRSTCARIBBEAN INTERNATIONAL BANK (BARBADOS) LIMITED

Claimant

and

(1) RHONITA GUARD (2) JAMES GUARD

Defendants

TO: (1) RHONITA GUARD (2) JAMES GUARD

(Whose last known address was Morne Fortune in the registration quarter of Castries in Saint Lucia).

NOTICE

TAKE NOTICE that Claim No.: SLUHCM2018/0038 has been filed in the High Court of Justice, St. Lucia against you by the Claimant, FIRSTCARIBBEAN INTERNATIONAL BANK (BARBADOS) LIMITED

AND SERVICE of the Notice of the Claim Form and Statement of Claim and all other proceedings in this matter will be effected on you through advertisements in two issues of the Official Gazette and in two publications in a Newspaper circulating in Saint Lucia.

IF YOU DESIRE to defend this action or to be heard you must within fourteen (14) days of the last publication of this advertisement file an Acknowledgment of Service and within twenty eight (28) days of the last publication file a Defence at the Registry of the High Court of Justice, La Place Carenage, Jeremie Street in the city of Castries, Saint Lucia, and serve the same on the Claimant.

IN DEFAULT of filing Acknowledgment of Service and Defence within the time stipulated, the Court may hear the case in your absence without further notice and Judgment may be granted in favour of the Claimant.

THE CLAIM Form and Statement of Claim can be viewed at the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, fax number 468-7543 or email stluhco@eccourts.org. The office is open between 9:00 a.m. and 2:00 p.m. on Mondays to Thursdays and between 9:00 a.m. and 3:00 p.m. on Fridays except public holidays.

Dated the 2nd day of May, 2018.

FLOISSAC FLEMING & ASSOCIATES

Per: André McKenzie

Legal Practitioner for the Claimant

This Notice is filed by Floissac Fleming & Associates, Solicitors for the Claimant, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone 452-2887/452-3250, Fax 453-1496, Email: info@floissaclawyers.com. The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax: 468-7543, E-mail: stluhco@eccourts.org. The Court Office is open between 9:00 am and 2:00 pm on Monday to Thursday and between 9:00 am to 3:00 pm on Fridays except public holidays.

THE EASTERN CARIBBEAN SUPREME COURT IN THE HIGH COURT OF JUSTICE (SAINT LUCIA)

CLAIM NO. SLUHCV2011/0138

BETWEEN:

ROYAL BANK OF CANADA

Claimant

and

(1) PETER JOSEPH (2) KAREN JOSEPH

Defendants

TO: PETER JOSEPH

(Whose last known address was La Bayee, Bexon in the registration quarter of Castries in Saint Lucia).

NOTICE

TAKE NOTICE that pursuant to CPR 11.14, CPR 46.2 (C), CPR 46.3 (I) and CPR 46.3 (2) a Without Hearing Notice of Application for Permission to Execute against Block 1041B Parcel 98, was filed in the High Court of Justice, (St. Lucia) on 11th April 2018, by the Claimant, ROYAL BANK OF CANADA.

AND by Order dated 12th April 2018, the Claimant was granted permission to issue a writ of execution against Block 1041B Parcel 98 notwithstanding that six years have elapsed since the date of entry of judgment.

AND pursuant to Rule 5.13 CPR 2000, service of the Without Hearing Notice of Application for Permission to Execute against Block 1041B Parcel 98 filed on 11th April 2018 and the Order filed on 17th April 2018 is being effected on you through advertisements in two issues of the Official Gazette and in two publications in a Newspaper circulating in Saint Lucia.

IF YOU DESIRE to respond to these proceedings you may file the necessary applications at the Registry of the High Court of Justice, La Place Carenage, Jeremie Street in the city of Castries, Saint Lucia, and serve the same on the Claimant.

A COPY of the Without Hearing Notice of Application for Permission to Execute against Block 1041B Parcel 98 dated 3rd April 2018 and filed on 11th April 2018 and the Order dated 12th April 2018 and filed on 17th April 2018 can be obtained at the Chambers of Floissac Fleming & Associates, Legal Practitioners for the Claimant, Cnr. Brazil and Mongiraud Streets, Castries, Saint Lucia, Tel: (758) 452-2887/(758) 452-3250, Fax (758) 453-1496, Email: info@ floissaclawyers.com and/or the High Court Office at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number (758) 468-7500, Fax (758) 468-7543. The office is open between 9:00 a.m. to 3:00 p.m. on Fridays except public holidays.

Dated the 24th day of April, 2018.

FLOISSAC FLEMING & ASSOCIATES
Per: André McKenzie

Legal Practitioner for the Claimant

This Notice is presented for filing by Floissac Fleming & Associates, Legal Practitioners for the Claimant, Cnr Brazil & Mongiraud Streets, Castries, Saint Lucia. Telephone 452-2887/452-3250, Fax 453-1496, Email: info@floissaclawyers.com. The Court Office is at La Place Carenage, Jeremie Street, Castries, Saint Lucia telephone number 468-7500, Fax: 468-7543, E-mail: stluhco@eccourts.org. The Court Office is open between 9:00 am and 2:00 pm on Monday to Thursday and between 9:00 am to 3:00 pm on Fridays except public holidays.

[Second Publication]